

Jhpiego South Sudan
Goshen House,
Airport road oppsite Ministries complex
Juba, South Sudan



September 12th 2024

Re: Request for Quotations/Tenders for Trainers

Jhpiego Corporation is an International Non- Governmental Organization registered with the Relief and Rehabilitation Commission (RCC) and Ministry of Justice, Republic of South Sudan, bearing registration numbers 476 and 1542 respectively. Jhpiego implements a USAID funded activity called Hayatna, whose goal is to improve HIV and health outcomes for children, adolescents and families in the epidemic and reduce new HIV infections among adolescent girls and young women. Jhpiego has been operating in South Sudan since 2012.

We are inviting qualified suppliers/vendors to submit quotations in accordance with the requirements and specifications listed below. Quotes must be submitted in sealed envelopes and no later than the date and time indicated. Please make sure to register at the reception.

Company requirements:

1. Quotes or proposals must be provided in United States Dollars.
2. Valid company registration certificate
3. Tax clearance certificate
4. Operation certificate
5. Certificate of registration from any government regulatory body
6. Copy of the articles and Memorandum of Association
7. Business membership registration certificate from the Chamber of commerce
8. Letter of no objection and stamp approval
9. Recommendation letters if any from current or previous clients particularly INNGO
10. Company profile containing businesses operated.
11. Managing Directors name, e-mail address and phone number etc.
12. Vendor registration forms can be collected at the reception, filled and submitted together.
13. See specific PROs or TORs in annexes
14. For all enquiries, please contact the Admin Officer on: Noel.Batali@jhpiego.org and cc GraceRaymon.Jale@jhpiego.org

Jhpiego South Sudan
Goshen House,
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Juba, South Sudan



Start date: September 12th 2024

Deadline date: September 20th 2024

8:00 a.m. - 5:00 p.m. (Monday -Friday)

To be addressed to:

**The Administration Officer
Jhpiego Corporation
Goshen House, Kololo, Airport Road
(opposite RRC/Ministry of Humanitarian Affairs)
Juba, Republic of South Sudan**

Peter Mawora



**Peter Mawora
Chief of Party**
E-mail address at: Peter.Mawora@jhpiego.org

Jhpiego South Sudan
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Date: Sept 12th, 2024

RFQ #: FY24-114

Office lease and Utility service

Project: HAYATNA	ION: 90109554 ESA-I-X-SS-USAID-Hayatna	PERCENT: 100%
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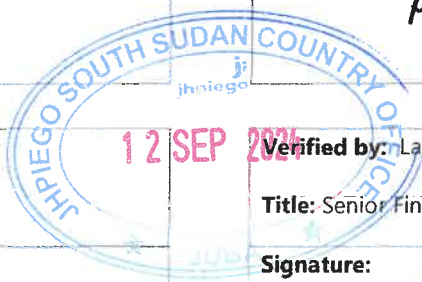
S/No.	Item description	No. of offices	Period to be covered	Start date
1.	Office rent (approx. surface area of at least 250-300 square meters, 8 to 10 small offices/rooms approximately (3 x 4m) or (4x4m), boardroom, open space, kitchen, toilets etc.) with utility services e.g. (electricity, waste management, running water, security service etc.) within Juba (center)	01	12 months	01.10.2024

Requested by: Grace Raymond
Title: Finance and Procurement Assistant
Signature:

Approved by: Peter Mawora
Title: Chief of Party
Signature: *Peter Mawora*

Reviewed by: Batali Noel
Title: Program & Admin Officer
Signature:

Verified by: Lagu Revson
Title: Senior Finance and Grants Officer
Signature:



Jhpiego South Sudan
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Juba, South Sudan



September 12th 2024


RFQ #: FY24-116

Internet Service Provision

Project: HAYATNA	ICON: 90109554 ESA-I-X-SS-USAID-Hayatna	PERCENT: 100%
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S/No.	Item description	Quantity	Period to be covered	Start date
1.	Internet service provision-10 Mbps (dedicated Fibre optic connection)	20 Mbps	12 months	01.11.2024


Requested by: Grace Raymond
Title: Finance and Procurement Assistant

Signature: 


