

VACANCY ANNOUNCEMENT – External/Internal

MSF-OCA SOUTH SUDAN



DATE OPENED:	25/02/2022
DATE CLOSED:	04/03/2022
POSITION:	Epidemiologist Activity Manager
DEPARTMENT:	MEDICAL
LOCATION:	Juba
PURPOSE:	Hepatitis E Vaccination Campaign
Duration of the contract:	6 months (possibility to renew)
Number of Positions	1



Main Purpose

Defining, coordinating and monitoring the epidemiological activities, ensuring the development of appropriate methodology and the quality of studies according to **MSF** protocols, standards and procedures in order to identify risk factors for diseases and to determine the optimal treatment approaches to clinical practice and the preventive medicine to be used in the missions.

Accountabilities

- Defining, scheduling and organizing, in close collaboration with other medical team members, the annual epidemiological activity plan as well as its associated budget, in order to improve early detection of risk factors to better define treatment approaches and preventive practices. Leading the implementation of the protocols and epidemiological methodology, ensuring all related staff follows them in order to improve research efficiency.
- Supervising, according to annual plan, the epidemiological research activity ensuring that contacts with community groups and authorities are aligned with the objectives of the research and that the population participating in the research is properly informed. Reporting on the progress of data collection, on ongoing analysis of research or on any issue causing delay, in order to achieve epidemiological goals on time.
- Advising the MSF medical team on epidemiological matters that arise in the course of their activity research, and when necessary, designing and implementing epidemiological tools and data collection to meet new epidemiological needs.
- Ensuring, in coordination with logistics department, that national or international shipment of laboratory samples acquired for research purposes is done within datelines and according to protocols, following security rules and keeping conditions needed for the sample
- Supervising data filing procedures, ensuring that all epidemiology software tools are properly used and are updated regularly, in order to ensure full data traceability and availability
- Planning and supervising, in close coordination with the HR department and the MSF vision, policies and values, the associated processes (job description, recruitment, training, performance evaluation, development and internal/external communication) of the epidemiological staff in order to ensure both the sizing and the amount of knowledge required, to improve staff technical capabilities, contribution and commitment to **MSF** values.
- Supervising, in close coordination with the Logistic Manager that research equipment and materials are properly maintained and stock level is above minimum point in order to ensure availability and research activity continuity.
- Participating in operational monthly reports and organizing and/or assisting medical staff in preparing epidemiological reports related to health facilities and to researched areas.

MSF Section/Context Specific Accountabilities

In combination with the MSF OCG reactive Hepatitis E vaccination campaign in Bentiu IDP camp in Unity State, South Sudan, an

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operational research activity will be implemented: "Effectiveness, safety and feasibility of recombinant hepatitis E vaccine HEV 239 (Hecolin) during an outbreak of hepatitis E in Bentiu, South Sudan."

Within the context of this study, several activities will be supervised by the **epidemiology activity manager** :

1: **Case-control study**: recruitment of all suspect hepatitis E cases seeking care at the MSF hospital in Bentiu IDP camp and six matched controls from the community.

2. Monitoring of **Adverse Event Following Immunization**

3. **Census of all pregnant women** in Bentiu IDP camp and pregnancy follow-up

4. **Vaccination coverage survey** following second dose.

In this context, specific responsibilities of the **epidemiology activity manager** include:

1. Technical and operational support to the hepatitis E research team:

a. Daily organization and supervision of study activities

b. Supervision of the study team including two clinical research assistants, one laboratory technician and data processing officers

c. Writing of regular reports on study progress and communication to MSF OCA, MSF OCG and Epicentre.

2. Responsible for data collection and monitoring of the study in the field, including

a. Ensuring adherence to study protocol, including informed consent procedures, and documentation of any deviations from the study protocol.

b. Supervision of data collection and archiving

c. Verify quality of the data collected and implement the necessary improvements (regular review of the data), verify that the consent procedure of the participants is well implemented.

d. Ensure the proper functioning of the Hepatitis E surveillance system, including ensuring sufficient laboratory supplies / RDT

e. Report problems and suggestions for adaptations to the Principle Investigator (Epicentre)

3. Ensure good collaboration and communication with all partners

a. Organize and participate in study team meetings as needed

b. Provide regular updates on study progress to MSF OCA hospital team, MSF OCG project and coordination and Epicentre Principal investigator

c. Ensure good collaboration with all partners in Bentiu IDP camp, including all authorities, South Sudan Ministry of Health, WHO, external actors, and MSF sections

d. Participate in the Bentiu Hepatitis E task force meetings.

4. In collaboration with the Principle investigator and the project Administrator,

a. Follow the administrative requirements of the study team,

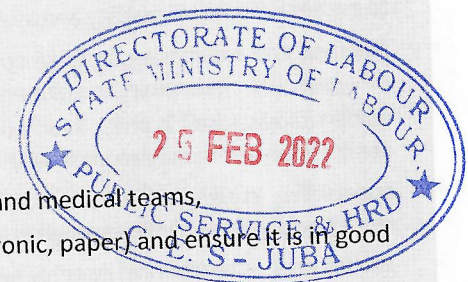
b. Participate in recruitment as needed

5. In collaboration with the Principle investigator and project and mission Logistics and medical teams,

a. Manage and monitor the inventory of study materials (laboratory, electronic, paper) and ensure it is in good working order, report any problems to study Principle Investigator

b. Oversee the collection of laboratory samples and their storage and transport in appropriate cold chain to from Bentiu to Juba to HUG. This includes monitoring the log tags

c. Ensure that cold chain is maintained during sample storage and shipment with laboratory technician



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Requirements

Education

- Essential, medical diploma or clinical officer. Desirable specialization or training in tropical diseases
- Desirable degree (or masters) in Epidemiology or Public Health with extensive training in statistics and epidemiology

Experience

- Nurse with extensive training in public health or epidemiology may be considered.
- At least two years of professional experience in related functions (infectious disease epidemiology, ...).
- Experience in setting up clinical, observational or epidemiological studies preferred.
- Previous experience with MSF preferred.
- Experience setting up surveillance systems is a plus.
- Team management skills required and ability to work well in a team environment.
- Previous experience communicating with other research partners (WHO, UNICEF, Ministries, INRB, ...) a plus

Languages

Mission working language essential, local language desirable
English essential, Nuer desirable, Arabic is a plus.

Knowledge

Essential computer literacy (word, excel, internet)
Competence in data management analysis software (Excel, Redcap, ODK, Kobo, etc.) necessary, experience in statistical software (STATA, R) a plus

Competencies

- People Management and Development L2
- Commitment to MSF Principles L2
- Behavioural Flexibility L3
- Results and Quality Orientation L3
- Teamwork and Cooperation L3

HOW TO APPLY

Interested South Sudanese candidates are invited to submit their application with **motivation letter and updated CV** with copies of their documents to our email msfch-juba-EDHRCO@geneva.msf.or, or drop hard copy to the HR department at **MSF Switzerland, Rainbow House – opposite the cemetery - Juba**, South Sudan latest by **4th March 2022 by 5:00pm**
Qualified women and people with disability are strongly encouraged to apply
Only short-listed candidates will be contacted, and applications received will not be returned

Note:

- **DO NOT SUBMIT ORIGINAL CERTIFICATES**
- **APPLY IN ENGLISH**
- **WRITE THE FUNCTION AT THE TOP OF YOUR APPLICATION**
- **APPLY BEFORE THE DEADLINE NOTED AT THE TOP**
- **PUT YOUR APPLICATION IN THE RECRUITMENT BOX BY THE MAIN GATE**
- **QUALIFIED WOMEN AND PEOPLE WITH DISABILITY ARE STRONGLY ENCOURAGED TO APPLY**



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MP/DC/CC/HR/BA/...

Applicants should be aware that the selection process is based on merit and will be conducted in a fair and open manner. The selection process will be based on the following criteria:

- 1. Academic qualifications
- 2. Professional qualifications
- 3. Work experience
- 4. Language skills
- 5. Other relevant skills

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Important information for applicants: This notice is for the recruitment of staff for the Department of Health. The selection process will be based on merit and will be conducted in a fair and open manner. The selection process will be based on the following criteria:

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For more information, please contact the Human Resources Department at [Phone Number].



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