



"Sustainable agriculture as a vehicle to promote food security, women's empowerment and socio-economic development" -AGREE' AID; 012590/06/7

REQUEST FOR QUOTATION (TENDER DOCUMENT)

DATE: 1st August 2023






REF:.....Agric seeds & Tools

Procurement No: JUB/SSD0023/005.



Name of Company:	
Address:	
PIN number or equivalent:	
Active Phone number	
Email	











Table 1: Price citation

N o	Item Description & Specifications	UoM	Pictures	QTY	For Groups & ToT	Unit Cost \$	Total Cost \$
	Sisol Rope	Rolls		22	21+1		
	Weighing Scale	Pcs		11	10+1		
	Tape Measured	Pcs		11	10+1		
	Sickle	Pcs		44	2X21+2		
	Metalic bucket	Pcs		44	2X21+2		














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	scissor medium size	Pcs		44	2X21+		
	Rope Nylon	Roll		22	1X21+1		
	Trowel small Size	Pcs		44	2X21+2		
	Weeding hoes	Pcs		44	2X21+2		
	Rain Coat	Pcs		44	2X21+2		
	Gum Boots	Pcs		230	10X21+20		
	Hoes with handle	Pcs		220	10X21+10		
	Panga	Pcs		110	5X21+5		
	Slasher	Pcs		110	5X21+5		
	Axe With handle	Pcs		44	2X21+2		





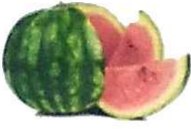






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	Wheel borrow	Pcs		22	1X21+1		
	Metallic Rake	Pcs		110	5X21+5		
	Watering can	Pcs		110	5X21+5		
	Metallic Spade	Pcs		22	1X21+1		
	Sprayer pump	Pcs		22	1X21+1		
	Face Mask	Pcs		45	2X21+3		
	Rubber Gloves	Pcs		45	2X21+3		
	Overall	Pcs		61	2x21+16+3		
Total tools							
	Tomato (Cal J)	Packs		44	2x21+2		










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Eggplant	Pack ets		44	2x21+2		
Sweet Pepper	Pack ets		44	2x21+2		
Sukuma wiki (50gm)	Pack ets		44	2x21+2		
Okra	Pack ets		44	2x21+2		
Water Mellon	Pack ets		44	2x21+2		
Cucumber	Pack ets		44	2x21+2		
Pumpkin	Pack ets		22	1x21+1		
Onion	Pack ets		22	1x21+1		
Jews Mallow	Kgs		22	1x21+1		

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	Amarantus	Kgs		22	1x21+1		
	Regila	Kgs		22	1x21+1		
	Cow peas	Kgs		22	1x21+1		
	Groundnuts	Kgs		440	20x21+20		
	Maize	Kgs		110	5x21+5		
	Sorghum	Kgs		110	5x21+5		
	Simsim	Kgs		44	2x21+2		

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	Carrots	Pack ets		22	1x21+1		
	Green Rocket or Jirjir	50g/ Sack et		44	2x21+2		
		Total Seeds					
		Grand total Seeds and tools					



TABLE 2: Offer to comply with other conditions and Related Requirements

Other Information pertaining to our Quotation are as follows:	Your Responses (Tick appropriately)		
	Yes, we will comply	will comply No, we cannot comply	If you cannot comply, please indicate counter proposal
Preferred Currency of Quotation: US\$			
Payment terms: Salesain Sisters of Don Bosco Gumbo-Juba South Sudan operates on a standard 30-day credit. Please confirm that you agree with these terms			
Payment mode: Bank transfer.			
Delivery Lead Time: 10 working days upon purchase order/Contract signature			
Mode of transportation: Road			
Delivery Location: Salesain Sisters of Don Bosco Gumbo-Juba			
Validity of Quotation: (60 days)			
Warranty: Brand new replacement if Purchased Unit is delivered damaged or of inferior quality.			
Liquidated damages: 2% of contract for every week of delay, up to a maximum duration of 2			

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calendar weeks. Thereafter, the contract may be terminated.			

Documents to be submitted

Please ensure your tender submission is accompanied by the documents listed below and in the same order of appearance. Failure to provide any of this will result in automatic disqualification.

1. Original company Pro-forma invoice with the final total cost.
2. This tender document with all sections completed, with no alteration to any of the sections, signed and stamped.
3. Valid Certificate of Incorporation (Including a copy of the updated stamp).
4. Valid business Operation license.
5. Valid Tax Clearance Certificate.
6. Documentary evidence of a minimum of 2 POs or contracts awarded and served within the past 2 year proving relevant experience in similar requirement. At least one of the POs/contracts shall be of an amount above USD 10, 000. Each purchase order/contract shall clearly indicate the type and quantities of items and technical specifications, contract amount, date, and customer's current contact details for references to be sought.
7. Active bank statement for the last 6 months, on a Bank letterhead clearly stamped and signed, indicating at least 75% of the financial figure on the quotation.



Bid Submission

All potential suppliers are required to submit the bid documents in a sealed envelope. **ONLY PHYSICAL SUBMISSION WILL BE CONSIDERED (HARD COPY)**. Any bid submitted electronically shall not be considered. Sealed bids should be clearly marked with the following tender reference number and delivered to the following address:

ATTENTION: Secretary (Project Administrator), Tender Committee, Salesian Sisters of Don Bosco Gumbo- Juba NB: Bids submitted by hand/courier must be recorded in the bid receipt record form and dropped in the bid box at AGREE Project Office. Unrecorded bids and those received after the deadline for submission shall automatically be disqualified

DEADLINE for submission of tenders is 15th August-2023 2:00PM (South Sudan NEW local time). No bids will be received after this deadline.

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EVALUATION CRITERIA In principle, the financial evaluation of complete and responsive offers from qualified bidders shall be conducted on the basis of the total cost and award based on the lowest price technically qualified bid.

Preliminary evaluation: Non-discretionary “PASS” or “FAIL” rating based on submission of the following documents.

1. Original company Pro-forma invoice with the final total cost.
2. This tender document with all sections completed, with no alteration to any of the sections, signed and stamped.
3. Valid Certificate of Incorporation (Including a copy of the updated stamp).
4. Valid business Operation license.
5. Valid Tax Clearance Certificate.
6. Active bank statement for the last 6 months, on a Bank letterhead clearly stamped and signed, indicating at least 75% of the financial figure on the quotation.
7. Only qualified bids shall be considered for the technical evaluation.

Technical Evaluation

- ✓ Responsiveness and full compliance to technical specifications.
- ✓ Completeness of bid to the requirement.
- ✓ Currency of quotation USD. Financial Evaluation
- ✓ financial comparison of the technically qualified bids after arithmetic analysis and award to lowest priced bidder.
- ✓ ONLY SUCCESSFUL BIDDER (S) SHALL BE CONTACTED.
- ✓ IF YOU DON'T RECEIVE ANY INFORMATION AFTER 3 WEEKS, CONSIDER THAT YOUR QUOTATION ISN'T SUCCESSFUL.
- ✓ PUBLIC BID OPENING ON MONDAY 8TH September 2023. TIME 2 PM LOCAL TIME at Salesain Sisters of Don Bosco Gumbo Office.

We, the undersigned, hereby accept in full the Salesain Sisters of Don Bosco Gumbo-Juba South Sudan General Terms and Conditions and hereby offer to supply the items listed above in conformity with the requirements of Salesain Sisters of Don Bosco Gumbo-Juba as per details provided above.





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For the supplier	
Name:	
Title:	
Signature and stamp:	
Date:	

