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Approved by  
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### CARE South Sudan

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services and improving governance.

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| <b>Position:</b>  | <b>Gender-based Violence (GBV) Project Manager</b> |
| <b>Department:</b>  | Programs   |
| <b>Location:</b>  | Torit  |
| <b>Reports to:</b>  | Gender and Protection Advisor                      |
| <b>Note that recruitment of this position is dependent on Donor Funding</b> |  |

#### Purpose of the job.

The GBV Project Manager is responsible for ensuring smooth implementation of daily project activities by the project teams and that the goals and objectives of the project are met. They will provide supervision and direction to the GBV project team in Torit and Ikwotos with an emphasis on ensuring GBV survivors' access to safe and appropriate and confidential GBV case management, psychosocial support services and prevention activities. They will also represent CARE in relevant protection and GBV coordination fora and with other key stakeholders. The GBV Project Manager will be based in Torit and report to the Area Manager

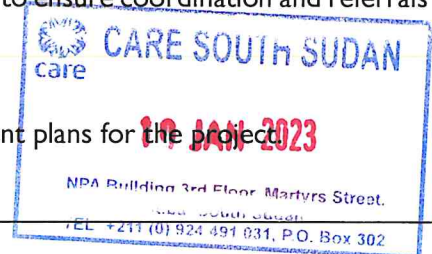
#### SPECIFIC RESPONSIBILITIES:

##### Programmatic 50%

- Oversee the implementation of GBV prevention and response activities by CARE project teams and the local partner
- Establish networks with UN and other I/NGOs, as well as with the community partners to create a functional GBV referral pathway and ensure survivors' access to safe and confidential GBV case management and psychosocial support.
- Provide technical guidance, mentoring, and support to field team to ensure GBV ethical guidance and compliance with minimum standards for GBViE.
- Develop mechanisms for information dissemination and awareness raising to improve knowledge on GBV and available services
- Develop, conduct, and supervise trainings on key IASC GBV guideline, GBV tools, PSS/PFA, case management, GBVIMS and GBV resources for partners, community members, and service providers to ensure programming meets GBV best practice
- Provide ongoing leadership to the project team and oversee implementation and coordination of activity plans to ensure targets are met.
- Ensure operational running of the WGFSs and Safe House in project locations
- Coordinate with the other CARE project teams in the project locations to ensure coordination and referrals between projects.

##### Grant Management 20%

- Manage, oversee, develop and maintain work, spending and procurement plans for the project



- Participate in GBV grant opening, Mid-Term and Closing meetings.
- Prepare internal and external reports within agreed deadlines using CARE and donor formats.
- Manage the project budget; oversee all budget expenditures and ensure they are allowable and allocable according to CARE and donor regulations; review monthly Budget vs. Actual and expenditure sheets, feed corrections back to Finance.
- Bring any over/under expenditure issues to the attention of the Area Manager and the grants department in a timely manner and jointly develop corrective plans.
- Participate in the development of proposals and concept notes for expanding CARE's GBV portfolio in South Sudan, as requested
- Build staff capacity in writing activity and monthly reports to ensure accurate monitoring and documentation of activities.

#### Inter-Agency Coordination 15%

- Coordinate with protection and GBV cluster and represent CARE in the promote CARE as gender champion organization
- Develop and maintain effective working relationships with all stakeholders - including community leaders, NGOs, UN agencies, community based organisations and other CARE sectors to enhance multi-agency and multi-sectoral cooperation and coordination.
- Ensure that information from coordination meetings is shared internally and with other sectors, as appropriate.
- Liaise with other GBV actors to plan and provide joint trainings, support development of the GBV South Sudan Strategy and work plan and undertake relevant advocacy.
- Ensure GBV response and prevention are incorporated into other sectors and humanitarian activities, through trainings, advocacy and other mentoring or support.

#### Administrative 15%

- Participate in recruitment and/or line management of the field staff in coordination with the Human Resources Department
- Maintain updated job descriptions, conduct interviews, orient new staff to the CARE and the GBV program.
- Supervise project field staff directly
- Ensure Performance Management System documentation is in place and followed up regularly.
- Recommend and implement a capacity building plan for project staff.
- Ensure GBV staff understands and follows CARE and donor policies and procedures.

#### Qualification and Competencies:

- Bachelor's degree in gender and development studies, health, social work, humanities or other related discipline.
- 5+ years relevant program management experience, with at least 3 years of GBV program management
- In-depth understanding of the root causes of GBV, related international standards, and GBV prevention and response strategies.
- Familiarity with IASC GBV and gender handbooks, PSS, case management and WHO Clinical Management of Rape (CMR) guidelines or CARE Clinical Care of Sexual Assault Survivors (CCSAS) guidelines
- Experience in complex emergencies and the ability to live and work in a very remote environment
- Experience in starting up new programming and the ability to work under pressure without daily supervision
- Community education/training experience, particularly with low-literate beneficiaries
- Demonstrated skill in staff management in a cross- cultural environment
- Ability to travel in all project locations i.e Torit and Ikwotos
- Fluency in English. Excellent oral and written communication skills. Excellent computer skills.
- Strong interpersonal, intercultural and communication skills

#### HOW TO APPLY

The position will be based in **Torit**. This position is **ONLY** open to South Sudanese Nationals.

Opening Date **10<sup>th</sup> January 2023** and Closing date for receiving application will be **27<sup>th</sup> January 2023**.



Applications and CVs should be delivered to: [jobs.southsudan@care.org](mailto:jobs.southsudan@care.org) or Hand delivery to: CARE Office NPA Building 3rd floor, Martyrs Street OR by hand delivery to Torit CARE Field Office.

**CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and women candidates are strongly encouraged to apply.**

**Attention!!!**

CARE South Sudan has a **ZERO TOLERANCE** approach to any abuse to, sexual harassment of or exploitation of a vulnerable adult or child by any of our staff, representatives, or partners. CARESS expects all staff to share this commitment through our Safeguarding Policy and our Code of Conduct. They are responsible for ensuring they understand and work within the remit of these policies throughout their time while at CARE

