



SD- H-3
Approved by Senior Inspector
MOB/20151
21/12/2023



Munuki SDA
Compound
P.O Box 247
Juba, South Sudan

JOB ADVERT

- Job Title:** Protection Officer
- Qualification:** Bachelor Degree in Law, Social Work, Human Rights, Sociology, Psychology with training in Child Safeguarding, Case Management, Counselling and Psychosocial Support
- Experience:** At least 4 years' working experience preferably with INGOs.
- Job Location:** Nasir
- Supervisor:** Project manager
- Closing date:** 16th January, 2024 at 5:00pm South Sudan time

Introduction: The Adventist Development and Relief Agency (ADRA) is a global humanitarian organization of the Seventh Day Adventist Church whose Purpose is “**To serve humanity so all may live as God intended**”. ADRA South Sudan has been actively serving the communities of South Sudan for over 35 years. ADRA South Sudan’s thematic areas are health, education, food security and livelihood and emergency response.

ADRA’s Motto: *Justice. Compassion. Love*

ADRA’s Values: *Courageous. Compassionate. Connected*

JOB SUMMARY:

The Protection Officer will facilitate activities aimed at promoting healing, dignity and self-determination of women and girls who have experienced violence through creating opportunities for women and girls to transform their lives and to make their voices heard in pursuit of a safer, more equitable world in partnership with communities and institutions to promote and protect women’s and girls’ rights and to empower them to enjoy those rights. Therefore, the Protection Officer will be responsible for all Protection and Gender-Based Violence (GBV) related prevention and response activities and issues in Nasir County including PSS, working with One Stop Centre, capacity building to outreach volunteers and stakeholders, awareness-raising activities to community members and partners.



DUTIES & RESPONSIBILITIES:

Implementation

- Develop appropriate-specific Protection including GBV/services information materials and activities to different group identified i.e. NGOs partner, Community Leaders, Women's Group, community in general with consideration of minority group existing in the settlement.
- Ensure messages are appropriate for the community and tested before dissemination.
- Map existing community structures and networks and train peer educators and Boma health initiative workers in sexual and reproductive health and rights (SRHR) and GBV boma health initiative workers and peer educators identify GBV cases.
- Train communities target group of young people and duty bearers e.g. Police, chiefs, local authorities, leaders of FBO, women and youth leaders, teachers on SRHR.
- Lead in all outreach activities with identified target groups
- Form and train Engaging Men in Accountable Practices (EMAP) groups on GBV concept.
- Development of daily and weekly outreach plan based on GBV incident trends and needs of women and girls.
- Conducting house to house visits, group discussion sessions or information dissemination session in the community to promote available protection and GBV services to women and girls, immediate health-related consequences, GBV basic guiding principle to prevent stigmatization and re-traumatization to access protection and GBV services.
- Mobilize community members to create a protective environment for women and girls and promote their safety and dignity and mitigating risk.
- Lead in GBV prevention/basic GBV guiding principles.
- capacity building in both formal and informal form to various group i.e. NGOs partner, Community Leaders, Women's leader.
- Provide direct support and care for adult survivors of GBV, and age-appropriate and specialized support and care for adolescent girl child survivors, including counseling and basic case management
- Enhance a survivor's ability to receive confidential, safe, and timely services that meets their needs.
- Case management services will include:
 - assessment of needs
 - Developing an action plan
 - Implementing the plan
 - Accompany survivor if requested to access medical/legal services at the OSC
 - Case closure (if and when appropriate)
- Facilitate women and girl's empowerment activities and link them to livelihood activities under the project and those implemented by other partners including VSLA.
- Build support networks among women/girls, and promote social integration of survivors and other vulnerable women.
- Ensure proper documentation of reported protection and GBV incidences through utilization of case intake, action, follow up and other case management forms appropriately.
- Adhere to Protection and GBV guiding principles of respect, confidentiality, and safety/security and non-discrimination while providing services to women and girls.
- Conduct direct follow up of GBV survivors through home visits and regular follow up visits based on survivors' wishes and consent.



- Provide physical accompaniment to survivors of GBV to access other services in accordance with their wishes, choices and decisions

Mentorship

- Contribute to a well-informed ADRA staff in Nasir County on matters related to Protection and SGBV
- Provide mentoring and debriefing to Protection and GBV outreach team on a daily basis.

Coordination

- Support adherence to Protection and GBV referral protocols, guidelines and standards
- Assess gaps in protection and GBV prevention services in Nasir and advocate for mitigation through different stakeholders.
- Represent ADRA in community meetings as required.
- Maintain positive relationship with Community leaders, Local community structures in all levels.
- Maintain positive coordination and relationships with partners and other ADRA staff.
- Participate or lead Protection and GBV sub-cluster meetings in Nasir County

Monitoring & Reporting

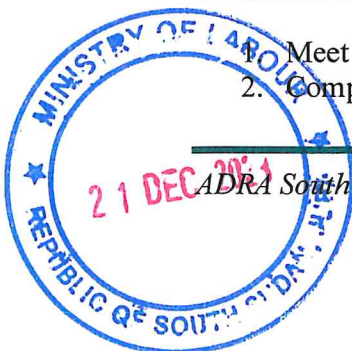
- Prepare and submit report on the accomplishment of work as requested and incorporate community feedback while entering data into the IMS.
- Uphold the principle of confidentiality for information obtained from GBV survivors and other beneficiaries during interactions with them
- Complete any other duties as required by supervisor/management.

JOB REQUIREMENTS

- Clear understanding of protection, gender inequality, and issues surrounding violence against women and girls.
- Ability to maintain confidentiality and respect for clients at all times is essential.
- Ability to lead, train, supervises, facilitate and motivate other Protection and GBV staff in their respective tasks in a professional, respectful and supportive manner.
- Positive and professional attitude, able to organize, maintain composure and prioritize work under pressure, work overtime when necessary and be able to coordinate multiple tasks and maintain attention to detail.
- Ability to work as a member of a team is essential.
- Ability to communicate in English, classic Arabic and one other local language spoken is an added advantage.
- Ability to write clear and concise program reports in English

PERFORMANCE INDICATORS:

1. Meet at least 80% of project work plan indicators.
2. Complete at least 80% of planned field activities.



3. Ensure timely submission of all sites reports.
4. Time management

INSTRUCTIONS FOR APPLICATIONS:

All application should be emailed to jobs@adrasouthsudan.org or hand delivery to ADRA Office situated at Muniki Seventh Days Adventist (SDA) compound Bilpfarm road.

Qualified female South Sudanese nationals are highly encouraged to apply.

Note:

1. A CV of 4 pages or less coupled with a one-page cover letter, Telephone contact details will be required.
2. Relevant **copies (NOT ORIGINALS)** of certificates and testimonials
3. Only Shortlisted candidates will be invited for interviews.
4. Due to the urgent need for this position to be occupied, we shall be reviewing applications coming in from time to time, and interviews will be conducted once we have received suitable candidates before the deadline of the advert.

SAFEGUARDING:

ADRA South Sudan has a zero tolerance to Sexual Exploitation and Abuse of beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility, and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.

