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Approved  
24/9  
2013

**CARE South Sudan**

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services and improving governance.

CARE South Sudan is looking for a suitable candidate to fill in the position of Clinical Officer.

Position:	Clinical Officer (2)
Department:	Program
Location:	Pariang
Reports to:	Health Manager

**Purpose of the position:**

The Clinical Officer is responsible for providing direct consultation to patients attending the mobile/outreach patient on daily basis and the overall management of the mobile team to improve quality of healthcare services.

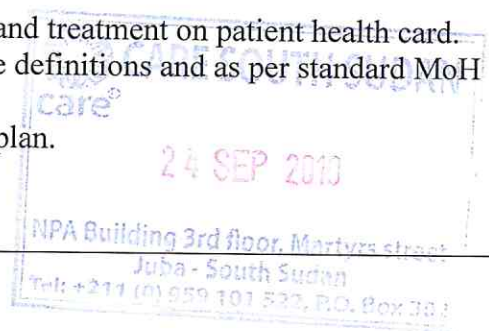
She/he will be involved in training, supervising and assisting local staff to ensure that best health practices are observed; especially Universal precautions on infectious diseases, standardized treatment as per the protocol.

She/he will work in constant collaboration with the CARE health staffs – The manager, health officer, RH Officer, Capacity Building Officer and Community Mobilization officer to improve quality of healthcare and information sharing within the staff and the community.

She/he will work in constant collaboration with the local community within the outreach site for mobilization, awareness, rehabilitation of the sites and facilities.

**Key duties and Responsibilities**

- Conduct daily consultation for Patient attending the mobile sites/ outreaches according to MoH and WHO guidelines;
  - ✓ History taking,
  - ✓ Correct physical examination,
  - ✓ Requesting laboratory tests if necessary,
  - ✓ Document clearly the signs and symptoms, diagnosis and treatment on patient health card.
  - ✓ Prescribe medicine rationally according to correct case definitions and as per standard MoH treatment protocols and guidelines.
  - ✓ Explain to the patient his/her diagnosis and treatment plan.



- Refer patient for admission patients to the inpatient center if their conditions warrant so.
- Identify and refer all malnourished children with or without medical conditions to the stabilization center or OTP/TSFP for therapeutic feeding and support the management of those admitted to the stabilization center.
- Be available for calls anytime to attend to newly received patients in the site of operation before referring them to the facility.
- Supervise the mobile staff ( CHWs, midwives, Dispensers, guards and cleaners).
- Ensure availability of essential drugs at the sites and proper monitor the documentation and the consumption with the dispenser.
- Train Community Health Workers on case management of basic illnesses to enhance their ability to diagnose and manage basic health conditions.
- Explain to patient how to use the drugs prescribed during the consultation.
- Compile morbidity and mortality data during the day and transfer data to the health manager then CHD Surveillance officer and M&E officer after consultation.
- Maintain of the mobile data in the updating it as required with proper documentation through charts on the sites and files
- Participate in disease surveillance team meetings and emergency preparedness and response activities.
- Organize and supervise health education activities at the mobile sites and report after education process.
- In addition to the above listed responsibilities the Clinical officer/Medical assistant will also be responsible for any other duty deemed necessary by the supervisor.
- Provide the first aid needed for unstable patient before referring them
- Raise and follow up on related PRs together with the supervisor,
- Participate in the monthly program/project review meeting on the budget and the grants,
- Ensure the activities planned in the grant are carried out
- Track mobile site visit and duration depending on the patient load and needs

#### **Others activities:**

- Help implement the project activities and follow up on the deliverables
- Give individual health education related to the patient's disease during consultations.
- Refer all the patients with diarrhea to ORT corner and supervise the process of rehydration.
- Supervise screening for children less than 5 yrs for EPI/ measles vaccination status and refer those who need vaccinations to the immunization sites.
- Refer all children under 5 years for MUAC screening to Growth Monitoring section

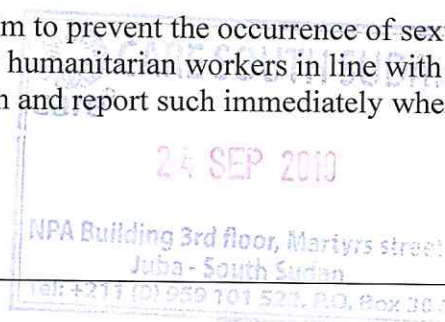
#### **Systems Compliance and Improvement:**

- Government of South Sudan's policies specific with finance, logistics, IT, security, communications and human resource/administration policies and procedures.
- Any new procedures and guidelines designated in circulars from the government of South Sudan Ministry of Health CHD.

#### **Policy compliance – CARE Policy and the country's law:**

- Adhere to code of conduct and maintain highest integrity as expected from all employees of CARE.
- Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by any staff and other humanitarian workers in line with the guidelines care, and that of the republic of South Sudan and report such immediately when they happen.

#### **Confidentiality:**



Ensuring the non-disclosure of any information whatsoever relating to the practices and business of government acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty

### **Requirements:**

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

- **Minimum Qualification required:** A Diploma in Clinical Medicine from a recognised institution.
- **Experience:** Three years working experience
- **Preferred:** Clinical medicine with other short courses
- **Technical Skills & Abilities:**
  - Interpersonal skills and the ability to work in team environment
  - Being able to consistently follow standards operating procedures and protocols
  - Being proactive and able to work under time constraints
  - Strong analytical skills
  - Proficient use in Microsoft Office and Internet

### **How to Apply:**

The position will be based in Pariang. **This position is ONLY open to South Sudanese Nationals.** Closing date for receiving applications will be **14<sup>th</sup> October 2019**

Applications and CVs should be send by **Email to: [jobs.southsudan@care.org](mailto:jobs.southsudan@care.org): And Hand delivery to: Care South Sudan NPA Building, 3<sup>rd</sup> Floor, Martyrs Street Juba South Sudan OR CARE Sub Office in Pariang.**

**CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and Female candidates are strongly encouraged to apply.**

