



# TRAINING CALENDAR



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DATE	DAYS	COURSE TITLE	FEES USD
August 2021	3	Human resource Management	600 USD
September 2021	3	Proposal Writing & Fund raising Training Workshop	500 USD
October 2021	3	Financial Management	600 USD
November 2021	5	Procurement and Contract Management	700 USD
November 2021	3	Monitoring & Evaluation Training Workshop	500 USD
November 2021	3	Strategic Policy planning for Public Service	500 USD
December 2021	3	Team leadership and management	500 USD
December 2021	3	Grants Management Training Workshop	500 USD
January 2022	3	Project Management Monitoring & Evaluation Training Workshop	500 USD
January 2022	4	Financial Management for Donor Funded Projects	800 USD
February 2022	3	Project Cycle Management Training Workshop	600 USD
February 2022	3	Climate Change & Risk Management.	600 USD
February 2022	3	Team leadership and Management	500 USD
March 2022	5	Procurement and contracts management	700 USD
March 2022	3	Perfect PA & effective office administrator	500 USD
March 2022	3	Project Appraisal for Donor Funded Projects	500 USD
April 2022	3	Developing & Implementing HIV/AIDS Workplace Programme	600 USD
April 2022	3	Financial management	500 USD
April 2022	3	Conflict Management	500 USD
May 2022	3	Project Risk Management	500 USD
May 2022	5	Proposal Writing & Fundraising Training Workshop	800 USD
May 2022	3	Customer Service Management	500 USD
June 2022	3	Business planning & management	500 USD
June 2022	3	Organizational development	500 USD
June 2022	4	Project Management Monitoring & Evaluation Training Workshop (Ms Project)	600 USD
July 2022	3	Human resource management	700 USD
July 2022	3	Project Procurement strategy for Development	500 USD
July 2022	5	Procurement and Contract Management	700 USD
August 2022	3	Human Resource Management & Development	500 USD

August 2022	3	Perfect PA & Effective office administrator	600 USD
August 2022	3	Conflict Management	600 USD
September 2022	3	Financial Management For Donor Funded Projects	600 USD
September 2022	3	Monitoring & Evaluation Training Workshop	600 USD
September 2022	3	Risk management	500 USD
October 2022	3	Budgeting for Managers	500 USD
October 2022	3	Debt management	500 USD
October 2022	3	Strategic Leadership & Governance	500USD
November 2022	3	Public Sector Governance & Budget Reforms	800 USD
November 2022	5	Procurement and Contract Management	900 USD
November 2022	3	Grants Management Training Workshop	500 USD
December 2022	3	Organizational Development	500 USD
December 2022	3	Asset Management	600 USD

