



Who we are?

The Danish Refugee Council (DRC) is a private, independent, humanitarian organization founded in 1956 currently working on all aspects of the refugee cause in more than twenty-five countries throughout the world. The aim of DRC is to protect refugees and internally displaced persons (IDPs) against persecution and to promote durable solutions to the problems of forced migration, on the basis of humanitarian principles and human rights. DRC works in accordance with the UN Conventions on Refugees and the Code of Conduct for the ICRC and NGOs in Disaster Relief.

The protection and assistance to conflict affected population is provided within a long-term, regional and rights-based approach in order to constitute a coherent and effective response to the challenges posed by today's conflicts. Assistance consists of relief and other humanitarian aid, rehabilitation, support to return and repatriation as well as promotion of long-term solutions to displacement and its causes. In addition, support and capacity building of local and national authorities and NGOs form an integral part of DRC's work.

Country and Project Background:

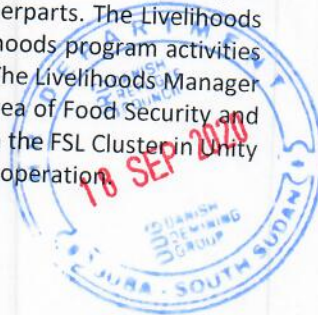
The Danish Refugee Council/Danish Demining Group (DRC-DDG) has been working in Sudan since 2004 and was subsequently present in South Sudan when it gained independence in 2011. DRC-DDG South Sudan programme's current focus is on supporting forcibly displaced and conflict-affected people, including refugees, internally displaced persons (IDPs) and returnees, to access their rights in a safe and secure environment. Currently DRC-DDG is operational in Northern Bahr el Ghazal (NBEG), Unity and Upper Nile States. Currently the South Sudan Programme works in 6 field locations working in the sectors of Camp Coordination and Camp Management, Protection, Shelter/NFI, and Food Security and Livelihoods.

DRC-DDG Seeks to Recruit:-

Position Title:	Livelihoods Manager (1 Position)
Report to:	Area Manager
Duty Station:	Jamjang-Ajuongthok
Contract Type	Fixed-term. Possibility of extension depends on funding availability
Eligibility:	South Sudanese National only
Employment Start Date:	ASAP
Salary	According to DRC DDG Salary policy – non negotiable
Advertisement Closing Deadline	9 th October 2020. 5 PM EAT

Overall Purpose of the Role:

Under the direct supervision of the Area Manager and with technical support from the FSL Coordinator, the Livelihoods Manager will be responsible for the implementation of DRC's FSL activities and contributes to strategic planning for the program in Unity State. The Livelihoods Manager is the direct supervisor of the program staff and provides daily direction and guidance to project cycle management, proposal development and implementation of activities. The job involved working with vulnerable households to providing the means to improve and secure food production. Responsibilities include developing new projects (in coordination with the Grants Manager, FSL Coordinator and Area Manager), supervising project staff, overseeing project implementation and management, leading on reporting, and working closely with government counterparts. The Livelihoods Manager is also responsible for ensuring the implementation of good quality food security and livelihoods program activities and also involves identifying gaps and advising on the necessary steps to address the identified gaps. The Livelihoods Manager is also responsible for providing technical oversight and training to field-based program staff in the area of Food Security and Livelihoods, with an emphasis on staff capacity building. The Livelihoods Manager will collaborate with the FSL Cluster in Unity State and whenever appropriate collaborate with other FSL and humanitarian actors in his/her area of operation.



Responsibilities:

To achieve the objectives of the position, the Livelihoods Manager will perform the following tasks and undertake the following responsibilities:

Coordination/Representation:

- Actively participate and represent DRC in coordination meetings such as FSL clusters, other meetings conducted by local and state authorities, UN agencies and stakeholders when relevant to FSL issues
- Identify gaps in service provision to IDPs, proactively referring those gaps to relevant forums or advocating with government authorities or humanitarian partners for additional support

Program Management

- Under the direct supervision of the Area Manager and in coordination with the FSL Coordinator plan, manage and implement all FSL activities as defined by project documents/proposals. Uphold rigorous project cycle management standards at the field site level in compliance with DRC and donor regulations
- Supervise and guide FSL Technical Officers and other staff throughout the planning and implementation of FSL responses and project activities
- Support, facilitate or undertake communication and liaison activities to actively consult and involve beneficiaries, key informants, actors, Humanitarian partners and funding Donors, partners and stakeholders in all stages of project design and implementation
- Contribute and support effective monitoring, evaluation and learning processes and initiatives, and ensure effective data and information management.
- Ensure daily monitoring and progress of project/work implementation. Ensure protection issues are incorporated and mainstreamed in FSL activities

Finance and Administration:

- Ensure full compliance with DRC and donor financial guidelines and policies while managing the project(s).
- Monitor budgets to ensure the timely utilization of all resources, spending is in line with project timelines and implementation schedules and adjust budget forecasts when needed.

