

Job Title:	Tailoring Trainer
Job Location:	Kapoeta East Narus - Nanyangacor
Reporting to:	BfthW Project Officer
Starting Date:	17th June, 2023
Closing date:	7th July, 2023

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16 JUN 2023
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MINISTRY OF LABOUR
REPUBLIC OF SOUTH SUDAN, JUBA

INTRODUCTION:

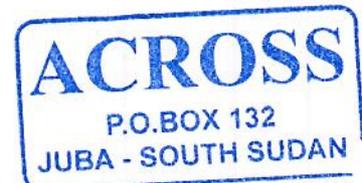
ACROSS is an Interdenominational Church base organization which strives to provide humanitarian assistance (including emergency/relief, rehabilitation and development work) to local communities, internally displaced persons, refugees and other vulnerable communities to enable them to realize their purpose and value as human beings. ACROSS in South Sudan is urgently looking for a competent qualified South Sudanese for the position of Peace Building Community Mobilisers – Incentive Based.

Main Job Purpose:

To effectively deliver tailoring and simple machine repair skills as well as business skills to the selected learners so that they become skilled in designing, sewing, cutting, and repairing of the sewing machines. Also effectively create a good business environment to attract more customers.

JOB FUNCTIONS:

- Develop training materials and procedures the on-tailoring course according to the course objectives.
- To maintain a conducive working environment in the training centres.
- To ensure that all relevant documentation is completed and maintained accurately.
- To write weekly and monthly reports as may be required by the project management team.
- To train learners on how to set-up, manage and maximize tailoring workshop.
- To train learners on good business manners and skills related to the tailoring course.
- To train learners on how to maintain the training equipment and tools.
- To train learners on how to identify and repair simple faults in the sewing machines.



- Refer major problems or defective products to vendors or technicians for service.
- To budget and order training materials and start-up kit supplies.
- To supervise and guide the trainees during the establishment of the business premises after training.
- To manage the training budget, materials, and training records.
- Performs any other duties assigned to him or her by management.

MINIMUM QUALIFICATIONS & EXPERIENCE REQUIRED:

a. Education:

- **Diploma / certificate in Tailoring**, with experience in design of all types of clothes including men, women and children's clothes (dresses, trousers and shirts).

b. Work Experience

- A minimum 2 years of relevant working experience in tailoring (Making women & children's clothes), including trainer of trainees' role.
- Ability to facilitate tailoring trainings and sessions for selected trainees.
- Ability to keep records and write simple and basic project activities reports.
- Good interpersonal and team building skills.
- Experience working with other INGOs/NNGOs and local partners in the field of tailoring training.
- Excellent written and verbal communication skills.
- Fluency in oral written English and oral Arabic Languages is an asset.

PERSONAL SKILLS/ATTRIBUTES REQUIRED:

- A committed Christian of good character and values.
- Practical understanding of project cycle management.
- Good analytical and problem-solving skills.
- Excellent interpersonal, communication and negotiation skills.
- Ability to tolerate and accommodate people with diverse backgrounds at workplace.
- Meticulous, with good attention to detail.
- Good planning, analytical and organizational skills
- Articulate, with excellent verbal and written communication skills.
- Commercial awareness and good all-round business skills.
- A high standard of numeracy to analyses facts and figures.
- Comfortable leading negotiations and networking.
- Confident making important decisions.
- Ability to cope with the pressure of demanding targets and tight deadlines.





- Tact and diplomacy.

Desirable Qualifications and Skills

1. Knowledge of policies and procedures of the protection.
2. Commitment to Child protection, Prevention of SEA and Safeguarding of Adults.
3. Commitment to help persons of concern and willingness to cooperate with counterparts.
4. Strong interpersonal and communication skills in a multi-cultural setting.
5. Ability to live and work in the difficult and harsh conditions is desirable.
6. Computer Knowledge (Microsoft Office-Word, Excel, PPT and outlook email).

If you believe you meet the above qualifications, please send us either soft or hard copies of your Curriculum Vitae (CV), Nationality Certificate, Cover Letter and a written Christian Testimony by email to recruitment@across-ssd.org

or

Hand deliver to ACROSS office located at KAPECO compound, Kapoeta South County or ACROSS Nanyangacor Office, located at CDOT compound in Nanyangacor or RRC office at Narus, Kapoeta East HQs.

- **Applications without Personal written Christian Testimony (Not letter from the church) will not be considered.**
- Both Females & Males candidates are encouraged to apply.
- Only shortlisted candidates will be contacted.
- **This Vacancy is open to South Sudanese ONLY and Preference will be given to suitable applicants from Kapoeta East since this is a junior position.**
- Applications once received are NOT Returnable.
- Attached copies of your Certificates (**Application letter, updated CV & Copies of relevant academic documents should come in one document file**).

ACROSS has Zero Tolerance to Sexual Exploitation & Abuse, Harassment & Corruption. Successful candidates will undergo thorough background check before they are considered for job offer.

