

NORWEGIAN REFUGEE COUNCIL SOUTH SUDAN
VACANT ANNOUNCEMENT

Position: WASH Cluster Roving Coordinator
Reports to: WASH Project Manager/Specialist
Supervision of: None
Duty station: Juba
Project number: SSFM2224/2976817/5295
Duration and type of contract: 12 Months



The Norwegian Refugee Council (NRC) is an independent humanitarian organisation. Our task is to improve international protection of refugees and internally displaced persons, and to offer humanitarian assistance regardless of race, nationality or political views. Our efforts are founded on the principle that all human beings are entitled to a life in peace, liberty, safety and equality, as this is expressed in the Universal Declaration of Human Rights. NRC has been working in South Sudan since 2004. Our core activities include Education, Shelter & WASH, Food Security & Livelihoods (FSL), and Information, Counselling & Legal Assistance (ICLA).

All NRC Employee are expected to work in accordance with the organization's values to be **dedicated, innovative, inclusive** and **accountable** are attitude and believe that shall guide our actions and relationships.

1. Role and responsibilities

The purpose of the WASH Roving Cluster Coordinator Facilitate the Sub-National Coordination in cluster priority areas for response scale up for highly food insecure counties, flood affected showing high WASH Vulnerability. The Roving Cluster Coordinator will further identify key humanitarian partners for the WASH Cluster response and other key partners including local and Sub-National authorities in consultations with SNC's.

The following is a brief description of the role.

Generic responsibilities:

These responsibilities shall be the same for all positions with the same title. The responsibilities shall be short and essential. Details belong in the Work and Development plan.

- Provide regular inputs from the crisis-affected states for the national-level cluster meetings, cluster bulletins, etc.
- Act as focal point for inquiries on the WASH Cluster's response plans and operations at the state level.
- Organize and chair a bi-weekly meeting with the Sub-National Coordinators
- Ensure monthly meetings are taking place at sub-national levels, minutes taken and archived and shared with partners at sub-national level.



- Act as a back up to the National WASH Cluster Co-coordinator for the facilitation of EPR and emergency responders meeting, filling of response matrix and recommendation for deployment of emergency teams

Specific responsibilities:

These responsibilities shall be adapted to the particularities of the job location and context, phase of operation, strategic focus, and type of programme intervention. This section shall be revised whenever a new employee is hired or the context changes significantly.

- Support the coordination of assessments at state levels and provide support in identification of needs for cluster and Inter-Cluster initial rapid needs assessments (IRNA), humanitarian needs overview (HNO), WASH Vulnerability analysis, etc.
- Promote the use of the agreed cluster tools and guidance for surveys and assessments.
- Based on the inputs from the SNCs provide the National WASH Cluster with inputs from crisis-affected states for the development and revision of cluster response strategy ensuring that state inputs are adequately reflected in the overall country and cluster strategies.
- Ensure that the WASH Cluster responses at the state level are in line with the National WASH Response Strategy, existing policy guidance and technical standards.
- Regularly monitor implementation of WASH emergency activities in all crisis-affected states to ensure that cluster members are adhering to national and international best practice.
- Draw lessons learned from past activities and provide inputs to the national WASH Cluster for revising strategies and action plans accordingly.
- Supporting the development of exit, or transition, strategy, contingency planning, and preparedness plans for the state clusters.
- Undertake regular monitoring visits to all crisis-affected states.
- Support SNCs in ensuring regular quality reporting against the WASH Cluster indicators of service delivery (quantity, quality, coverage, continuity, and cost) through communication and discussions with cluster partners and provision of technical support for timely and quality reporting.
- Identify core pipeline supply issues and bring them to the attention of the national WASH Cluster and supply managers.
- Organize and facilitate capacity building workshop with the SNCs at least once per year.
- Support SNCs and cluster partners in identification of core advocacy concerns, including resource requirements, and communicate those to the National WASH Cluster.

