

Terms of Reference

Community-based Disaster Risk Management Planning

PROJECT: Reducing hunger and malnutrition and promoting resilient food production in Gok State,
South Sudan

(PROMISE)

Project location: Gok State (formally Cueibet County)

South Sudan

**Funded by: Diakonie Katastrophenhilfe with assistance of the German Federal Ministry for Economic
Cooperation and Development (BMZ)**

Implemented by: Vétérinaires sans Frontières VSF

Dec 2019

Background and context

1.1. Overall description

a) Background

Vétérinaires Sans Frontières (VSF) is an international Non-Governmental Organization, providing humanitarian aid and development assistance to pastoralists and vulnerable communities in areas where livestock is of importance. VSF support is in animal health; livestock related agriculture, marketing, food safety, drought responses and mitigation, capacity development of communities and governmental institutions, peace and conflict resolution with the ultimate aim of food security and strengthened livelihoods of pastoralist communities.

In South Sudan VSF has been implementing a BMZ funded project - Reducing hunger and malnutrition and promoting resilient food production in Cueibet County / Gok State, (PROMISE). Implementation of the 34 month project started in September 2016 until June 2019 and a further 50 month extension phase is scheduled to end in August 2023. The project is being implemented in the former Cueibet County, now Gok State (in Lakes) of the Republic of South Sudan in a predominantly agro-pastoral community.

PROMISE supports activities are aimed at improving food security and reducing malnutrition within vulnerable populations. It addresses structural issues leading to hunger and malnutrition in a bid to resolve these in the medium or long term, with an emphasis on developing sustainable solutions. PROMISE aims to contribute to this global objective by building capacities of target households in innovative and sustainable agricultural practices as well as strengthened resilience against conflict and climatic risks.

b) The 3 key result areas of the project are:

Result 1: Contribution from 47 schools to intermediate and long-term nutritional security and resilient livelihoods of the population realized.

Result 2: Innovative, adaptable and sustainable agricultural and or livestock production practices are adopted to reduce the annual food gap.

Result 3: Contribution from socio-ecologically resilient productive natural resources management realised for improved livelihoods and decreased conflicts.

1.2. Project objectives and results

Overall Objective: To contribute to increased food security, reduced malnutrition and resilient livelihoods for vulnerable households in Lakes/Gok State, South Sudan
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Component 1: School Feeding

Objective 1: 47 schools of Lakes/Gok State contribute to the immediate and long-term nutritional security and resilient livelihoods of the population.

Component 2: Innovative agricultural practices

Objective 2: Households have adopted innovative, adaptable and sustainable agricultural and/or livestock production practices which allow them to significantly reduce their average food gap per year.
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Component 3: Promotion of sustainable Natural Resources Management (NRM)

Objective 3: Socio-ecologically resilient, productive Natural Resource Management (NRM) contributes to improved livelihoods and decreased conflicts amongst beneficiaries.

2. Assessment purpose and target audience

2.1. Purpose

The purpose of the assessment is to generate data and information on the types, trends, frequency, magnitude hazards prevalent and potential among the project beneficiaries; to analyse the results with the aim of developing action plans that will be used to build community resilience against identified and selected hazards.

3. Assessment objectives and scope

The overall objective is to develop DRR measures and plans for the beneficiaries and stakeholders to be implemented with support from the project with the secondary aim of achieving project objectives.

3.1. Assessment objectives

a. To carry out community profiling

Employ group work and group interaction and participatory techniques to collect data and information to develop a picture of the nature, needs, resources and structures of the community among others. This process will be preceded by review of secondary literature from the project documents and other relevant document and the process used to validate the matters arising. The community profile will inform which aspects in regard to hazards shall be interrogated and investigated in more details under the objectives below, and enable enrichment of the whole assessment.

b. To conduct hazard assessment

Identify the nature, location, intensity and likelihood of major hazards prevailing in the community through review and analysis of existing literatures; then augmented by the outcome of participatory hazard assessment. The process will further assess and identify populations and assets at risk and delineate disaster prone areas.

c. To carry out vulnerability and capacities assessment

Determine the capacity (or lack of it) of the elements at risk to withstand given hazard scenarios; estimate the potential losses of exposed populations, property, services, livelihoods and environment; and assess their potential impacts on the community.

d. To carry out subsequent Analysis & Community Action Planning

Profile and evaluate the important risks to identify cost-effective risk reduction options in terms of the socio-economic concerns of a society and its capacity for risk reduction; Formulate DRR strategies and action plans that include setting priorities, allocating resources (financial or human) and initiating DRR programmes.¹

3.2. Scope of the assessment

The Community-based Disaster Risk Assessment will target project areas and schools in Gok State, formerly Cueibet County. Activities are spread in all zones of the state.

