



External Advert

Oxfam is an international non-governmental organisation with a mission of working with others to alleviate poverty and injustice. Oxfam has been working in South Sudan since 1983. Our Programmatic Strategy concentrates on saving lives, Resilient Livelihoods, Advancing Gender Justice and Good Governance and Active Citizenship through a full spectrum platform that includes humanitarian response, recovery and resilience, long term development and policy and advocacy. Oxfam currently operates via eleven area offices in nine former states (Upper Nile, Jonglei, Lakes, Eastern Equatoria, Central Equatoria, Western Equatoria and Western Bahr-el-Ghazal, and Northern Bahr el Gazal.

Position: Roving Assets Officer
Location: Juba-(Roving) South Sudan
Grade & Level: DZ2 National
Contract Type: Fixed Term
Number of post: 1

DIMENSIONS:

- Manages, assets in the country programme, projects or processes.
- Monitors performance of the assets and gives advice / guidance to managers in the specialist area.
- Objectives are set within well-defined limits although some adaptation on day-to-day issues may be required.
- Problems may vary but solutions can be defined from previous experience with judgement being required to choose and apply the most appropriate solution.
- Regular communication is normally with their immediate manager but some posts require a broad range of communication (including programme managers and funding department)
- Ensure Health and Safety procedures are followed at specific sites.

BUDGET RESPONSIBILITY: None

KEY RESPONSIBILITIES:

- Updating of Oxfam South Sudan Asset List in OOWOW template and in Helios capturing all information relating to the asset.
- Conduct asset verification in all Oxfam South Sudan field sites on a quarterly basis.



SKILLS AND COMPETENCIES:

- Degree in Supply chain management or equivalent qualification plus mentioned experience. Professional certificates desired.
- At least three years' experience in logistics with a minimum two years managing assets within an NGO or International Organisation set up.
- Proven experience and knowledge of operational logistics & supply chain, policies & procedures
- Experience of working in emergencies or chronic conflict environment. South Sudan experience would be an added advantage
- Proven ability to communicate effectively both internally and externally, both orally and in writing
- Initiative and active problem-solving skills
- Proven training and capacity building experience
- Proficiency in the use of computers (Excel and Word)
- Strong ability to pay attention to detail
- Good organisational and planning skills
- Good command of English in speech and writing

Good reporting skills

Deadline for submission of applications is 02 October 2022. Interested Applicants should send soft copies of their CVs and Cover letters to Hrsouthsudan@oxfam.org.uk

NB: This position is open to all South Sudanese Nationals and women are strongly encouraged to apply.

Oxfam is committed to safeguarding and promoting the welfare of children, young people and adults and expects all staff and volunteers to share this commitment. We will do everything possible to ensure that only those that are suitable to work within our values are recruited to work for us. This post is subject to a range of vetting checks.