Approved by: Peter Mawora
Title: Chief of Party

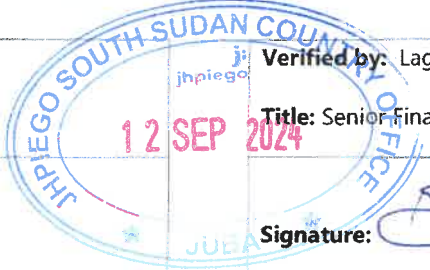
Signature: *Peter Mawora*

Reviewed by: Batali Noel
Title: Program & Admin Officer

Signature: 

Verified by: Lagu Revson
Title: Senior Finance and Grants Officer

Signature: 



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September 12th, 2024

RFQ #: FY24-115

Storage Space Rental

Project: HAYATNA	ION: 90109554 ESA-I-X-SS-USAID-Hayatna	PERCENT: 100%
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S/No.	Item description	Quantity	Period to be covered	Start date
1.	Storage space rental (5 x 5 meters), 25 square meters i.e. (in an accessible area, secured within a fence and located in the city etc.), within the office location or next to it	01	12 months	01.10.2024

Requested by: Grace Raymond
Title: Finance and Procurement Assistant

Signature:

Approved by: Peter Mawora
Title: Chief of Party

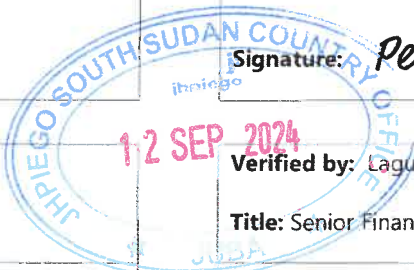
Signature:

Reviewed by: Batali Noel
Title: Program & Admin Officer

Signature:

Verified by: Lagu Revson
Title: Senior Finance and Grants Officer

Signature:



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September 12th 2024

RFQ #: FY24-117

Medical insurance, Group life, and Group Personal Accident cover

Project: HAYATNA	ION: 90109554 ESA-I-X-SS-USAID-Hayatna	PERCENT: 100%
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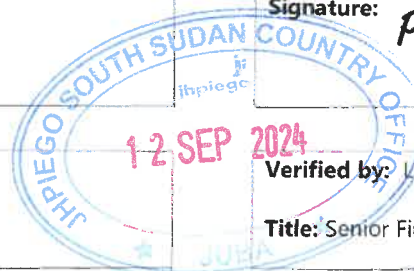
S/No.	Item description	No. of staff	No. of dependents/years of benefits	Period to be covered	Start date
1.	Staff and including dependents medical cover (in-patient, out-patient, maternity, dental, optical etc.)	74	14 staff + 60 dependents (details can be requested separately)	12 months	01.11.2024
2.	Group life and group personal accident cover. (benefits in case of death, accident, permanent disability etc.)	14	3 years (details like staff salary can be requested separately)	12 months	01.11.2024

Requested by: Grace Raymond
Title: Finance and Procurement Assistant
Signature:

Approved by: Peter Mawora
Title: Chief of Party
Signature:

Reviewed by: Batali Noel
Title: Program & Admin Officer
Signature:

Verified by: Lagu Revson
Title: Senior Finance and Grants Officer
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RFQ #: FY24-118

Motor Insurance cover

Project: HAYATNA	ION: 90109554 ESA-I-X-SS-USAID-Hayatna	PERCENT: 100%
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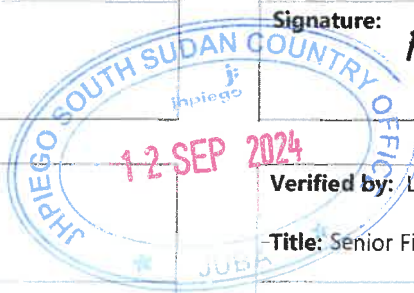
S/No.	Item description	Quantity	Period to be covered	Start date
1.	Comprehensive motor vehicle insurance (Toyota Land Cruiser and Toyota Prado TX) (Details can be requested separately)	02	12 months	01.11.2024
2.	Comprehensive motor bikes insurance (02 Honda + 01 Yamaha) 125 Brazil model. (Details can be requested separately)	03	6 months	01.11.2024

