



NATIONAL CALL FOR TENDER

Tender Ref. No. T/32MULTI/MEDICAL HEALTH INSURANCE /JUBA/LOG/06/12/2023/001

ACTED is inviting suppliers of services to submit offers for the following Medical Health Insurance services:

Lot	Coverage Area	Description
1	Health Insurance Services for ACTED Staff, South Sudan	Provision of Medical Health Insurance Services for ACTED staff and Dependent

The tender will be conducted using ACTED standard bidding documents, open to all qualified suppliers and service providers. The Bidding Documents (in **English**) may be collected free of charge by all interested bidders at the following address: ACTED representative office in Juba, at Hai Cinema Plot 64, block AXII, Juba, South Sudan. Or can be downloaded from the ACTED email ID: south-sudan.tender@acted.org, cc tender@acted.org by sending blank email. Or can download documents from <https://comms.southsudanngoforum.org/c/tenders>

Potential bidders are encouraged to consult the NGO Forum website regularly for potential modification to the present tender and/or to the bidding documents.

All bids must be submitted before on **20/12/2023 at 4:00 pm** at the address ACTED representative office in Juba, at Hai Cinema Plot 64, block AXII, Juba, South Sudan, in a sealed envelope by hand or by courier service, **Late Bids will be automatically rejected.**

ACTED will not be responsible for any costs or expenses incurred by the Bidders in connection with the preparation and submission of their bids to ACTED.

A tender opening session will take place on **21/12/2023 at 2:00pm** in the ACTED representative office in **Hai Cinema, Plot 64, block AXII, Juba, the Republic of South Sudan.**

For all inquiries regarding this tender, please contact the ACTED representative office in **Hai Cinema, Plot 64, block AXII Juba, the Republic of South Sudan** no later than **13/12/2023** at **4:00pm** by telephone (+211 921100176, 920100070, or by E-mail at south-sudan.tender@acted.org, Cc tender@acted.org.

A pre-tender information session is planned in ACTED office, all interested companies can participate by sending request on south-sudan.tender@acted.org, cc tender@acted.org. Session will held on 13/12/2023 at 2:00pm in ACTED office at the following address: **Hai Cinema, Plot 64, block AXII, Juba, the Republic of South Sudan.**

Note: if you witness or suspect any unlawful, improper or unethical act or business practices (such as soliciting, accepting or attempting to provide or accept any kickback) during the tendering process, please contact the following phone number +33 6 07 22 46 28 and/or send an e-mail to transparency@acted.org

