



HEALTHCARE

**FOUNDATION
ORGANIZATION**



To improve and advance the "Quality of Healthcare" in South Sudan and its Regions

(National Staff Only)	
JOB VACANCY ANNOUNCEMENT	
VA/HFO/SSHF/062/2022	
Job title:	EPI County Supervisor (4 positions)
Reporting to	Roving State Coordinator
Department:	Health
Hours:	40 hours per week
Duty station:	CANAL, AYOD, TWIC EAST, PANYIKANG
Opening date	December 23 rd , 2022
Closing date	January 13 th , 2023
Starting date	ASAP

BACKGROUND

Healthcare Foundation Organization (HFO) was founded in 2015 in South Sudan over 7 years ago and has built a long-term, local presence in Equatoria Region (Central Equatorial State, Upper Nile Region (Jonglei State, Fangak, Ayod and Canal/Pigi Counties), Upper Nile state, Panyikang county, Unity State, Rubkona, Guit, and Leer Counties) and Bahr El Ghazal Region (Northern Bahr El Ghazal, Aweil East County) & Warrap State, Twic East, and Gogrial East Counties). Regional Office in Sudan with head office in Khartoum, White Nile State, and the Blue Nile States. Our Country team of advisors uses their specialist expertise in Health, Nutrition, Protection, Food Security, Education and Water, Sanitation, and Hygiene. We work in the above States to support over 300,000 population through developments and humanitarian aid projects.

HFO has been working in South Sudan since 2017 and is currently working in four States. Our services are in line with Humanitarian core policies and are tailored for specific South Sudan organizations, initiatives, and regions. HFO would like to implement an anticipated Program. For more information, please visit HFO's website at www.hfo-ss.org We wish to recruit interested and qualified applicants for the following position:



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Website: <http://hfo-ss.org/>

Email: info@hfo-ss.org / healthcarefoundation.org@gmail.com

Address: Kololo road behind Catholic University of South Sudan / Opp. UNIDOR Office / Plot No: 143 blocks (1) Juba Nabari (Tongpiny, Khartoum Regional Office at GAH Compound)



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OUR VISION STATEMENT

HFO envisions empowered, holistically transformed and peaceful communities growing in unity and diversity towards self-reliance.

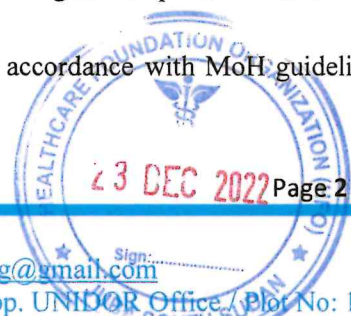
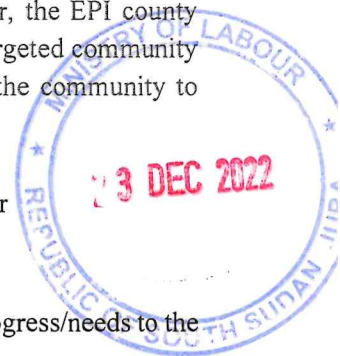
OUR MISSION STATEMENT

HFO exists to inspire, empower and transform communities to move towards self-reliance through the provision of holistic social services and development assistance.

1.0 PURPOSE OF THE POSITION:

1.1 Specific Responsibilities:

- Within the Healthcare Foundation Organization (HFO) health and Nutrition sector, the EPI county supervisor will work to contribute to an improvement in the overall health of the targeted community through the provision of quality vaccination and health education. To work with the community to ensure the maximum possible immunization coverage.
- Supervises EPI Vaccinators at all Health facilities
- Collect and compile monthly, and quarterly reports and submitted to Health Manager
- Do monthly/weekly immunization Schedule
- Carry out training activities/facilitation of the sick Target diseases training.
- Linking information dissemination and giving feedback from the field on training progress/needs to the project manager.
- Carrying out community awareness campaigns/sessions on sick target diseases infection.
- Conducting community awareness/mobilizations on sick target diseases prevention
- Initiating drama on Sick target diseases
- Train Peer educators' participants on facilitation of communities' awareness of sick killer diseases
- Establish a good relationship between the community leaders and the organization
- Ensure that the Vaccine is distributed to the health facility point regularly.
- Ensure the proper maintenance/monitoring of the cold chain by checking the temperature twice a day
- Forecasting, storage, recording, and monitoring of vaccines
- Safely provide immunizations to infants, children, and adults, in accordance with MoH guidelines, including:
 - ✓ Static vaccination sessions in basic health units



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- ✓ Outreach activities in the field
- ✓ Mass vaccination campaigns
- Record and share relevant, up-to-date information in a timely manner including:
- ✓ Maintaining accurate records to monitor coverage of the target population
- ✓ Maintain accurate EPI records
- ✓ Recording and reporting measles cases
- ✓ Regularly contributing to clinic reports as required
- Provides health education to waiting patients and the surrounding community to support vaccination coverage.
- The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within the reasonableness of their level of skills and experience.
- The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.