Requested by: Grace Raymond
Title: Finance and Procurement Assistant
Signature:

Approved by: Peter Mawora
Title: Chief of Party
Signature: *Peter Mawora*

Reviewed by: Batali Noel
Title: Program & Admin Officer
Signature:

Verified by: Lagu Revson
Title: Senior Finance and Grants Officer
Signature:



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RFQ #: FY24-119

Motor Vehicle Maintenance Service

Project: HAYATNA	ION: 90109554 ESA-I-X-SS-USAID-Hayatna	PERCENT: 100%
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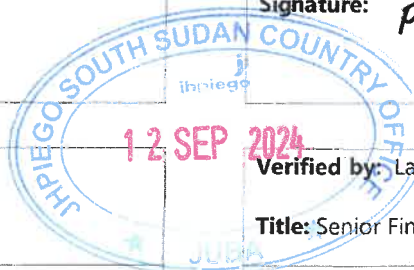
S/No.	Item description	Quantity/ Vehicles	Period to be covered	Start date
1.	Provision of motor vehicle maintenance service (Toyota Land Cruiser and Toyota Prado TX) - (Details can be requested together with vendor registration form)	02	12 months	01.10.2024

Requested by: Grace Raymond
Title: Finance and Procurement Assistant
Signature:

Approved by: Peter Mawora
Title: Chief of Party
Signature:

Reviewed by: Batali Noel
Title: Program & Admin Officer
Signature:

Verified by: Lagu Revson
Title: Senior Finance and Grants Officer
Signature:



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September 12th, 2024

RFQ #: FY24-120

Fuel supply (Diesel and Petrol)

Project: HAYATNA	ION: 90109554 ESA-I-X-SS-USAID-Hayatna	PERCENT: 100%
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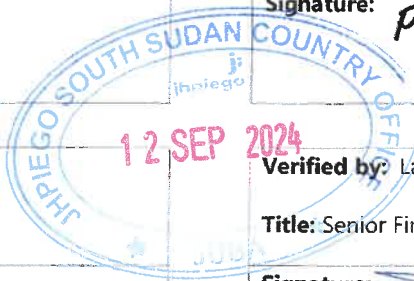
S/No.	Item description	Quantity	Measurements	Start date
1.	Supply of Diesel – (Delivery will be upon quantity requested and paid accordingly at a time).	14,400	Litres	01.10.2024

Requested by: Grace Raymond
Title: Finance and Procurement Assistant
Signature:

Approved by: Peter Mawora
Title: Chief of Party
Signature:

Reviewed by: Batali Noel
Title: Program & Admin Officer
Signature:

Verified by: Lagu Revson
Title: Senior Finance and Grants Officer
Signature:



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September 12th 2024

RFQ #: FY24-121

Refreshments (Soft Miller Glucose Biscuits and Bottled Water)

Project: HAYATNA	ION: 90109554 ESA-I-X-SS-USAID-Hayatna	PERCENT: 100%
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S/No.	Item description	Quantity	Measurements	Start date
1.	Supply of Soft Miller glucose biscuits (60 packets/ box)-delivery is on monthly basis upon request and distributed directly to focal persons located in the 6 payams of Juba City and contract/PO can be issued for one year but depending on availability of funds.	7,104	Cartons	01.10.2024
2.	Supply of bottled water (600 mls), (24 bottles per crate/box) -to be delivered together with biscuits or as requested on monthly basis and distributed in the 6 payams of Juba city i.e. (all common brands like aquana, canan, cool are accepted) to be covered in the same contract/PO with the biscuits.	17,760	Cartons	01.10.2024

Requested by: Kumbirai Mazaiwana
Title: DREAMS Activity Manager
Signature:

Approved by: Peter Mawora
Title: Chief of Party
Signature:

Reviewed by: Bātāli Nōel
Title: Program & Admin Officer
Signature:

Verified by: Lagu Revson
Title: Senior Finance and Grants Officer
Signature:

