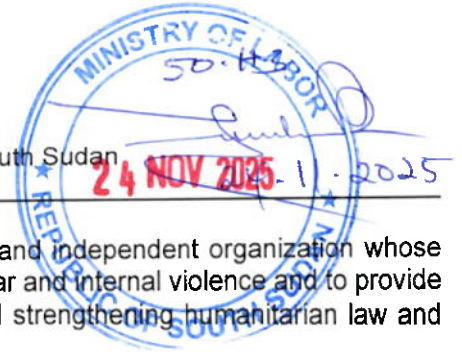




ICRC

International Committee of the Red Cross (ICRC), South Sudan



The International Committee of the Red Cross (ICRC) is an impartial, neutral, and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of war and internal violence and to provide them with assistance. It also endeavours to prevent suffering by promoting and strengthening humanitarian law and universal humanitarian principles.

### External/Internal Vacancy Announcement

FUNCTION: **Driver Light Vehicle**  
PLACE OF EMPLOYMENT: **Leer, Unity State**

#### Purpose

The light vehicles driver transports people and goods in a safe and timely manner, in accordance with ICRC rules and regulations and national traffic laws.

#### General Duties

- Drives light vehicles to transport people and/or material in strict adherence to internal security rules and national traffic laws;
- Constantly monitors security conditions on the road;
- Ensures that goods are stored inside the vehicle according to local, international and ICRC safety standards (attachment and distribution of goods, etc.);
- Checks their assigned vehicle(s)' equipment, general functioning and body condition and ensures that it is kept fuelled and clean inside and out;
- Checks that trips have been authorized where necessary;
- Immediately reports accidents, defects and/or missing equipment to management;
- Can act as head of convoy as needed (in charge of the driver(s), application of security rules and timeframe for the convoy).

#### Accountabilities & Functional Responsibilities

##### **Transports**

- Drives light vehicles and transports people and/or material as per instructions;
- Loads and unloads vehicles as necessary and ensures that the goods are loaded safely.
- Properly delivers cargo as requested and to obtains transport documents for all cargo transported;
- Ensures that passengers and cargo on board have all the necessary authorizations and documents available;
- Controls attributed vehicle and avoid misuse.

##### **Security & Safety**

- Follows all internal ICRC and legal security and safety rules and regulations;
- Establishes and communicates through VHF/HF Radio systems as and when required;



***Only short-listed candidates will be contacted.***

- Is sensitive to security and road safety situation and reports any danger or incident to the Team Leader during field trips, and to his supervisor back at the delegation;
- Respects the local traffic law and is presenting the institution on the Road in a proper manner;
- Avoids driving on hazardous roads or tracks.

#### **Vehicle checking and maintenance**

- Carries out the daily vehicle condition checks and inventory of equipment and accessories of the assigned vehicle as per instructions;
- Maintains the vehicle equipment and reports immediately any need for replacement;
- Ensures permanent cleanliness of the vehicles;
- Carries out daily maintenance and minor repair as and when required;
- Checks daily the general working and body conditions of the vehicle and its accessories;
- Maintains and carries out basic service of the vehicle during field trips;
- Performs field trip checks as per checklist and ensures timely preparation of vehicle as per standards.

#### **Reporting**

- Reports technical car defects and or/missing equipment immediately to the Car Dispatcher;
- Maintains the logbook or electronic logbook of the vehicles;
- Pays specific attention and assures refueling and recording in the logbook;
- Reports changes in security or road safety situations immediately to his superior;
- Reports any incident / accident immediately and ensures the timely establishment and submission of the relevant report.

#### **Environmentally friendly driving**

- Drives in such a way that the fuel consumption is minimized (select proper gear etc.);
- Checks vehicle condition (ensure clean Air & Fuel-filter etc.) to minimize pollution;
- Ensures refueling of vehicle without spilling fuel or oil on the ground.

#### **Others**

- Supervises and trains junior drivers to ensure the continuous capacity building in terms of driving techniques, internal regulations and radio communication.

#### **Certification/education required.**

- Secondary School or Equivalent. Some college coursework completed desirable.
- Additional vocational training in mechanics or another relevant field desirable.



#### **Professional experience required.**

- Minimum of 3 years of experience as a Light Vehicles (Land Cruiser) driver or in a Similar position
- Good conversational in English and Arabic
- Intermediate level in computer skills is an asset
- Very good knowledge of Geographically assigned environment
- Masters 4x4 driving and VHF Radio system use
- Basic mechanical skills
- Ability to work under pressure and adapt to security constraints, and cultural differences.
- Skilled in the following competencies: Adapting & Learning, Teamwork, Planning, Organization & Assessment: Communication (Ability to express views and ideas) Security Management



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## **Application Instructions**

Applicants should create an account in the e-recruitment system [careers.icrc.org](https://careers.icrc.org)

Hard copy applications can be submitted to the ICRC Country Head Office, located along Ministries Road, Amarat, Juba – South Sudan or in our office in Leer. Online applications are highly encouraged.

**The deadline for application submission is on Thursday 11<sup>th</sup> December 2025 at 5:00 P.M.**

A one-page Cover Letter and CV of no more than 2 pages, in English should be provided to support your application. Position is open to South Sudanese nationals only.

## **Commitment to Diversity**

**The ICRC values diversity and is committed to creating an inclusive working environment. We welcome applications from all qualified applicants, especially women and persons with disabilities.**

**We encourage persons with impairments to clearly indicate in their application how we can assist them during the recruitment process.**

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## **Code of Conduct and Confidentiality**

**The ICRC does not tolerate fraud, sexual exploitation and abuse, any kind of harassment, including sexual harassment and discrimination. Therefore, selected candidates will be subject to rigorous reference and background checks. All staff hired by ICRC are also expected to follow the ICRC's Code of Conduct.**

**All applications will be treated with the strictest confidentiality.**



***Only short-listed candidates will be contacted.***