

## Job Announcement- MEAL IM Officer

HI-SOUTH SUDAN

|                          |                                                                              |
|--------------------------|------------------------------------------------------------------------------|
| Position title           | MEAL Officer                                                                 |
| Position in duty Station | Aweil                                                                        |
| Duration                 | 6 Months                                                                     |
| Working Day/time         | From Monday - Thursday (07:30 AM - 05:00 PM) & on Friday from 7:30am-12:30pm |
| Salary                   | According to HI salary grade                                                 |
| Line Manager             | Country Manager                                                              |
| Date of Advert           | 08 <sup>th</sup> July 2026                                                   |
| Closing Date             | 28 <sup>th</sup> July 2026                                                   |

### Contextualization<sup>1</sup>

South Sudan remains in a severe and protracted humanitarian crisis driven by conflict, displacement (IDPs and Refugee, Returnees from Sudan), economic chaos, disease outbreaks, and climatic shocks (HNRP 2026). 10 million people need humanitarian assistance in 2026, while 7.65 million people face acute food insecurity (IPC Phase 3 or worse). The influx has overwhelmed already fragile lifesaving basic service delivery systems (HNRP 2026). Food insecurity remains acute in these areas( Aweil and Maban, Renk and Malakal), with a high proportion of the population classified in IPC Phase 3–4 (Crisis and Emergency), including approximately 60% cent of the population in Aweil of Northern Bahr el Ghazal facing IPC Phase 4 conditions, while Maban County remains largely classified in Crisis and Emergency due to displacement, market disruption, and disease outbreaks( IPC 2026). The food security and livelihoods situation in Northern Bahr el Ghazal is characterized by widespread poverty, high vulnerability, and dependence on fragile, climate-sensitive livelihoods, with 73% of households relying on crop farming alongside livestock, fishing, and casual labor that provide low and unstable income.

### BACKGROUND TO HUMANITY & INCLUSION AND COUNTRY MISSION

Humanity and Inclusion -HI (the new name and re-branding of Handicap International since January 2018) was founded in France in 1982. In 2009, the HI Federation was established in Brussels. The membership of the Federation has since expanded to 8 countries, namely; France, Belgium, UK, USA, Germany, Switzerland, Luxembourg and Canada. HI vision asserts: “Outraged by the injustice faced by people with disabilities and vulnerable populations, we, aspire to a world of solidarity and inclusion, enriched by our differences, where everyone can live in dignity”. HI is an independent and impartial aid and development organization working in situations of poverty and exclusion, conflict and disaster. We work alongside disabled and vulnerable people to help meet their essential needs, improve their living conditions and promote respect for their dignity and fundamental rights. Currently, HI is present in at least 56 countries, with its humanitarian programs reaching at least 2 million people. In 1997, HI along with other partners was awarded the Nobel Peace Prize for its international campaigns to ban landmines sale and use. For further information about HI please visit: <https://hi.org/> and <http://www.hi-us.org/> and



<https://humanity-inclusion.org.uk/en>

## INFORMATION ON THE CONTEXT OF THE MISSION

HI has been working in South Sudan since 2006, implementing emergency and development activities aimed at improving the protection, quality of life and promotion of the rights of vulnerable people, including those with disabilities. HI's current portfolio takes an integrated and multi-sectoral approach, with interventions focusing on MHPSS, protection (GBV prevention and response), functional rehabilitation and livelihoods, with disability mainstreaming as a cross-cutting theme across all program. HI has established a base in the Great Pibor Administration Area, Northern Bahrel Ghazal and has a presence in Wau and Malakal. HI has worked in Greater Unity and Central Equatorial States of Morobo and Yei, which remain among the most conflict- and disability-affected states in the country. The operational context in South Sudan today is considered largely humanitarian/emergency, with resilience programming being phased in. Ongoing peace initiatives, if successful, could result in large population movements of returnees (both IDPs and refugees) across the country. HI current programs are funded by SSHF, WFP and GFFO. As part of its strategy, HI South Sudan is prepositioning to deepen programming in Protection, to expand program interventions in Health (MHPSS, reproduction health and physical rehabilitation) as well as inclusion in humanitarian action, livelihood and to undertake innovative programming in Education in emergency. HI works in close collaboration with the South Sudan Humanitarian Clusters (Health, Protection, Food Security & Livelihoods and Education), UN agencies and Government departments (Health, Agriculture, Education, Gender and Youth, and Relief & Rehabilitation Commission). HI is also an active member of the South Sudan NGO Forum, Health. The mission currently employs 02 international and 21 national staff, working from the coordination office in Juba, field office in Pibor, Aweil, Wau, Renk and Malakal.