¹ UNDP – Disaster Risk Assessment

4. Approach and methodology

The assessment methodology proposed by the consultant(s) should include a mix of quantitative and qualitative data collection methods. The desired methodology is participatory and all the key stakeholders in the program including target beneficiaries, non-beneficiaries and staff from Government Technical and Service ministries.

The process

- Desk review of secondary data
- Interviews with programme and project teams
- Interviews/ Focus Group Discussions with beneficiaries (incl disaggregation by gender)
- Visits to selected project sites
- Interviews with other stakeholders (e.g. local authorities, donors, other NGOs, UN, non-beneficiaries)
- Sharing of initial findings and learning with project then country teams.

5. Timing and deliverables

5.1. Inception report

The inception report shall provide a detailed description of the methodology to answer the assessment questions as well as the proposed source of information and data collection procedure. The inception report shall outline the contents of all the deliverables.

5.2. CBDRR Measures and Plans

The consultancy team will develop draft CBDRR Measures and Plans for review by the PROMISE programme personnel and partners. The report shall be validated by stakeholders in a workshop setting and feedback incorporated into the Measures and Plans document.

5.3. Tentative itinerary

Event	Responsible Persons	Timelines
Preparation phase		
Desk phase – secondary data review, tools development		
Review – secondary data, information	Consultant	1
Data Collection tools Development Share Data Collection tools with VSF programs	Consultant	2
Field phase – data collection		
Enumerators selection and training	Consultant	2
Pretesting, refining and printing of study tools	Consultant & project staff	1
Data collection and interviews	Consultant and team	10
Synthesis phase		
Data Analysis and validation	Consultant	2
Draft Report development	Consultant	2
Final Report with Feed back	Consultant	1
Total Number of days excluding preparation and planning days		21 Days

6. Assessment team composition and required competencies

The assessment team shall compose of members with a comprehensive mix of competencies in agro-pastoral production and social research methodologies. These will be complemented with at least five years' experience in related programming and programme research with specialization in Disaster studies. Extensive experience in the specific fields in the Horn of Africa and South Sudan in particular will be required. Experience working in South Sudan will be an added advantage. Excellent communication skills and well as demonstrated writing and presentation skills are requisite.

7. Management arrangements

The consultant should be informed of some issues, situation and conditions as they are or may arise during the exercise.

- a. **Travel:** VSF will cover the cost of all flights and transport.
- b. **Accommodation:** Consultants will be housed in hotels in Juba and Rumbek whilst in Cueibet they will be housed at the organizations compound lodgings.
- c. **Data entry** VSF will not supply data entry clerks or computers. Consultants are responsible for all data entry and management.

Data will in most instances be collected from non-English speakers. However, tools will not be translated into the local language. A way around this matter will be developed in discussion with project staff, VSF program staff and the consultant.

d. Reference materials

Relevant documents will be availed for the consultant to support during the secondary information desk reviews. The consultant will be encouraged to identify any other sources for appropriate additional information that may be required to supplement what is provided by the project.

8. Proposal submission

The proposals will be evaluated according to the following criteria;

- a) Technical and financial competitiveness
- b) Proposed personnel for the assignment
- c) Profile of the applicant - corporate or individual
- d) A work sample, specifically a previous assessment report written

Proposals should be submitted electronically to the following Email addresses: **juba@vsfg.org** and **admin_hr@vsfg.org** indicating on the subject line thus "**DRR PROMISE**" followed by an abbreviation of the applicant's name. The closing date for receiving proposals is **31st Dec 2019**. Only short-listed candidates will be contacted for interviews.