



Job Title:	Driver Mechanic
Job Location:	Kapoeta East (Lotimor, Natinga, Katidori & Nanyangacor)
Reporting to:	Project Manager with dotted line to Project Officer
Starting Date:	15 <sup>th</sup> June, 2023
Closing date:	7 <sup>th</sup> July, 2023

#### INTRODUCTION:

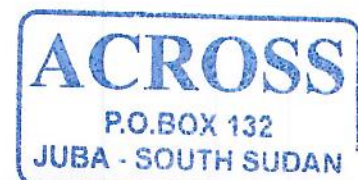
ACROSS is an Interdenominational Church base organization which strives to provide humanitarian assistance (including emergency/relief, rehabilitation and development work) to local communities, internally displaced persons, refugees and other vulnerable communities to enable them to realize their purpose and value as human beings. ACROSS in South Sudan is urgently looking for a competent qualified South Sudanese for the position of Driver Mechanic.

#### Main Job Purpose:

The primary purpose of the position will be to support the implementation of the project: ***'Enhancing livelihood of the drought affected communities'*** with the primary purpose of providing safe, secure, timely and reliable transportation for ACROSS and partners in around project areas within Kapoeta East and other areas with an aim of implementing the project activities. The postholder is to maintain the vehicle to the ACROSS fleet management standards through performance of regular checks meanwhile serving all ACROSS driving rules and regulation as well as observing traffic laws.

S/he be a selfless and hardworking driver that upheld Christian values in delivering humanitarian works through driving ACROSS vehicle to help team deliver humanitarian support to the affected communities. S/He shall be organizing work related trips with support from liaison assistant and the field team supervisor but observing all ACROSS logistics and operation standards.

Note that this position will be field based, the position holder must be someone that comes within the community of Kapoeta East and understands local dynamics and contexts including those related to knowledge of any prevalence of I security and underlying causes, he must be familiar with the terranes and nature of roads within the Kapoeta East and other adjacent counties within the greater Kapoeta region.





### **JOB FUNCTIONS:**

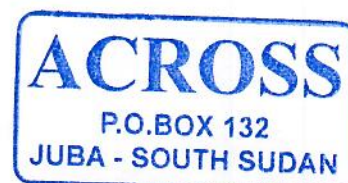
- Drive ACROSS staff and /or equipment to their preferred destination as requested in a safe courteous and law-abiding manner.
- Assist passengers (Staff) with loading/offloading of goods into/out of the vehicle.
- Observe ACROSS vehicle always use policies and procedures, including the updating of logbooks, wearing of seatbelts, and keeping parked vehicle secure.
- Clean and inspect the vehicle daily and promptly report any maintenance or mechanical issues to the supervisor any times it arises.
- Perform basic maintenance on vehicle when required and as appropriate and in full knowledge of team leader/ logistic.
- Verify mechanical soundness, safety, and presence of proper equipment.
- Confirm road conditions and security at the start of every journey/ trip.
- Operate VHF and HF radios within standard operating procedures.
- In case of accident, immediately report to logistic/ immediate supervisor by filling out an incident report form.
- Help perform basic mechanical services, such as fixing shock absorbers, changing engine oil and fuel filter, etc.
- Observe all rules including the time to park the vehicle after work and an overnight mission.
- Always stick to weekly activity plan unless an authorized emergency trip can be allowed to override the pre-planned activities.
- Help FSL and peace building team to transport project related items to destinations as requested by the team leader/project officer.
- Any other duties that shall be assigned to by the supervisor as or when need arises.

### **Community engagement and advocacy:**

- With the support from Project Officer and the Project manager, the Project officer/Assistant would facilitate the process of travel authorization and other procedures required for making driver's work successful.

### **Documentation, Reporting, and knowledge management:**

- With support from Project Assistant, Prepares and share the log sheets for mileages records.
- Ensure safety and confidentiality of all movement plans/trips to project sites or back to the base.
- Ensure that all maintenance report/records are properly documented for future references in case there arises a need for that in and during the project implementation period.





**MINIMUM QUALIFICATIONS & EXPERIENCE REQUIRED:****a. Education:**

- Must have basic mechanic certificate.
- High/secondary school or Primary Eight leaver.
- Knowledge and skills in driving and mechanic

**b. Work Experience**

- 2-5 years relevant experiences as a drive mechanic in the Kapoeta areas programs.
- Must possess a valid South Sudan Driving License.
- Must be hardworking and work-centered individual.
- Committed hard-working born-again Christian, flexible team player whose interest is to serve vulnerable communities and make the community a better place.
- Demonstrated ability to work in multi-tasked team with flexibility and maximum collaboration among sectors staff to help support programming (e.g., cooperation with the FSL and Peace building team).
- Good mobilization and communication skills.
- Demonstrable ability to collaborate across organizations and build networks beyond ACROSS.

As we value teamwork, we are looking for a humble and understanding person with good working relations and problem-solving skills.

**PERSONAL SKILLS/ATTRIBUTES REQUIRED:**

- He/she should be able to respond to or assist in matters arising from work and have very good interpersonal, mediation, negotiation, and conflict resolution skills.
- S/he be able to exhibit organizational, verbal, and written communications skills, investigate and analyze situations and be able to recommend suitable strategy for solving problems.
- S/he be flexible, adaptable, and able to work effectively in a range of settings and in a cross-cultural situation and be knowledgeable of the services available in the community.
- He/she must demonstrate sound judgment particularly in dealing with safety issues and with beneficiaries of different categories.
- Should understand elements contributing toward food security.
- Should be able to write or document success story with the sense of relevancy or in relation to the project.

**Desirable Qualifications and Skills**

- Knowledge of policies and procedures of the protection.
- Commitment to Child protection, Prevention of SEA and Safeguarding of Adults.



- Commitment to help persons of concern and willingness to cooperate with counterparts.
- Strong interpersonal and communication skills in a multi-cultural setting.
- Ability to live and work in the difficult and harsh conditions is desirable.
- Computer Knowledge (Microsoft Office-Word, Excel, PPT and outlook email).

**If you believe you meet the above qualifications, please send us either soft or hard copies of your Curriculum Vitae (CV), Nationality Certificate, Cover Letter and a written Christian Testimony by email to [recruitment@across-ssd.org](mailto:recruitment@across-ssd.org)**

**or**

**Hand deliver to ACROSS office located at KAPECO compound, Kapoeta South County or ACROSS Nanyangacor Office, located at CDOT compound in Nanyangacor or RRC office at Narus, Kapoeta East HQs.**

- **Applications without Personal written Christian Testimony (Not letter from the church) will not be considered.**
- Both Females & Males candidates are encouraged to apply.
- Only shortlisted candidates will be contacted.
- **This Vacancy is open to South Sudanese ONLY and Preference will be given to suitable applicants from Kapoeta East since this is a junior position.**
- Applications once received are NOT Returnable.
- Attached copies of your Certificates (**Application letter, updated CV & Copies of relevant academic documents should come in one document file**).

ACROSS has Zero Tolerance to Sexual Exploitation & Abuse, Harassment & Corruption. Successful candidates will undergo thorough background check before they are considered for job offer.

