

24 January 2023



Approved



**Save the Children**

**Job Advertisement**

Save the Children is an international non-governmental organization that works for the future of children, their families, and communities to realize social equity and dignity; have access to their basic physical, emotional, and developmental needs.

SCI is seeking to recruit: -

**Job Title: FSL Project Officer (1 Post)**

**Location: Torit**

**Reports to: Project Coordinator**

**Staff reporting to this post: FSL Project Assistants**

**Contract Period: 5 Months**

**ROLE PURPOSE:**

The post holder will be responsible for the day-to-day planning, implementation, monitoring, and coordination of the ELRP project activities in Torit in line with the project implementation plans and SCI programme quality benchmarks. In particular, the incumbent will be responsible for establishment and needs and capacity assessment of various livelihoods and business groups in the target areas and providing tailored technical guidance and training support to enhance their capacities on various aspects of agricultural production. He/she will work closely with the FSL Project Assistants in community mobilization and sensitization, beneficiaries' identification and registration, planning of inputs distribution, activities monitoring, and field-level coordination and reporting. He/she is expected to demonstrate the highest standard of quality and professionalism in his/her work to ensure better outcomes for the supported project participants.

**KEY AREAS OF ACCOUNTABILITY:**

**a) Project planning, implementation and coordination**

- The FSL Project officer is responsible for planning and organizing community level project inception and sensitization meetings required to achieve better community understanding, buy-in and participation in the project activities.
- With support of FSL Project Assistants, participate in the process of identification, selection and registration of project beneficiaries for various agricultural and livelihoods activities in line with the targeting criteria developed for the project, and ensure the creation of up to date data base for all beneficiaries information.
- Support the FSL Project Assistants in mobilization and establishment of various productions groups and demonstration units in the proposed project locations



and provide technical agricultural training to the groups to enhance their productive skills.

- Assist the Project Coordinator in the development of project monthly implementation and procurement plans and ensure that all project inputs meant for each interest group are procured well in time and distributed to the groups in a timely manner without delays.
- Develops inputs distribution plans and organize inputs distribution in close coordination with the established project management structures, such as the AAP committees.
- Actively responsible for all field-level coordination of the project activities with the relevant local authorities, partners, and local government line departments.

**b) Capacity building**

- Conduct needs and capacity assessment of various business interest groups, and based on the identified gaps, develop group-based capacity improvement and training plan for each group.
- With the support of the project Coordinator, develops technical training guides and materials for all group-based agriculture production and extension activities planned under the project.
- Plan and organize group based exchange and exposure visits to promote peer-to-peer learning, and experience sharing required to boost morale and improve performance of groups.
- Support in training and coaching of FSL Project Assistants on various aspects of the project activities implementation.
- Responsible for establishments of accountability to affected population mechanism in each project location, and training of the relevant AAP members on the AAP approach, and roles and responsibilities of selected members.
- Provide on-field practical training to relevant farming groups on various groups' farming enterprises and activities.

**c) Monitoring, evaluation and reporting**

- Regularly monitor and supervise the activities of the various interest groups in the field to track progress and provide the necessary on-field mentoring support to improve group performance and results.
- Actively participate in documentation of project learning and impact case stories and ensure that all lessons learned and best practices are properly documented and used to inform project management decision making processes and project design.
- With support of the MEAL team, facilitate any relevant project assessments and evaluation, including planning and organization of PDM, post harvest assessment, etc.
- Actively participate in regular project reviews and facilitation of both internal and external evaluation missions.
- Support the Project Coordinator in preparation of monthly and quarterly project reports using donor approved reporting templates.



- Perform other duties as assigned by the supervisor.
- Any other duty as assigned by the line manager

## **EXPERIENCE AND SKILLS**

### **QUALIFICATIONS**

- Bachelor's degree, Diploma or equivalent in Agriculture Science

### **EXPERIENCE AND SKILLS**

#### **Essential**

- At least three years of working experience in agriculture sector or FSL either with local or international NGOs or government.
- Well verse with agricultural extension methodologies such as FFS, with combined technical expertise in various aspects of agricultural crops production.
- Strong experience in working with community production groups and demonstrate strong facilitation skills in administering of community trainings and meetings.
- Motivated self-starter, able to carry out work independently but also coordinate effectively as part of a team;
- Proven skills on managing changes, achieving results, ensuring quality, team building and capacity building.
- Ability and willingness to work under pressure as part of a professional team.
- Excellent interpersonal skills, including cultural sensitivity, assertiveness and negotiating skills.
- Demonstrated planning and organizational skills;
- Good spoken and written fluency in English and computer literacy (MS Office and email/internet);
- Excellent report writing skills
- Familiar with local context in Kapoeta North and Torit and can effectively navigate challenges in either of these locations.

#### **Desirable**

- Knowledge of the area, socio-culture and local language where the post is located as an added advantage
- Practical experience in implementation of agricultural related interventions in both stable and volatile context with proven history of success and results.

**Female Candidates are encouraged to apply**

#### **The Organisation**

We employ approximately 25,000 people across the globe and work on the ground in over 100 countries to help children affected by crises, or those that need better healthcare, education, and child protection. We also campaign and advocate at the highest levels to realize the right of children and to ensure their voices are heard.



We are working towards three breakthroughs in how the world treats children by 2030:

- No child dies from preventable causes before their 5th birthday
- All children learn from a quality basic education and,
- Violence against children is no longer tolerated

We know that great people make a great organization, and that our employees play a crucial role in helping us achieve our ambitions for children. We value our people and offer a meaningful and rewarding career, along with a collaborative and inclusive environment where ambition, creativity, and integrity are highly valued.

**Application Information:**

Please attach a copy of your CV and cover letter with your application, and include details of your current remuneration and salary expectations. A copy of the full role profile can be found at ([SCI Career Site Careers \(oraclecloud.com\)](https://oraclecloud.com))

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

All employees are expected to carry out their duties in accordance with our global anti-harassment policy.

**In case you face any difficulty accessing the link, please come to Save the Children International head office in Juba Hai Malakal or SCI Field Offices for HR support**

**Deadline for submitting applications: 10<sup>th</sup> February 2023.**

**Cc: [MoIjobadvert@gmail.com](mailto:MoIjobadvert@gmail.com) (National Ministry of labour email Address Juba)**

