

**NORWEGIAN REFUGEE COUNCIL SOUTH SUDAN
VACANCY ANNOUNCEMENT**

POSITION	FSL-Project Officer (Food Security Livelihood)
Number of Position	One (1)
Reports to	FSL-Project Coordinator
Supervision of	FSL- Project Assistant
Duty Station	Akobo Country
Travel	100% within Project Locations
Project Number	SSFM2110
Duration	4 Months

The Norwegian Refugee Council (NRC) is an independent humanitarian organisation. Our task is to improve international protection of refugees and internally displaced persons, and to offer humanitarian assistance regardless of race, nationality or political views. Our efforts are founded on the principle that all human beings are entitled to a life in peace, liberty, safety and equality, as this is expressed in the Universal Declaration of Human Rights. NRC has been working in South Sudan since 2004. Our core activities include Education, Shelter & WASH, Food Security & Livelihoods (FSL), and Information, Counselling & Legal Assistance (ICLA).

All NRC Employee are expected to work in accordance with the organization's values. To be **dedicated, innovative, inclusive** and **accountable** are attitude and believe that shall guide our actions and relationships.

1. Role and responsibilities

The Project Officer is responsible for the day to day implementation of the Food Security and Livelihoods (FSL) activities in Akobo County.

Generic responsibilities

1. Ensure adherence to NRC policies, tool, handbooks, guidelines and donor requirements
2. Implement the FSL activities according to strategy, proposals, budgets and plans
3. Prepare periodic status reports and other documents as required by management
4. Ensure proper filing of documents
5. Break down the annual operational plans into weekly, monthly and quarterly implementation plans
6. Coordinate with relevant partners
7. Ensure that procurement, development and distribution of materials and equipment are timely and according to procedures
8. Train and develop team
9. Promote and share ideas for technical improvement in order to improve the quality of the activities
10. Ensure that projects target beneficiaries most in need, and explore and asses new and better ways to assist

Specific responsibilities

1. Preparation and implementation of training sessions under different project aspects for beneficiaries, including preparation of training content and material and carrying out logistical arrangements
2. Conduct beneficiaries' mobilization and registration in the project sites and ensuring that all the project goals are achieved in a timely manner and on budget
3. Training support to community nutrition volunteers in agronomic practices and the establishment of demonstration kitchen gardens at the nutrition facilities

4. Facilitate demonstration on cooking of nutritive vegetables to kitchen garden beneficiaries at OTP centers
5. Support with fisher folk training on fish preservation and processing methods
6. In absence of FSL coordinator represent NRC Food security and livelihoods program in a professional manner in meetings with partners
7. Conduct field data collection for baseline survey and evaluation, Post Distribution Monitoring (PDM), Pre and Post-harvest assessment
8. Report any problem related to finance, admin and logistics within the FSL team and the support team to the attention of the FSL management team for resolution
9. Performance Management of FSL Assistants under your responsibility
10. Perform other relevant tasks as assigned by the line manager.

Critical interfaces

By interfaces, NRC means processes and projects that are interlinked with other departments/units or persons. Relevant interfaces for this position are:

- Other FSL staff including core competency specialists.

Scale and scope of position

Staff: FSL assistants
Stakeholders: FSL actors including NGOs, government
Budgets: N/A
Information:
Legal or compliance: Donor guidelines relating to FSL projects

2. Competencies

1. Value driven competencies

Values are aspirational attitudes and beliefs that influence the way people conduct themselves. NRC's values are: Dedicated, Innovated, Inclusive and Accountable.

2. Behavioural competencies

These are personal qualities that influence how successful people are in their job. Of the 12 behavioral competencies, the following are **essential** for this position:

- Managing resources and achieving results
- Handling insecure environments
- Working with people
- Coping with change



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3. Professional competencies

These are skills, knowledge and experience that are important for effective performance.

Generic professional competencies for this position:

- Ensure compliance with NRC procedures and policies
- Educational level required: must hold a minimum of B.SC in Agriculture-plant science/environmental science/rural development and related fields.
- Experience from working as a FSL Project Officer in a humanitarian/recovery context

- Experience in running food security and livelihood activities especially agriculture activities livelihood activities, awareness activities and Cash Based Initiatives tools and approaches
- Previous experience from working in complex and volatile contexts
- Documented results related to the position's responsibilities
- Knowledge about own manager skills/profile
- Fluency in English, both written and verbal

Context related skills, knowledge and experience (shall be adapted to the specific position):

- Knowledge of the context
- Knowledge of Juba Arabic and other local languages an advantage
- Good-level competency in computer skills (common Microsoft Windows and Office applications)
- Proven skills and experience in report writing
- Strong organizational and logistical skills and the ability to work with little infrastructure and to function in difficult situations including limited transport options

3. Performance Management

The employee will be accountable for and evaluated on the responsibilities and the competencies, based on NRC's Performance Management System. The following documents will be used for performance reviews:

- The Job Description
- The individual Work- and Professional Development Plan
- The Competency Framework

How to apply:

- The applicant must provide a detailed CV as well as an application letter with an explanation as to why he/she would like to work for NRC, and why you believe you are the best candidate for this position. Contact details including phone numbers and address plus three references (one of these should be your current or most recent employer) are essential.
- All applicants must have a valid South Sudanese Nationality Certificate and Passport.
- Please do not submit original certificates. Submitted application documents will **NOT** be returned.
- Applications must be submitted no later than **27th October 2021** by Hardcopy in an enclosed envelope clearly marked **FSL- Project Officer - Akobo** to NRC Head Office Located in Juba Na Bari Area along American Residence Road and NRC field offices.

Only short-listed candidates will be contacted, by e-mail or by phone.

**FEMALE CANDIDATES WITH REQUIRED QUALIFICATION AND EXPERIENCE ARE
HIGHLY ENCOURAGED TO APPLY**



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