

AAH-I South Sudan Country Programme
 Hai Gabat, Opp. JIT Supermarket (behind SSD Customs)
 Juba Town, Republic of South Sudan



INTERNAL & EXTERNAL JOB VACCANCY

BACKGROUND:

Action Africa Help International (AAH-I), an African-led non-governmental organization that supports livelihood-challenged communities and bridges the humanitarian–development divide to sustainably improve their well-being and standards of living. With Country Programmes in South Sudan, Kenya, Somalia, Uganda, Zambia and Ethiopia, AAH-I has over 30 years’ experience working with communities in conflict and post-conflict situations, including refugees, internally displaced persons and host communities.

In South Sudan, AAH-I operates in the **Greater Equatoria region** (Juba, Yei, Kajok-Keji, Magwi, Torit, and Terekeka), **Greater Jonglei** (Bor), **Greater Upper Nile** (Malakal, Maban, Renk, Fashoda, and Manyo), and **Greater Unity State** (Ajong-Thok and Bentiu). AAH-I implements a variety of projects, including the Humanitarian Logistics, WASH, Shelter and Economic recovery and infrastructure projects funded by UNHCR, the South Sudan Health Sector Transformation Program (HSTP) funded by UNICEF, the Asset Creation, Livelihoods, and Smallholder Agriculture Market Support (ACL/SAMS) project and the Digitization (BMR) project funded by WFP, the South Sudan Livelihood & Resilience Project (SSLRP) funded by IFAD, and AAH-I enterprise initiatives.

AAH-I South Sudan Seeks to recruit a qualified **South Sudanese National only** to fill the below position as detailed.

| | |
|----------------------------|-------------------------------------------------------------------------------------------------------------------|
| Job Title: | Specialized Plant Mechanic -1 post |
| Ref No: | AAH-I/FSL/UNHCR/JAM/JUN/2026-004 |
| Direct Supervisor: | Workshop Supervisor |
| Supervises: | Junior, Assistant Mechanic/Electrician |
| Duty Stations: | Jamjang; Ruweng Administrative Area, South Sudan |
| Contract Duration: | Fixed term, 06 months. Extension subject to availability of the Donor funds |
| Eligibility: | South Sudanese National only, FEMALES and PEOPLE WITH DISABILITIES are Strongly encourage to apply. |
| Submission Deadline | 25 th June 2026, 4:00PM CAT |

OVERALL JOB PURPOSE:

The Specialized Plant Mechanic performs a variety of activities designed to service, repair and maintain pieces of AAH-I/UNHCR-owned heavy equipment comprising mostly of caterpillar machines/Plants. The Heavy Equipment Mechanic maintains heavy equipment operation by completing inspections and preventive maintenance requirements, such as correcting equipment/vehicle deficiencies, making adjustments and alignments, and keeping records.

Note: This Job Description may not encompass the entire scope of this role, as other duties may be assigned by management



Approved by labor
 Officer



MAJOR DUTIES AND RESPONSIBILITIES:

- Determines plant/machines condition by conducting inspections and diagnostic tests; identifying worn and damaged parts
- Service, repair and maintenance of a variety of automotive equipment such as container truck lifts, reach stackers, front end loaders, cranes and other special purpose type of equipment
- Maintain records of equipment repaired along with time spent on such equipment
- Check Excavators, Wheel loaders, Graders, Compactors, Backhoe loaders, Truckers/cranes, and other heavy equipment for proper performance
- Inspect equipment to detect faults and malfunctions and diagnose to determine extent of repair required
- Adjust equipment and repair or replace defective parts, components or systems using appropriate tools
- Test repaired equipment for proper performance and to ensure that work meets manufactures' specifications
- Clean, lubricate and perform other routine maintenance work on equipment
- Assists the workshop personnel and records each job time performed on the time-sheet and job codes to each job carried out
- Perform and carry out other duties/jobs that may be assigned from time to time as normal routine duties

Safety precautions and quality control

- To consistently deliver high quality repairs in the required timeframes, which will ensure clients' needs and requirements are met
- Adhere to workshop safety rules and procedures are followed, including designing highly flammable substances and use of right tools and equipment
- Complies with statutory regulations of vehicle requirements by testing engine safety, and combustion control standards
- Avoid environmental contamination of environmental concerning the handling of hazardous materials routinely used in fleet service operations e.g., used oils, AC gas
- Observe Occupational Safety and Health Administration (OSHA) regulations, and fleet policies and procedures pertaining to the safe performance of fleet service operations
- Maintains equipment/vehicles appearance by cleaning and washing after repair
- Protect exposed sensitive sensors during engine/operating unit/components while cleaning
- Make use of personal protective equipment (PPE) to minimize workshop personal injuries

WORKING CONDITION:

The position is based at AAH-I/UNHCR Jamjang. This will entail traveling and living under difficult environmental conditions, with strict adherence to safety and security instructions at the time.