2.0 Key Performance Indicators:

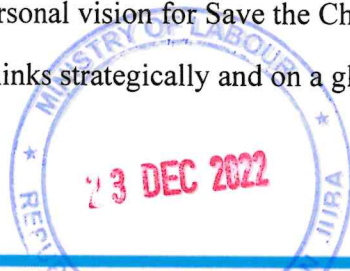
Accountability:

- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modeling Save the Children values
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance, and applying appropriate consequences when results are not achieved.

Ambition:

- Sets ambitious and challenging goals for themselves and their team, take responsibility for their own personal development, and encourage their team to do the same
- Widely shares their personal vision for Save the Children, engages and motivates others
- Future-orientated, thinks strategically and on a global scale.

Collaboration:





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- Builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
- Values diversity, sees it as a source of competitive strength
- Approachable, good listener, easy to talk to.

Creativity:

- Develops and encourages new and innovative solutions
- Willing to take disciplined risks.

Integrity:

- Honest, encourages openness and transparency; demonstrates highest levels of integrity

Competencies

3.0 Core Values:

- Respect for Diversity.
- Integrity.
- Professionalism.
- Effectiveness
- Innovation



4.0 Core Competencies:

- Awareness and Sensitivity Regarding Gender Issues.
- Accountability.
- Creative Problem Solving.
- Effective Communication.
- Inclusive Collaboration.
- Stakeholder Engagement.
- Leading by Example.



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Required Skills and Experience

5.0 Education:

- Diploma in Clinical Medicine and Public health, public health, nutrition or Certified registered nurse in a recognized institution.
- 2-5 years' experience in a similar role with a valid Vaccinator Training Certificate.

6.0 Experience:

- Qualified health professional with a solid background in primary and community healthcare
- **Familiarity with national vaccine schedule and cold chain guidelines**
- Excellent understanding of broad health issues within the community
- Strong understanding of community, culture, and customs
- Good understanding of the local humanitarian context
- Able to keep accurate records
- Able to establish good working relationships and positively contribute to a team
- Commitment to and understanding of HFO aims, values, and principles



Child Safeguarding:

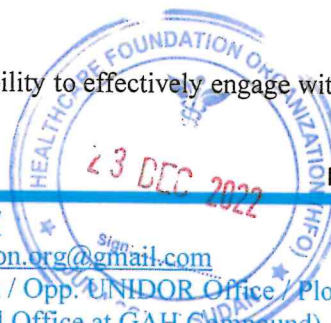
We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

Health and Safety

The role holder is required to carry out the duties in accordance with HFO Health and Safety policies and procedures.

11.0 Languages:

- Fluency in English is required.
- Fluency in the local language within the scope of work and ability to effectively engage with the local community, including children



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HFO STATEMENT:

- HFO staff must adhere to the values and principles outlined in the HFO Code of Conduct and Ethics, HR Policy Manual, Prevention from Sexual Exploitation and Abuse policy, GBV, and Child Safeguarding Policies.
- In accordance with these values, HFO enforces policies on beneficiaries, partners, and services providers to protect Vulnerable groups from being exploited and to ensure a safe environment free from harassment.

13.0 HOW TO APPLY:

- ✓ Applications should be addressed to Human Resource & Administration Manager by quoting the vacancy number not later than **January 13th, 2023 @ 5.00 PM.**
- ✓ Applications received after this date will not be considered and submitted using the email address: recruitment@hfo-ss.org and copy recruitmentshfo.org@gmail.com
- ✓ Due to limited internet space, **HAND DELIVERY** of Applications is allowed, and please find the address of the HFO Office below this advert.
- ✓ Hand delivers to HFO security Guard in Tongpiny, off Catholic University of South Sudan or Near to UNIDOR Office
- ✓ Due to the urgency of these positions, applicants **WILL BE** selected on a rolling basis and before the deadline.
- ✓ Qualified female applicants are particularly and strongly encouraged to apply!

HFO Employment statement: Healthcare Foundation Organization (HFO) provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color religion, sex, national origin, age, disability, political affiliation, or marital status



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