



Questionnaire for Tender

All requested information will be treated confidentially.

Company name			
Address	Street + house number	City / District	Zip code
Owner(s)	Name	First Name	
Tax and registration no.	Tax number	registration number	
Legal form of Company	Ltd., Inc.,...		
Contact person	Name	First Name	<u>Contact information</u> Phone: E-Mail:
Which goods or services does the company offer?			
Have you already worked with NGOs?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	If yes: Name(s)
Annual Turnover for the last 12 months			
Number of employees			
Average delivery time of goods offered			
Standard terms of payment			
Do you offer support services for the goods provided	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, please specify:
Do you give a guarantee for your goods /services?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, how long and in which scale:
How do you ensure the quality of the products/services offered?	<input type="checkbox"/> Sample inspection <input type="checkbox"/> Quality agreements <input type="checkbox"/> Product know-how <input type="checkbox"/> Supplier visits <input type="checkbox"/> Reference check <input type="checkbox"/> Work trials <input type="checkbox"/> Others:		
Do you offer a standard price list for your goods/services?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Attached to file <input type="checkbox"/>
Are there ties between you and any employee of Malteser International?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, whom and in which relationship:



If applicable (otherwise please leave blank):

Do you have a license to sell pharmaceuticals?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not required <input type="checkbox"/>	License issued by
How do you ensure the quality of pharmaceutical products?	Comments:			
Status of the medical supplier	Certificate for Good Distribution Practices (GDP): Certificate database Yes <input type="checkbox"/> No <input type="checkbox"/>			
	Humanitarian Procurement Center (HPC) Yes <input type="checkbox"/> No <input type="checkbox"/>			
	Listed in the database of "Quality Medicines for all" (QUAMED): QUAMED database Yes <input type="checkbox"/> No <input type="checkbox"/>			
How are medical products stored? How is a cold chain ensured?				Comments:

WE DECLARE, that

- the information given above is correct
- our products and/or services are produced without the labor of children below age 15.
- we fulfil, have fulfilled, and will fulfill our obligations regarding the payment of any applicable taxes, duties, charges, and social contributions etc. related to the products or services provided.
- we have received the document "Humanitarian Procurement Principles", and we - and any applicable subcontracted parties - will respect the principles of humanitarian aid procurement.
- there are no international sanctions against the owner/s and or company in place.
- we have received a copy of Malteser International Whistle Blowing Guidelines.

Date

Signature