**Advertisement for Translators**

| **JOB TITLE: Home based Translators** | |
| --- | --- |
| **JOB PURPOSE:**  Interprets written or spoken material into one or more other languages, ensures meaning and context are maintained, creates glossaries or term dictionaries, possesses knowledge of multiple languages, works with individual clients and Organizations. | |
| **Languages includes:** | |
| 1. English ↔ Juba Arabic 2. English ↔ Classic Arabic 3. English ↔ Nuer 4. English ↔ Dinka 5. English ↔ Bari | 1. English ↔ Madi 2. English ↔ Maban 3. English ↔ Shilluk 4. English ↔ Acholi |
| **Translator should have the following skills list**   1. Translation 2. Narration, Voice-over, Audio and Video Recording Services 3. Interpretation | 1. Proofreading/Editing 2. Localization 3. Business Support services 4. Desktop publishing 5. Transcription |
| **RESPONSIBILITIES**:   * Will provide editing and proofreading services for any kind of books or written documents in multiple languages. * Will provide professional narration, voice-over, audio and video Recording Services in multiple languages for public and private organizations, and individuals worldwide. * Reads through or listens to material in one language, ascertains understanding of the meaning and context of that material, and converts it into a second language, making sure to preserve the original meaning * Translates online, video, and television media by providing subtitles * Consults with subject matter experts and other colleagues in order to understand specialised concepts and translate them appropriately * Follows up with clients to ensure satisfaction and understanding * Uses highly specialised translation software to encourage efficiency and consistency * Adheres to industry quality standards established by the Translation Companies to ensure that all completed work follows legal and ethical obligations * Translates a variety of documents including literary, legal, research, technical, scientific, educational, and commercial materials | |
| **SKILLS AND COMPETENCIES:**  Bachelor or Master's Degree, native of local language and fluent in English, Written and Verbal Communication, Understanding of Grammar, Knowledge of Specific Subjects, Interpersonal Communication, Accuracy, Attention to Details, Software Proficiency, Motivation, Ability to Meet Deadlines, Ability to Work Under Pressure, Prior Translation experience and Computer skills or should have his/her own computer | |
| **Application:**  Send your CV and updated motivation letter to: [kbtranslation@gmail.com](mailto:kbtranslation@gmail.com) or deliver by hand to KB Language Translation Office at 7th Day round about, Mundri Express Building. Or call below telephone. | |
| **Deadline: February 23, 2020** | |