

50-443
Approved by Senior Inspector
MCL/RST/JI
08/07/2022



VACANCY ANNOUNCEMENTS

PROGRAM/DEPARTMENT SUMMARY:

Mercy Corps began programming in Sudan in 1985, and has been operating in states of what is now South Sudan since 2005; operations have continued since the independence of South Sudan in 2011. We have been working to meet people's immediate needs, and with communities, to build local capacity and promote economic development, especially with the eruption of violence in December 2013. Mercy Corps South Sudan's priority areas are food security and livelihoods (focusing on cash assistance, market-based solutions in agriculture and economic development), WASH and Education. Mercy Corps has been implementing project which combine agricultural, economic development, WASH, Education and other humanitarian interventions to tackle the convulsive crises affecting vulnerable communities. Mercy Corps has worked to build relationships with local government and other actors, which has enhanced our understanding of local contexts and the multiple stakeholders involved.

- Vacancy: Education Project Manager**
- Reports to: Director of Programs**
- Duty Station: Panyijiar (Nyal 50% and Ganyiel 50%)**
- Start Date: ASAP**
- Duration: 6 Months with possibilities of extension.**
- Deadline of Application: 29th July 2022.**

GENERAL POSITION SUMMARY:

Project Manager is responsible for providing technical support and supervision to all Education Can't Wait (ECW) program staff in Panyijiar County (Nyal and Ganyiel) ensuring that program targets are achieved timely in accordance with Mercy Corps quality assurance and accountability principles with major focus on ECD, primary, secondary, ALP and mobile education. Specifically, the Project Manager will contribute towards the achievement of the program objectives through providing leadership to the project team. The Project Manager will also be responsible for fostering and maintaining productive good relationships with education stakeholders in the County. The project manager will be responsible for the implementation of the project as per project work plan and meet all the indicators as per the log frame of the project.





ESSENTIAL JOB FUNCTIONS:

1. Lead the process of developing and implementing project activity plans and ensure timely delivery of project outcomes in an inclusive manner.
2. Organize and facilitate meetings with project stakeholders including the community according to principles of inclusion and accountability.
3. Represent Mercy Corps in Education coordination forums including cluster and working groups at field level.
4. Facilitate training sessions for PTAs, youth, community groups and other project stakeholders
5. Carry out field assessments (baseline surveys, midline, end-line, gender assessments monitoring activities).
6. Coordinate with other program teams (WASH, FSL, Child Protection) for integrated programming
7. Write quality and timely periodic (weekly, monthly, quarterly) project reports.
8. Assist the program director with preparation of periodic program reports for both internal and external audiences.
9. Assist with identifying new opportunities in the education sector and contribute to program design processes through written input to concepts notes and proposals
10. Conduct performance review of staff, ensure regular feedback and mentoring on individual performance.

Safeguarding commitments roles

- Ensure that safeguarding policy and code of conduct of Mercy Corps in South Sudan is observed by staff, associates known to beneficiaries and all safeguarding concerns are reported.
- To ensure staff, beneficiaries and associates are aware of reporting mechanisms and maintain the confidentiality of the safeguarding concerns reported.
- Never participate or support child marriages including ensuring that no staff should engage in a relationship with direct beneficiary.

Dealing with problems.

- Ability to manage staff working under pressure and build excellent working relationship in short time frame
- The post holder will need to have the ability to find solutions to difficult programmatic and management issues taking correct actions as necessary.
- Dealing and harmonizing multiple demands from stakeholders.

Communication and Working relationship.

Internal

- Plan inter departmental and project teams' meetings
- Plan joint monitoring, evaluation and Learning visits and team as well
- Work with state, county and local government units as relevant pertaining to project implementation



KNOWLEDGE AND EXPERIENCE:

1. At least a bachelor's degree or equivalent from a recognized University in Education, Social Sciences, Community Development or related discipline
2. A minimum of four (4) years' experience working in the field of Education in South Sudan
3. At least two (2) years' experience in project management including administering project budgets
4. Demonstrable ability to coordinate and implement project activities
5. Ability to work independently and with teams
6. Highly proficient in computer applications including Word, Excel, Internet, Outlook, Skype, Access, etc
7. Strong verbal and written communication skills; ability to write clear and concise reports
8. Fluency (written and oral) in English and the local language is a required
9. Appreciation of child safeguarding and child protection principles as well as peace building processes is a distinct advantage
10. Some experience in working with NGOs is highly desirable
11. Driving license and ability to ride a motorbike is an added advantage.

All applications will include CV, and all relevant copies of official documents, should be submitted in person in **Mercy Corps filed offices** Nyal, Ganyiel and Betinue.

Or by email: ss-apply@mercycorps.org