KNOWLEDGE AND QUALIFICATION:

- Heavy Duty diesel Mechanic Diploma/ Certification
- Experience troubleshooting hydraulic and electronic systems
- Possession of valid Driver's License required
- Thorough knowledge of the construction design, assembly and maintenance of a wide variety of special purpose heavy equipment
- Considerable knowledge of tools and equipment needed for overhaul, repair and maintenance of heavy automotive equipment
- Considerable knowledge and a high degree of skill in diagnosis of trouble reported on various pieces of equipment



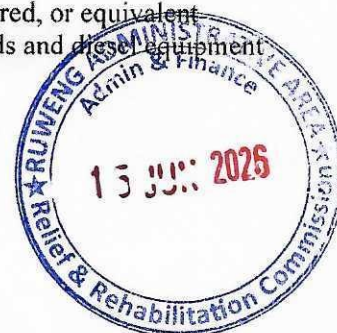
- Ability to keep records of repair, time and parts used for the servicing of heavy special purpose automotive equipment, and to make related reports
- Skill in the use of instruments and tools employed in the checking and repair of motors and special equipment
- Excellent mechanical aptitude, coordination and dexterity.

EDUCATION AND EXPERIENCE:

- Diploma Certification in Mechanical engineering is required
- Diploma of professional studies in heavy mechanic/diesel mechanic is preferred, or equivalent
- Minimum of 5 years 'experience in the repair and maintenance of heavy roads and diesel equipment

COMPETENCIES/SKILLS:

- Experience in diagnostic machines and tools
- Good command of English (written and spoken).
- Reliable and committed to quality work.
- Flexible and adaptable to field conditions.
- Respectful and professional in interactions.
- Good understanding on the humanitarian principles and core humanitarian standards
- Experience in humanitarian work in displacement setting with transition from humanitarian assistance to self-reliance and development
- Report writing
- Safety skills
- Coaching skills



SAFEGUARDING STATEMENT:

Children and vulnerable adults who come into contact with AAH-I as a result of our activities must be safeguarded to the maximum possible extent from deliberate or inadvertent actions and failings that place them at risk of abuse, sexual exploitation, injury and any other harm. One of the ways that AAHI shows this on-going commitment to safeguarding is to include rigorous background and reference checks in the selection process for all candidates.

ACCOUNTABILITY WITHIN AAH-I

Alongside our safeguarding policy, AAH-I is an equal opportunities employer. we consider all applicants regardless of race, age, ability, ethnicity, nationality, religion, gender identity, sexual orientation, or marital status and has a set of integrity policies.

Any candidate offered a job with AAHI will be expected to adhere to AAHI's policies and procedures with respect to safeguarding, code of conduct, health and safety, confidentiality, do no harm principles and unacceptable behavior protocols.

Report any concerns about the welfare of a child or vulnerable adult or any wrongdoings within our programming area and report any concerns about inappropriate behavior of AAHI staff or partner.

APPLICATION SUBMISSION INSTRUCTIONS:

How to Apply:

1. Submission

- Submit your CV maximum 3 pages along with the following documents:
 - A one-page motivation letter expressing your interest
 - Clear photocopies of non-returnable academic certificates
 - A copy of your national ID or passport
- Place all documents should be sealed in an envelope clearly marked **Application - AAH-I/LSL/UNHCR/JAM/JUN/2026-004**



- Deliver your sealed application to the AAH-I Jamjang, Ruweng Administrative Area. Drop your application in a lock box and register your names after submitting your application before leaving.
Or

Alternatively, submit your application online via email recruitss@actionafricahelp.org with *Application – AAH-I/FSL/UNHCR/JAM/JUN/2026-004* as subject of your email

2. Additional Instructions:

- Only shortlisted candidates will be contacted for interviews.
- **Important:** Due to the urgency of this recruitment, applications will be reviewed on a rolling basis. Interested candidates are strongly encouraged to apply as early as possible, as the position may be filled before the closing deadline.
- Failure to follow above instruction shall lead to disqualification from the recruitment process



Approved by labour officer

