



**CAFOD & Trocaire in Partnership (CTP): REQUEST FOR QUOTATIONS (RFQ)**

<b>RFQ ref. #:</b>	<b>720-25-IPPASJ - Provision of Agricultural Tools for Dykes Construction in Project Locations under THRIVE Project</b>	<b>Project Code:</b>	<b>SSD371 - FCDO (THRIVE)</b>	<b>Date:</b>	<b>04/02/2025</b>
<b>From:</b>	<b>CAFOD and Trocaire in Partnership (CTP)</b>		<b>To:</b>		
<b>Contact:</b>	<b>Samson Yiey Puol</b>		<b>Contact:</b>		
<b>Mobile:</b>			<b>Mobile:</b>		
<b>E-mail:</b>	<a href="mailto:sviey-puol@cafod.org.uk">sviey-puol@cafod.org.uk</a> (Use this email for Inquiry or Clarification only)		<b>E-mail:</b>		
<b>Address:</b>	Hai Malakal, Plot 19, BlockXIII, P.O.Box 7		<b>Address:</b>		

CTP is the local representative of international development agencies CAFOD and Trocaire. CTP works through local partners to implement a variety of projects including food security, health, water and sanitation. All items procured by CTP must adhere to strict donor and agency criteria to ensure transparency and accountability.

**Instructions:**

**Quotations must be delivered by HARD Copy to address below. All quotation responses must be type and printed using Company (Supplier) Letterhead, and duly stamps before submission to Tender Box Located in Security's Office. Please ensure that you drop your tender into the Tender Box by yourself and register yourself into the register sheets in the Guard's room and ensure all details in the register sheet are fill. All submissions must conform to the requirement and provide relevant information to us.**

Date Required\*:

**13-Feb-25**

\*Note: Quotations **MUST** be received by this date. Quotes received after this date will be disallowed.

**Please supply a quotation for the goods as per details below:**

**DETAILS OF GOODS**

Item	Details	Units	Quantity	Unit Price (USD)	Total Price (USD)	Notes
	<b>Purchase of Provision of Agricultural Tools for Dykes Construction in Project Locations under THRIVE Project</b>					
1	Pick Axe; With Wooden Handle	Pcs	120			
2	Fork Hoe; SS18-2Y; With Wooden Handle	pcs	120			
3	Wheelbarrow; Steel - with non Inflatable Tube	pcs	120			
4	Rake; With Wooden Handle	Pcs	120			
5	Spade - F105, With Metalic Handles	Pcs	120			
6	Hoe; With Wooden Handle	Pcs	120			
7	Digging Bar	pcs	120			
8	Sand Bags - <b>Normal (Empty)</b> of 50 kgs Capacity	Pcs	7,344			
9	Transportation (Air Lifting), Loading and Unloading Cost to Caritas Diocese of Malakal (CDoM) Office, in Malakal, Upper Nile State.	pcs	1			
				<b>TOTAL:</b>		

#	Please supply the following information:	Provide your response below correctly
1	Quote Validity	

2	Delivery Lead Time				
3	Payment Mode				
4	Payment Period				
5	Delivery location	Caritas Diocese of Malakal Office, in Malakal, Upper Nile State			
<b>Physical Address to drop your Tender Dossiers to "Tender Box" for Suppliers based in Juba, and the one based in Upper Nile State, Malakal Town.</b>					
1	CAFOD and Trocaire in Partnership (CTP) Office Located in Hai Malakal, Plot 19, Block XIII, P.O.Box 7, Next to Save the Children Office, Juba - South Sudan	Caritas Diocese of Malakal (CDoM) Office located Adjacent to St. Joseph Parish Church, in Muduria, Malakal Town, Upper Nile State			
#	Eligibility Criteria	Document Required			Remarks/Comment (Tick if it is valid)
<b>Note: Requirements from number 1-4 is Applicable to purchase of Agricultural Tools for Dykes Construction and require the interested Suppliers to supply us with Valid Registration Certificates, and relevant sample contracts as part of RFQ response.</b>					
1	Valid Certificate of Incorporation	Certificate of Incorporation from the Ministry of Justice including the renewal stamps at the back page of the certificate			
2	Valid Operation Licence	Operation Licence from the State Ministry of Finance & Economic Development			
3	Valid tax clearance certificate	Tax Clearance Certificate from the Ministry of Finance and Taxation			
4	Sample of Contracts/LPO for Agricultural Inputs ( Vegetable Seeds and Tools)	Provide atleast 3 contract samples for similar procurement for Agricultural Inputs <b>(attached sample of contracts as an evidences) from INGOs or UN Agencies.</b>			
#	<b>Annexed: CAFOD Policies and CAFOD Terms &amp; Conditions for supply goods or services (Supplier requires to sign and stamps all the policies as part of their response).</b>				
1	Appendix A_ CAFOD Terms & Conditions for supply of goods or services				
2	Appendix B _ CAFOD Ethical Code of Conduct for Suppliers				
3	Appendix C _ CAFOD Safeguarding Policy				
4	Appendix D _ CAFOD Antibribery Policy				
Supplier name (print):		Supplier Signature:		Date Signed:	
Procurement Officer name (print):	<b>Samson Yiey Puol</b>	Procurement Officer signature:	<b>ID</b>	Date Received:	<b>04-Feb-25</b>