### General Mission:

The M&E Officer implements monitoring & evaluation activities on the project(s) and/or in the geographical areas of intervention to which he or she is assigned, as defined in the monitoring & evaluation system framework established by the Regional/Standalone MEAL Manager.

### Specific Missions/Responsibilities

#### *Mission 1: Operational implementation*

#### **Responsibility 1: Is responsible for the collection of field data for monitoring & evaluation surveys**

- Contributes to the creation, translation and validation of data collection tools;
- Helps define the schedule and means required for the implementation of monitoring & evaluation activities;
- Takes part in the selection and training of the community or daily workers contributing to quantitative and qualitative surveys;
- Ensures the effective collection of the information necessary for the success of monitoring & evaluation activities;

- Ensures that obstacles to field activities are identified and passes this information on to his or her line manager;
- Takes part in presenting the findings of surveys.

#### **Responsibility 2: Participates in project evaluation and self-evaluation activities**

- Contributes at least once a year to project self-evaluations led by the project managers;
- Contributes to project evaluations led by internal or external evaluators.

#### **Responsibility 3: Transmits relevant monitoring information to the programme's information system**

- Complies with the procedures for transmitting collected information, as described by the programme's information management system;
- Writes regular reports on the monitoring & evaluation of the activities conducted;
- Regularly evaluates the work done and suggests improvements

#### **Responsibility 4: Contributes to representing HI in the communities**

- Contributes to providing feedback on the results of monitoring & evaluation activities to the populations and partners;
- As part of his or her tasks, represents HI with the population and partners, respecting the organization's values and maintaining cordial, positive and close working relations.

#### **Mission 4: Emergency preparedness and response**

Contributes to the program's emergency preparedness actions and, in an emergency, adapts his or her working methods to contribute to an effective humanitarian approach by HI.

#### **Supervisory Responsibilities**

None

#### **Other competencies**

##### **Eligibility**

- Must possess a valid South Sudan national ID.

#### **Education and Professional Experience**

- A Bachelor's Degree in statistics, Information Management, Computer Sciences, Demography, Population Studies, Development Studies and other related fields.
- Post Graduate qualification in Monitoring and Evaluation or information management
- Minimum 5 years relevant work experience in a similar role.

#### **Technical Knowledge and Competencies**



*Professional skills: MEAL/IM profession;*

- Results and indicators monitoring
- Planning and coordination of qualitative and quantitative surveys, dissemination of findings
- Project evaluation
- Accountability to populations: participatory, non-discriminatory and responsible approaches.
- Learning lessons from experience and continuous learning
- Information management strategy, data structuring and data quality
- Quantitative and qualitative data collection, qualitative analysis
- Contribute to data management.
- Statistical analysis and data visualization

*skills shared with others professions*

- Project management: Diagnostic
- Project management: Planning, monitoring and coordination
- Project management: Intervention strategy
- Finance: Cash-flow management
- Information Systems Division: use of my profession's information system
- Security: Personal security management
- Inclusion: DGA intersectionality.
- Emergency response
- Emergency monitoring and preparedness

*Cross-sector skills*

- Frameworks and references
- Office and collaborative tools
- Stress management
- Working in a global organization
- Commitment to organizational values, safeguarding principles, Protection from Sexual Exploitation and Abuse (PSEA), code of conduct, and data protection standards



### Other skills<sup>2</sup>

#### Management skills

- ☐ Being capable of helping team members to progress: developing his/her staff's ability to work autonomously.
- ☐ Knowing how to position oneself so things can move forward.
- ☐ Knowing how to simplify and prioritize.

### Application Submission

All hard copy applications must be submitted to HI Juba Field Office, or HI Awil Office located at Gateway Area in (MASS) Company, not later than 28<sup>th</sup> July 2026 or by email to

**[recruitment@southsudan.hi.org](mailto:recruitment@southsudan.hi.org)**

Due to urgency of these positions, all applications will be reviewed on a rolling basis.

Please Note: 1) Persons with special needs and Women are encouraged to apply

2) This job description can be modified to align with the specific changes in the needs and context of the organization and project from time to time.

