

TENDER NOTICE- ADVERTISEMENT

Reference Number: RI-SSD-JUBA-020-0364
Office Relief International South Sudan
Deadline for Submission 3:00 pm, Thursday- August 19th ,2021
Tender Subject Office Stationaries

Invitation:

Relief International, an International Humanitarian Organization based in Juba, invites suitable suppliers to participate in tendering for the above mentioned subject. This process is for establishing a framework agreement for 12 months.

Tender instructions:

1. Interested reputable companies can obtain tender documents by sending an email to; ssd.procurements@ri.org with subject line " **RI-SSD-020-JUBA-0364 - Supply of Stationary items** "
2. Last day of requesting for tender documents is **August 11th, 2021 at 12.00 PM Local Time**. Relief International reserves the right not consider tender documents after the mentioned date.
3. Completed documents must be submitted no later than **3:00 pm, Thursday, Aug 19th, 2021** only through secured tender email tender.southsudan@ri.org with subject line " **RI-SSD-020-JUBA- 0364- Supply of Stationary items** "
4. Due to Covid 19 measures, there shall be no hard copy submission offers in our office the entire tendering process shall be conducted online
5. Only companies specialized in stationaries shall be considered.
6. Relief International – South Sudan reserves the right to accept or reject any incomplete bid document.
7. Bids received after submission deadline above, will not be accepted.
8. Bidders should deliver all files soft copies and must follow all steps outlined in the invitation tender document.

Bids submitted in any other manner than listed in tender documents will be rejected.
Any kind of Canvassing is prohibited and shall lead to disqualification.

