



JOB OPPORTUNITIES

Job Code: 033
Job Title: Senior Strategic Information Coordinator
Location: Juba
Contract Type: Regular Contract (dependent on funding)
Reporting To: Strategic Information Director
Number of Positions: 1
Application deadline: April 30, 2026,

* The position is open to South Sudanese nationals ONLY



PROJECT DESCRIPTION AND SUMMARY OF ROLE

The Advancing HIV & AIDS Epidemic Control (AHEC) Activity is a U.S. Department of State-funded initiative implemented in South Sudan by IntraHealth International to strengthen HIV prevention, care, and treatment services. The project approach focusses on Facility and community led responses, strategic case finding, retention in care, and the delivery of high quality, client centered HIV services.

The Senior Strategic Information Coordinator (SSIC) provides strategic leadership and technical oversight for all Monitoring, Evaluation, and Learning (MEL) functions of the AHEC Activity. The role ensures the availability of high-quality data for decision-making, donor reporting, and program improvement, while strengthening M&E systems at national, state, and facility levels.

Key Functional Focus Areas:

- Strategic leadership of Monitoring, Evaluation, and Learning systems
- Data quality assurance, analysis, and reporting
- Integration and strengthening of national health information systems
- Evaluation, research, and learning activities
- Capacity building and mentorship of SI/M&E teams
- Stakeholder coordination and donor engagement

KEY RESPONSIBILITIES / ESSENTIAL FUNCTIONS

Strategic Leadership & System Strengthening

- Lead implementation and periodic review of the project Performance Monitoring Plan (PMP) and overall M&E strategy.
- Design, operationalize, and supervise a robust project-wide M&E system covering data collection, reporting, quality assurance, and learning.



- Provide technical oversight for the adaptation, testing, and standardization of M&E tools and data collection instruments.
- Lead integration and strengthening of national systems such as DHIS2, EMR, and HIV patient monitoring systems in collaboration with the Ministry of Health.

Data Quality, Analysis & Reporting

- Oversee routine data collection, data management processes, and maintenance of the project information management system.
- Ensure timely data validation, analysis, and preparation of quarterly, annual, and ad-hoc donor reports.
- Lead and oversee Data Quality Assessments (DQAs) and structured data verification visits across project sites.
- Conduct high-level data analysis using tools such as GIS, Power BI, SPSS, STATA, and other analytics platforms to generate dashboards and program insights.

Evaluation, Research & Learning

- Provide technical leadership for project evaluations, baseline studies, assessments, and special studies.
- Oversee recruitment, training, and supervision of data collectors and evaluation teams.

Capacity Building & Technical Support

- Provide targeted M&E capacity building to IntraHealth staff, MOH counterparts, implementing partners, and site-level teams.
- Mentor and supervise SI and M&E Officers to ensure consistent application of standards and best practices.

Collaboration, Coordination & Management

- Coordinate closely with MOH, PEPFAR implementing partners, and stakeholders to harmonize indicators, reporting timelines, and data quality standards.
- Travel regularly to project sites to provide hands-on M&E support and supervision.
- Work closely with senior management to track project targets, monitor performance, and support adaptive management.

EDUCATION AND EXPERIENCE REQUIREMENTS

Required Qualifications

- Master's degree in Public Health, Epidemiology, Biostatistics, Health Informatics, Monitoring & Evaluation, Demography, or a related field.
- Additional professional training in PEPFAR MER indicators, DHIS2, GIS, data science, or research methods is an advantage.
- Minimum of seven (7) to ten (10) years of progressively responsible experience in Monitoring & Evaluation roles within public health or HIV programs.
- At least four (4) years of experience providing leadership and supervision of M&E teams in donor-funded projects, preferably PEPFAR-funded.



- Demonstrated experience designing and managing M&E systems, evaluations, and large-scale data collection exercises.

SKILLS AND COMPETENCIES

- Advanced understanding of PEPFAR MER indicators, data flow systems, and reporting requirements.
- Expertise in data analytics, visualization, GIS, and dashboard development.
- Strong command of DHIS2, EMR systems, ODK/KoBo, and advanced Excel.
- Strong leadership, mentoring, and team management skills.
- Excellent analytical, communication, and report-writing skills.

APPLICATION PROCEDURE

To complete your submission, please:

- 1- Complete the application form by clicking <https://qr.link/biKNg8> or scanning the QR code at the bottom of the page.
- 2- Send email to recruitment@intrahealth.org. In the subject line, write the following: [Job Code_Job Title_Post Location_First & Last Name]. Example: [033_Senior Strategic Information Coordinator_Juba_John Doe].
- 3- Attach the following documents to your email: Cover letter, Updated CV, Copies of academic certificates, National ID & Contact details for three professional references (including current supervisor)

Deadline for receiving applications is Thursday, April 30, 2026. Incomplete applications will not be considered. Only shortlisted candidates will be contacted.

You may also submit hard copies of your application at any of the following IntraHealth locations closest to you. Please note that submitted documents are non-refundable:

- **Juba:** Juba Nabari near American Residence, Plot No. 187 Block 3-K South, to the attention of the Human Resource Department.

Due to the urgency to fill this position, applications will be reviewed on rolling basis

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