



JOB ADVERTISEMENT
PRE-GRANT RECRUITMENT UNDER MDTF PROJECT



Job Title:	Medical Logistics Officer (2 Positions)
Location:	Ulang & Kuajok Field Offices
Recruitment Status	Relocatable
Reports to:	MDTF Lot Coordinator/Field Operations Manager
Posting Date	22 March 2024
Closing Date	17 April 2024

2024-3
 Approved
 22/03/2024

General Description of the Programme

Established in 1977, GOAL is an international humanitarian and development agency, with a team of 2,400 personnel, dedicated to alleviating the needs of the most vulnerable communities. Currently operating in 14 of the world's most vulnerable countries, GOAL delivers a wide range of humanitarian and development programmes, ranging from humanitarian relief in disaster situations, to focusing on nutrition, food security, and building greater resilience and sustainable livelihoods.

GOAL has been working in South Sudan since 1985 with a focus on Health, Nutrition, WASH, Food Security, and livelihood interventions, and is continually adapting and responding to the context to support the people in need. GOAL currently operates in Abyei Special Administrative Area, Kajo-Keji, Twic (in Warrap State), Renk, and Ulang Counties and is working to expand its operations to other parts of the country where humanitarian needs are immense.

GOAL is in the final process of acquiring grants under the upcoming MDTF project for Lot 22 & 24 that will be implemented in Warrap state, Abyei administrative Area and upper Nile state particularly in Ulang & Nasir County that is scheduled to start by 1st July 2024. With the coming of the MDTF project, GOAL is strategically recruiting for various positions under this project to ensure that all staffs required to kick start the project are all in place. Therefore, these recruitments are a pre-grant recruitment, and the staffs will be brought on board once GOAL has finally gotten the grant.

Job Purpose

The primary responsibility of the medical logistician is to ensure effective and efficient implementation of the medical supply chain for Health Facilities. S/he will ensure the readiness of all supported health facilities as it pertains to the procurement, maintenance, and replenishment of medical and pharmaceutical items in the Lot. Work with and coordinate with the FOM, County Health Managers, Storekeepers, Hospital Managers in managing the supplies including receiving, storing, selecting, transportation, pick-up and delivery of general or specialized bulk materials and equipment. S/he will be responsible for ensuring and maintaining systems to support the efficient coordination between the GOAL Logistics team in Juba and the field operation for supply and replenishment of all items and making sure that all documentation pertaining medical supplies is correctly completed and filed appropriately for reference whenever is necessary.



Main Responsibilities

The medical logistical officer (MLO) will work closely with the county health departments (CHDs), State Ministry of Health, Hospital Management and other colleagues mentioned above in the lot area and the drug management committees to ensure among other things that:

- Supporting the CHD to strengthen the supply chain management to ensure that utilization of quality pharmaceuticals and medical products in line with the South Sudan Essential Medical List (SSEML) is achieved.
- Closely work with or team members in the MDTF to implement a robust system to ensure:
 - Safe and secure storage,
 - Reliable stock management,
 - Verified last mile distribution of drugs and commodities from the CHD to the MDTF supported health facilities and Boma Health Teams – which should be within 21days.
 - Tracking consumption, timely reporting and requisitions.
- Ensure that all medicines are distributed to MDTF supported health facilities as they were received in the CHD warehouse.
- Manage storekeepers for all stores within the lot area.
- Ensure standard requisition and reporting forms, stock cards and monitoring the consumption of drugs at health facility and community levels.
- Support the CHD to ensure that all parallel supply chains are effectively managed to avoid stock outs and duplication/overstocking of drug supplies. This will be done through ensuring that all parallel distribution of medicines as those supplied through Ministry of Health, Nutrition commodities, vaccines, malaria, anti-TBs, are integrated into the MDTF distributed medicines and managed as though they were sourced from a common place to ensure there is no overstocking of medicines leading to waste/expired supplies.
- Willing to be trained by MDTF during the inception phase on the streamlined supply chain operations, including use of logistics data collection tools.