Critical interfaces:

By interfaces, NRC means processes and projects that are interlinked with other departments/units or persons. Relevant interfaces for this position are:

- Cluster Coordination: Site Focal Points, Cluster Coordinator, Cluster Co-Coordinator, IM Specialist.
- Field Coordination: WASH NNGO, WASH INGOs, UN agencies, Core Pipeline agencies, Government State and National.

- Site Focal Points Capacity Building: CC Cluster Coordinator, Cluster Co-Coordinator, IM Specialist.
- Implementation: Cluster Coordinator, CC: Co Coordinator and IM Specialist.
- Other CCs: Core pipeline agencies (if required)
- Support (NAWG, ICCG)



Scale and scope of position:

Staff:	Yes
Stakeholders:	Key external stakeholders the post has relationships with UN agencies, INGOs, NNGOs, WASH Cluster, Nutrition Cluster, Protection Cluster, State focal points, Local authorities, Community representatives, Donors, EP&R and RRF partners etc.
Budgets:	BHA
Information:	IRNA, 5Ws, 3Ws.
Legal or compliance:	Terms of employment, vendors requirements, donor requirements

2. Competencies:

Competencies are important for the employee and the organisation to deliver desired results. They are relevant for all staff and are divided into the following two categories:

1. Value driven competencies

Values are aspirational attitudes and beliefs that influence the way people conduct themselves. NRC's values are: Dedicated, Innovated, Inclusive and Accountable.

2. Professional competencies

Generic professional competencies:

- Degree in Public health, social work, or any relevant field of study
- Master's degree WASH and/or related field is an added advantage.
- Minimum 3 years of experience from working in a humanitarian coordination system and specific experience in WASH.
- Knowledge of WASH in emergencies interventions.
- Knowledge of the Cluster approach guidelines and terms of Reference (and knowledge of how to apply them)
- Knowledge of cluster partners (their mandates, capacities, attitudes, limitations,) and how to integrate them into the cluster approach.
- Ability to mitigate and mediate conflict and disagreements among cluster partners.

Context related skills; knowledge and experience:

- Ability to communicate, lead, plan integrated approaches.

- Experience in representing and participating with donors and conducting cluster activities.
- Commitment, Drive for Result, Embracing Diversity, Integrity, Teamwork, Self-Awareness and Self-Regulation
- Ability to work independently in a result oriented multi-tasking and multi-cultural environment and manage conflicting priorities.
- Sensitivity to the needs and priorities of disadvantaged populations (minority groups, PWD, GBV etc.)
- Demonstrated experience of integrating gender and diversity issues.

3. Behavioral competencies

These are personal qualities that influence how successful people are in their job. NRC's Competency Framework states 12 behavioural competencies, and the following are essential for this position:

- Planning and delivering results
- Empowering and building trust
- Communicating with impact and respect
- Handling insecure environment
- Team spirits and management.

Performance Management

The employee will be accountable for the responsibilities and the competencies, in accordance with the NRC Performance Management Manual. The following documents will be used for performance reviews:

- The Job Description
- The Work and Development Plan
- The Mid-term/End-of-trial Period Performance Review Template
- The End-term Performance Review Template
- The NRC Competency Framework



Application Procedure:

- The applicant must provide a detailed CV as well as an application letter with an explanation as to why he/she would like to work for NRC, and why you believe you are the best candidate for this position. Contact details including phone numbers and address plus three references (one of these should be your current or most recent employer) are essential.
- All applicants must have a valid South Sudanese Nationality Certificate and Passport.
- Please do not submit original certificates. Submitted application documents will **NOT be returned**.

- Applications must be submitted no later than on the **Wednesday 1st November 2023** by Hardcopy in an enclosed envelope clearly marked **“WASH Cluster Roving Coordinator”** to NRC Office- Juba South Sudan, Tongping-Opposite US Embassy

Only short-listed candidates will be contacted, by e-mail or by phone.

**FEMALE CANDIDATES WITH REQUIRED QUALIFICATION AND EXPERIENCE ARE
HIGHLY ENCOURAGED TO APPLY**