Human Resources:

- Ensure that adequate staffing is in place for the activities, including an appropriate gender balance within the teams. Performance management of FSL team including setting team and individual objectives, providing capacity building, feedback, coaching to achieve targets
- Make sure that team is aware of humanitarian principles, standards and code of conduct and follow them accordingly

Proposal Development/Reporting

- Provide regular updates on progress to supervisors and other team members.
- Responsible to provide input and/or prepare project progress reports, donor reports, Cluster reports .
- Develop concept notes and/or proposals and budgets in close cooperation with the Area Manager, Programme Coordinator, FSL Coordinator and Grants Manager when required
- Contribute to the strategic direction of the country FSL operation through participation in strategy planning meetings and developing strategic documents

Logistics, Procurement, Safety and Security

- Develop supply/procurement plans for protection program activities and coordinate with the Ajuong Thok-based Logistics personnel for their delivery to the field as per project planning.
- Ensure staff compliance with security management rules and procedures .

PERSON SPECIFICATION

Experience and technical competencies: (include years of experience)

- At least 4 years' experience in food security programming including but not limited to vocational trainings, agricultural, livelihood support and Natural Resource Management in post conflict and volatile security environments;



- solid experience in project cycle management, including project design, proposal writing, project implementation, budget management and donor reporting;
- Proven experience of preparing project proposals and log frames for FSL projects for donors;
- Experience with different donors i.e. EC, BPRM, UNHCR, ECHO, OFDA, FAO, and DANIDA preferred;
- An understanding of Natural Resources Management, tree seedling establishment and care, Energy and other environmental protection related programmes;
- Design and coordination of graduating Artisans resettlement programmes.
- Knowledge and experience in establishment of Village Savings and Loan Association (VSLAs) and cooperatives at grassroots level;
- Proven experience in staff and other stakeholder's capacity building, coaching and mentorship, including preparation of materials/manuals, facilitation and roll out of a training plan/calendar;
- Ability for rapid analysis of very complex issues, strong decision-making, and translation of programmatic learning and priorities into operational strategies;
- Excellent interpersonal skills, cross-cultural communication and ease in managing a multi-ethnic team;
- Good team leadership and conflict resolution skills, consensus team building, and adaptability;
- Patience and understanding to work with and develop capacity of national staff;
- Experience delivering programmes to tight deadlines;
- Consistently approaches work with energy and a positive, constructive attitude;
- Self-motivated and able to work with a minimum of guidance and supervision;
- Experience working in security-sensitive environments and enforcement of team security protocols is an asset.
- Prior experience in working in Unity state is an added advantage.

Qualifications and Experience:

Education: (include certificates, licenses etc.)

- Minimum undergraduate degree in agriculture, agribusiness, social sciences, international development or equivalent degree qualifications (masters level preferred);
- Application of computer and IT skills
- Strong communication and writing skills;

Languages: indicate fluency level

- Fluency in written and spoken English language; Classic Arabic is an added advantage
- Ability and willingness to work in remote and isolated location with ever changing security scenarios.

How to apply

Please send a covering letter outlining how your skills and experience meets the Person Specification along with your CV, academic documents and National ID Card to Human Resources Department through

ssd-jobs@drc.ngo OR submit your hard copy application to the Human Resource Department to the attention of HR Manager DRC-DDG Office located along Addis Ababa Road opposite NPA Mine Action Main Office

If you hand deliver your application ensure the title of the position/vacancy number MUST be clearly mark in the application and on envelop **and** if you apply through email, the title of the position/vacancy number, MUST be indicate in the subject line.

Further information

Please note, as this positions is urgent, applicants may be shortlisted and interviewed prior to the closing dead line. We appreciate your application however, only short listed candidates will be contacted for interview. If you have not been contacted within two weeks of the closing date we regret that your application has been unsuccessful. Please continue, however, to periodically review our website, South Sudan NGO Forum website <http://www.southsudanngoforum.org/boards/index.php?board> for other suitable opportunities.