In collaboration with the CHDs within the Lot area, the MLO will be responsible in:

- Ensuring last mile transportation of drugs and supplies to health facilities and maintain a verification system to ensure Proof of Delivery (POD), under close supervision of MDTF team members.
- Ensure availability and usage of Pharmaceutical Management Information System (PMIS) tools at the County and State warehouses, and health facilities (State Hospital, County Hospitals and PHC facilities).
- Ensure the standard of the drug stores is always maintained.
- Improve warehouse management systems at County and state warehouse as appropriate, through regular de-junking, inventory checks and oversight.
- Ensure monthly reporting of drug consumption to MDTF team and MOH Logistical Management Unit.



- Maintain adequate and continual (24/7) cold chain management at the county and the state medical warehouses level and in compliance with all requirements for storage listed in the BPHNS.
- Ensure distribution and maintains essential equipment for health service delivery based on facility assessments in PHCCs, PHCUs and BEmONC sites.
- Conduct supportive supervision and continuous capacity building activities to improve drug supply chain and management and rational usage of drugs and utilization of drug & non-drug items management tools.
- Conduct regular frequent visits health facility drug store and provide on the job support to facilitate the proper storage and management of supplies at the individual facility levels.

Job Requirements

- Degree or professional diploma in Supply Chain Management, Business Management, Medical Logistics, or any other relevant related field.
- Experience in Health systems strengthening.
- Experience in pharmaceutical and medical supply management.
- Trained in Medical logistics and experienced in logistics functions: transportation and distribution, warehousing.
- Fluency in English and knowledge of local language is an added advantage.
- Computer literacy (excel, Word and PPT)
- Staff management skills.

- Experience working with at least one INGO/NGO having funding from any of the following donors: Irish Aid, OFDA, DFID, ECHO, and EU.
- Strong leadership qualities and willingness to exercise initiative, whilst proposing solutions to problems identified.
- Must be able to function effectively in complex work environment, set appropriate priorities and deal effectively with numerous simultaneous requirements.
- This Job description serves as a guide for the position. GOAL reserves the right to change this document as circumstances dictate.

Equal Opportunities

GOAL supports diversity and strives to create a discrimination free work environment where staff are supported to reach their full potential regardless of identity factors such as ethnic background, gender, colour, age, disability, marital status, religion, etc. GOAL continually seeks to strengthen leadership on, and capacity for, gender equality work supporting staff to understand how gender affects their own lives as well as the lives of people in the communities where we work. GOAL is committed to equal opportunities in employment and staff training.

To promote gender equality in our work force, qualified female candidates who meet the above job requirements are strongly encouraged to apply.



Safeguarding

Children and vulnerable adults who meet GOAL as a result of our activities must be safeguarded to the maximum possible extent from deliberate or inadvertent actions and failings that place them at risk of abuse, sexual exploitation, injury and any other harm. One of the ways that GOAL shows this on-going commitment to safeguarding is to include rigorous background and reference checks in the selection process for all candidates.

Accountability within GOAL

Alongside our safeguarding policy, GOAL is an equal opportunities employer and has a set of integrity policies. Any candidate offered a job with GOAL will be expected to adhere to the following key areas of accountability:

- Comply with GOAL's policies and procedures with respect to safeguarding, code of conduct, health and safety, confidentiality, do no harm principles and unacceptable behaviour protocols.
- Report any concerns about the welfare of a child or vulnerable adult or any wrongdoings within our programming area.
- Report any concerns about inappropriate behaviour of a GOAL staff or partner.

Application procedures & guidelines

Interested Persons who meet the qualifications, experience and skills are required to submit their applications through the below:

1. Currently the online system for GOAL jobs has some technical problems and applications submitted online may not be delivered, therefore applicants are highly encouraged to submit their applications in hard copies at GOAL head office located at Tongping along Kololo Road. Or in our field offices located in Twic, Abyei, Renk & Ulang.
2. Applicants should ONLY apply for one position in a location that is deemed suitable for them. Applicants who apply for more than one location shall only be considered for one job location. Position & Work location should be clearly stated in the subject line of the application letter.
3. Applications submitted through any email that is not designated as official for this recruitment will not be considered under this recruitment.
4. Original documents are not allowed at this stage of recruitment and GOAL will not be held liable for any lost original documents that have been submitted at this stage of recruitment.
5. This is a national recruitment and south Sudanese citizens who meet the above requirements are highly encouraged to apply for this job.

