

REPUBLIC OF SOUTH SUDAN
MINISTRY OF FINANCE AND PLANNING

DEBT MANAGEMENT UNIT (DMU)

TERMS OF REFERENCE FOR THE DEBT MANAGEMENT TECHNICAL ASSISTANT (TA) TO DEVELOP ARREARS MANAGEMENT STRATEGY FOR THE GOVERNMENT OF THE REPUBLIC OF SOUTH SUDAN

I. General Information	
1. Title of the assignment	Individual TA. to develop arrears management strategy and train staff on debt management, debt ratios and reporting.
2. Type of TA	Individual
3. Project Title	Institutional Support Project (ISP) and Strengthening Economic Governance (SEG) in South Sudan Project
4. Duration of the assignment	6 (Six) Months
5. Duty station	Juba
6. Starting date	March 2024
7. Host Agency/Institution	Ministry of Finance and Planning
II. Background	
<p>The Government of the Republic of South Sudan and the AFDB (ISP/SEG Project), are seeking to strengthen the capacity of the Debt Management Unit (DMU) in the department of Macroeconomic Planning in the Ministry of Finance & Planning through constructing Individual Technical Assistant (TA) to improve the effectiveness and efficiency of the Staff of the DMU.</p> <p>The main activities performed by the DMU are; Compile both domestic and foreign loans, providing guidance to the senior management for decision making on loan issues, analysis, and report writing.</p> <p>To accomplish the above mentioned activities, there is a need to enhance the capacity of the available staff through training and hands on the job by the TA.</p>	
III. Description of Duties:	
<p>Under the direct supervision of the Director General for Macroeconomic Planning and Aid Coordination the Technical Assistant (TA) will be tasked to:</p> <ul style="list-style-type: none">• Develop Arrears Management Strategy• Closely work with the relevant stakeholders and institutions of the Government to establish a mechanisms of generating information on the availability pending Government Arrears.• Train the Staff of the DMU on Arrears Management and Reporting	

IV. Expected Deliverables

The Consultant is expected to submit the following deliverables:

- i) An Inception Report, based on the review of relevant documents on arrears
- ii) Transfer of knowledge to the staff of DMU through training and mentorship.
- iii) Compile and generate Final Report on Arrears Management Strategy for the government of the Republic of South Sudan from the National and sub-National levels.

V. Skills, Experience and Qualification Required:

1. Education: Master's Degree in Economics, Finance or Debt Management is a prerequisite. A Post-graduate degree in Banking, from a reputable University, with relevant professional qualifications (Certified Public Accounts, Chartered Public Policy Analysis) considered a strong advantage;
2. The Consultant should have at least 7 years of progressive professional experience in Debt Management, debt analysis with regional experience; Arrears Management. Previous experience in developing Arrears Management Strategy is desirable.
3. IT Skills: The Consultant should be highly proficient in the design and use of database and spread sheet applications, as well as other applications such as powerpoint.
4. Language: The Consultant should have excellent written and Oral English language skills.

VI. Reporting Arrangement

In carrying out this assignment, the TA shall work closely with the Staff of the DMU and the Director of Macroeconomic Planning through the Director General to produce an Arrears Management Document which will be submitted by the Undersecretary of Planning to the Minister of Finance and Planning in both hard and soft copy to be delivered to the Council of Ministers (CoMs).

Evaluation Criteria:

The technical evaluation will be considered in accordance with the following information:

Evaluation Criteria	Maximum Points %
General Qualification and Adequacy for the Assignment	40%
Experience in the specific assignment described in the terms of reference	30%
Experience of working on the Debt Management Reforms Assignments	20%
Knowledge of South Sudan Public Financial Management Reform process and environment	10%
Total	100%