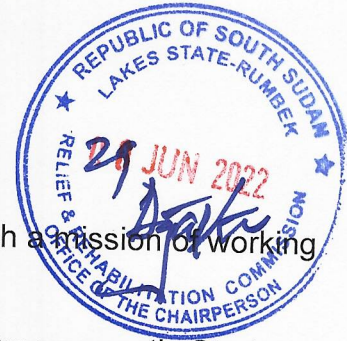




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External Advert



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Oxfam is an international non-governmental organisation with a mission of working with others to alleviate poverty, suffering and distress.

Oxfam has been working in South Sudan since 1983. Our Programmatic Strategy concentrates on Saving lives, Resilient Livelihoods, Advancing Gender Justice and Good Governance and Active Citizenship through a full spectrum platform that includes humanitarian response, recovery and resilience, long term development and policy and advocacy.

Oxfam currently operates via eleven area offices in ten states (Upper Nile, Unity, Jonglei, Lakes, Eastern Equatoria, Central Equatoria, Western Equatoria and Western Bahr-el Ghazal, and Northern Bahr el Ghazal.

Position: MEAL Officer
Location: Rumbek
Grade & Level: D Zone 2 National
Contract Type: 3 Month -Fixed Term
Number of post: 01



Key Key Responsibilities:

- Work with the project team in designing a monitoring and evaluation framework, accountability and learning tools, conducting field MEAL exercise and data management and analysis
- Work with program staffs in designing the tools on MEAL and in implementing the MEAL plan at each field location.
- Coordinate all the MEAL activities for the Education, EFSL and WASH teams in Rumbek
- Participate with the communication team in the dissemination of a communication strategy for public accountability purposes, for ensuring that the MEAL system will produce the basic information required.
- Ensure that accountability mechanisms and a complaint system are developed and utilised according to agreed principles
- Develop complaint and feedback reporting mechanisms and ensure that complaint/feedback data base is in place.
- Assist field teams linking their respective monitoring, evaluation, learning and accountability activities to a general and common frame.
- Ensure that timely pre/post distribution monitoring is conducted, and quality analytical reports are generated and submitted as well as information is dissemination to concerned stakeholders.
- Ensure the analysis of the information collected, the production of materials as well as the dissemination among stakeholders.
- Support specific MEAL initiatives ensuring affiliates participation as well as a good dissemination of the information produced.



- Support on Oxfam learning events where appropriate and to ensure the learning is disseminated to ensure systematic learning across different programs in the field (gather best practices, advise teams to conduct learning activities etc)
- Support PM in Overall reporting of Project progress for ongoing grants, ensuring Targets are met and all means of verifications are duly archived.

SKILLS AND COMPETENCE:

- Diploma/Bachelor's degree in Economics, Statistics, Agricultural Economics, and related social sciences from a recognised university.
- 2 Years' experience of humanitarian emergency work in NGO and an understanding of MEAL needs
- Strong interpersonal skills and able to communicate, in English clearly both verbally and in writing and with all levels of staff (communications)
- Experience of assessing the staff MEAL capacity and plan and deliver training
- Systematic and organised in approach, with ability to work on own initiative.
- Capacity to adapt a MEAL strategy based on the response programme
- Gender and cultural sensitivity, commitment and an understanding of the values of Oxfam and the principles of equal opportunities.
- High degree of flexibility to carry out other actions if the need arises.
- Strong report writing skill

NB: Female candidates are strongly encouraged to apply.

Only shortlisted candidate will be contacted.

Deadline for submission of applications is 12 July 2022. Interested Applicants should send soft copies of their CVs and Cover letters to Hrsouthsudan@oxfam.org.uk or drop hard copies of their CVs to Oxfam Office in our Rumbek Office.

Oxfam is committed to safeguarding and promoting the welfare of children, young people and adults and expects all staff and volunteers to share this commitment.

We will do everything possible to ensure that only those that are suitable to work within our values are recruited to work for us.

This post is subject to a range of vetting checks.

