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**WE ARE
HIRING**

Position: Driver
Project: Agriculture Cluster (CDRD Project)
Reports to: Project Coordinator
Contract Duration: Until February 2028
Location: Magwi, with occasional travel
In South Sudan

Background:

In South Sudan, GIZ works on behalf of the German Federal Ministry for Economic Cooperation and Development in the following three priority areas: Food and nutrition security and rural development, Urban water supply and sanitation, Rural development and good governance. GIZ's coordination office has been in the capital, Juba, since 2010.

The GIZ Country Office Juba is urgently seeking qualified candidates to fill the vacant position of Driver for its Agriculture Cluster (CDRD Project) based in Magwi.

Scope of the Position:

Generally, the Driver will support the Community Driven Rural Development Project activities and perform all official journeys using GIZ vehicles and carry out technical, manual and other jobs related to the routine maintenance and care of the vehicles. The driver performs tasks and correctly and schedule with due regard for the targets and conditions stipulated by the Project Coordinator.

Your Tasks

A. Core Tasks

- ❖ Drive staff/partners/guests/consultants in program/agency vehicles.
- ❖ Deal with bank issues, delivery of correspondence and documents to the premises of program partners and other organizations.
- ❖ Ensure the orderly operation and cleanliness of program/agency vehicles.
- ❖ Keep the programmer's logbook.

- ❖ Prepare the mileage charges for private and/or another program.
- ❖ Manage the maintenance of program vehicles.
- ❖ Support the preparation, transfer, assembly and dismantling of materials
- ❖ and equipment for different program workshops and/or meetings.
- ❖ Purchase small items using petty cash and provide support in obtaining bids for procurements.

Your Profile

- ❖ Recognized secondary school leaving qualification
- ❖ Defensive driving skills
- ❖ Valid driving license
- ❖ Basic knowledge of general mechanics
- ❖ Ability to pass driving test (visual and practical) in the country in question
- ❖ Basic knowledge of MS Office and skilled internet user

How to Apply

Applicants should submit their CVs and cover letters declaring interest for the position including **non-returnable** photocopies of all the relevant documents and recommendation(s) from previous employer(s) and a copy of the National identification.

to GIZ Country Office GIZ recruitment portal. <https://www.giz-jobs.com/southsudan/#id=e3a5e7e5-6caf-48d8-ac27-c230b3c76fbb>

Original documents will only be required for verification during interviews if requested. Ensure that you and your referees are reachable via the stated contact information during daytime.

Only shortlisted candidates will be contacted for interviews. If you do not hear from GIZ in 3 weeks after closing date, please note that your application wasn't successful. This position is open only to South Sudanese nationals.

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH provides equal employment opportunities to all, regardless of gender or disability. Qualified women are highly encouraged to apply.

Opening Date: 17/10/2024

Closing Date: 06/11/2024