



COALITION FOR HUMANITY

Improving Community Resilience

REQUEST FOR QUOTATIONS (RFQS)

Coalition for Humanity (CH) is establishing women and girls' / child friendly spaces in Pochalla County in partnership with tear fund funded by BMZ and in Ruweng Administrative area in Pariang with Care International funded by German Foreign office(GFFO). As part of these activities, CH would like to apply part of this funding to procure essential Psychosocial materials (PSS) to help women and girls properly utilise the centers. These essential PSS materials will help provide psychosocial support activities at our Women and Girls/child Friendly Spaces, which helps in Recovery, Restoration, Women Empowerment, Socialisation with others.

The tables below provide descriptions of various lots where competent and experience qualified suppliers are invited to submit their Quotations.

LOT 1 TAILORING AND DRESS MAKING ITEMS			
S/No	Description	UOM	QTY
1	Small size beads with assorted colours	Pcs	40
2	Plain sheet of assorted colours	rolls	12
3	Cotton embroidery thread-all assorted colours	box	60
4	Nylon stretch thread-small one	box	60
5	Silver Needle big size	pcs	60
6	Crotches(Sewing needle)	pcs	60
7	Plastic/wood sewing ring -medium size	pcs	60
8	Pair of scissor - 2 medium and 2 large size	pcs	8
9	Embroidery (sweater, scarf, booties socks)	Bundles	16
10	Knitting needles	pcs	32
11	Tape measure	pcs	20
12	Kitenge	pcs	64
13	sewing Machine Singer Model 15	PCS	12
14	Sewing oil Machine	pcs	16
15	Sewing Machine Ropes	pcs	12
16	Curtains	Pairs	10
17	Dara materials for making free size dresses	Rolls	40
18	Soft cotton materials for making underwear	Rolls	20



LOT 2 SPORTS ITEMS			
S/no	Description	UOM	Qty
1	Chess full set	box	4
2	Playing card sets-small box	box	4
3	Dominos sets	sets	4
4	Volley balls	pcs	4
5	Volley ball nets	pcs	4
6	Ludo full sets	sets	4
7	Skipping ropes for girls	pcs	12
8	Mats-big size	pcs	16
9	Sports uniform(set of 12 pcs branded in CH logo & Donor logos	sets	4

LOT 3 KITCHEN ITEMS			
S/no	Description	UOM	QTY
1	kettles (Medium)	Pcs	4
2	Cups	Dozen	4
3	Plates	Dozen	4
4	Knives	Pcs	6
5	Spoons	Dozen	4
6	Forks	Dozen	4
7	Sauce Pans	Pcs	10
8	Frying Pans	Pcs	4
9	Plastic Jugs	Pcs	6

LOT 4 FIRE ITEMS			
S/no	Description	UOM	QTY
1	Fire Extinguishers	Pcs	6
2	Fire Blankets	Pcs	10



TERMS AND CONDITIONS FOR BIDDING.

3.5.1 Scoring Evaluation

Trade-Off Method

Coalition for Humanity Tender Committee will conduct a technical evaluation which will grade technical criteria on a weighted basis (each criteria is given a percentage, all together equalling 100%). Offeror's proposals should consist of all required technical submittals so Coalition for Humanity committee can thoroughly evaluate the technical criteria listed herein and assign points based on the strength of a technical submission.

Award criteria shall be based on the proposal/Quotation's overall "value for money" (quality, cost, delivery time, etc.) while taking into consideration donor and internal requirements and regulations. Each individual criteria have been assigned a weighting prior to the release of this RFQ based on its importance to Coalition for Humanity in this process. Offeror (s) with the best score will be accepted as the winning offeror(s), assuming the price is deemed fair and reasonable and subject to the additional due diligence in [section 3.5.2](#).

When performing the Scoring Evaluation, the Coalition for Humanity tender committee will assign points for each criteria based on the following scale:

Point	Rationale
0	Not acceptable; has not met any part of the specified criteria
1-4	Has met only some minimum requirements and may not be acceptable
5	Acceptable
6-9	Acceptable; has met all requirements and exceeds some
10	Acceptable; has exceeded all requirements

Evaluation Criteria	Weight (%)	Possible Points (1 to 10)	Weighted Score
	(A)	(B)	(A*B)*10
Service/product Specifications (Refer to specific descriptions provided per lot)	30%	30	XXX
Price/Cost and fee rates	25%	25	XXX
Company/supplier specialisation in specified product/past experience	25%	25	XXX
Evidence of recent work related to specified product(attached LPOs/Contracts for similar contract)	10%	10	XXX
Specified period of delivery after LPO issued and ability to supply samples (selected supplier will be required to provide	10%	10	XXX



samples for approval prior supplying entire lots where necessary and their ability to supplier items within shortest time possible			
TOTAL POSSIBLE SCORE:	100%	100	XXX

3.5.2 Additional Due Diligence

Upon completion of both the technical and financial evaluations Coalition for Humanity may choose to engage in additional due diligence processes with a particular supplier or supplier(s). The purpose of these processes is to ensure that Coalition for Humanity engages with reputable, ethical, responsible Suppliers with solid financials and the ability to fulfil the contract. Additional due diligence may take the form of the following processes (though it is not limited to):

- Reference Checks
- Supplier's facility visits
- Analysis of audited financial statements
- Determination of relations and affiliations between offerors
- Reference check with clients who have received similar services from the offeror

1. Price offer Currency -USD and Mode of payment
2. The per-qualified/eligible suppliers acknowledge RFQ by (sign/stamped/date) on the second copy from the supplier.
3. Delivery time frame; clearly indicate the number of days required for delivery to Juba or project site:
4. Validity of the offer should be minimum of 60 Days
5. Payment shall be within 30 working days after receipt of goods and invoice, by cheque or transfer.
6. subject to VAT; therefore, all offers should be exclusive of VAT costs.

Clarifications about this RFQS

Any request for clarification must be made in writing through the following emails:

1. procurement.juba@ch-int.org

Vendors can request for clarifications about this RFQ through the email address above until **28th April, 2023**.

The deadline for submission of the offers is **30th, April 2023, at 3:00 pm Local Time. Late submission will not be accepted.**

DISCLAIMER

This is only a Call for quotations/Bid and Coalition for humanity reserves the right to either amend or cancel it at any time with or without notice. In such cases, CH shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations. The decision of the Coalition for humanity Procurement Review Committee shall be final.

Submission.

Submit quotation in sealed enveloped clearly indicating the lot number to Coalition for Humanity tender committee

Gudele 1 area,
Block 4, Juba, South Sudan.

E-mail submission can be made through e-mail: procurement.juba@ch-int.org Clearly mention the lot number and short description as per this RFQ.

