



CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services, and improving governance.

Position:	Water Sanitation and Hygiene Officer (WASH)
Department:	Program-Gender and Protection (WASH integration)
Location:	Ikwotos County
Reports to:	BTS II Project Manager
Technical Support Supervisor:	Gender and Protection Pillar Lead

Job Summary

The Water, Sanitation and Hygiene (WASH) Officer oversees and manages the daily WASH project in Ikwotos County. The WASH Officer ensures that water, sanitation, and hygiene projects, programs, and awareness are implemented effectively, professionally, and in accordance with the culture and practices of the local population. The WASH Officer provides professional technical, operational and administrative assistance throughout the WASH programming process, through the application of theoretical and practical technical skills in researching, collecting, analyzing and presenting programmed information while learning organizational rules, regulations and procedures to support the development, implementation and monitoring of the WASH output results of the Ikwotos County water Programmed.

Job Responsibilities

1. Management of WASH Project (70%)

- Providing professional technical, operational, and administrative assistance throughout the WASH programming process.
- Researching, collecting, analyzing, and presenting programmed information related to WASH project in Ikwotos.
- Supporting the development, implementation, and monitoring of the WASH output results of the Programmed in Ikwotos.
- Overseeing household Water points rehabilitation support activities and WASH kit distributions if any.
- Planning and rolling out WASH behavioral change activities, community mobilization and sensitization of targeted beneficiaries on Hygiene and sanitation activities in Ikwotos county in collaboration with the team and under management of the Program Manager.

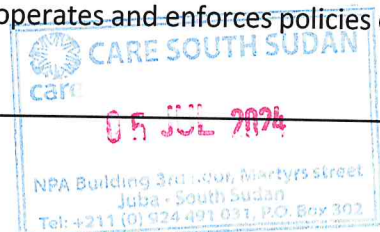


- Work closely with Ikwotos Water environmental and sanitation volunteer association (WESVA) for rehabilitation of the water plants in Ikwotos County.
- WASH officer will also be responsible for facilitation of WASH implementation activities including development of work specifications and detailed BOQs, follow-up and quality control of activities.
- Advising the WASH team in water, sanitation, and hygiene promotion programming, in broad coordination with other sectors
- Ensuring quality and integrity of implementation, including adherence to technical guidelines, administrative systems, and established deadlines
- Identifying and addressing staff capacity building opportunities within Ikwotos County, for both CARE Staffs and WESVA staffs.
- Evaluating the relevance and appropriateness of current and future programming in relation to water, sanitation, and hygiene promotion in the local context of Ikwotos.
- Advising on mainstreaming gender, protection, in project and program activities in Ikwotos County to Break Silence Against GBV in Ikwotos County through provision of clean drinking water.
- Assisting in the preparation of the WASH proposals if there are opportunities for WASH project within CARE South Sudan.
- Preparing the activity work plan and monitoring and evaluation system for the project as per the guidelines set forth for this project.
- Analyzing the baseline, midline study data conducted under BTS I and BTS II to determine the underlining needs of the beneficiaries in Ikwotos.
- Contributing to contingency planning for possible WASH emergency response if required for Ikwotos County.
- Contributing to the preparation of internal and external reports for CARE International and donors, including expenditure plans and situation reports.
- Participate in appropriate State and County activities related to WASH.
- Ensure that stakeholders are sensitized on program accountability and have information on beneficiary feedback mechanism.
- Work closely with relevant County departments, State Ministry of Water and irrigation EES and community leaders to share relevant information.
- Participate in internal and external meetings as per the PM guidance.
- Deliver diligently in any other duties as assigned from time to time.
- Document and compile reports on project activities including Monthly & Quarterly donor reports, internal reports (Project Activity Reports (APRs) and activity reports (meetings, and any other activity).



2. Grant Management/ Operation (15%).

- Support implementation and ensure adherence to grant work plans, spending plans and monitoring and evaluation plans.
- Develop and maintain effective and efficient oversight, support, quality control and reporting systems and processes with all staffs on the budget.
- Work closely with Procurement, Administration, and IT department to ensure smooth programming and adhere to CARE operation policy.
- CARE staff must adhere to the values and principles outlined in CARE Core Values Standards for professional conduct. In accordance with these values, CARE operates and enforces policies on



Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation

- Adhere to Ikwotos location specific Standard Operating Procedure (SOP)
- Ensure PRFs are raised on time for the purchase of the items. All financial documents are filed as per CARE policy.

3. Representation (10%)

- Representing the organization externally
- Collaborating and coordinating with the government, NGOs, and UN agencies on WASH issues at County level.
- Participating in County and State level WASH meetings and other relevant humanitarian coordination meetings.
- Ensuring that all relevant stakeholders have information about CARE's background, program, objectives, working areas, duration of programs and activities in the field.
- Promoting and reinforcing relationships with County and State technical authorities
- Ensuring correct MOUs are in place with relevant County stakeholders for Government volunteers (WESVA staffs).
- Ensure that stakeholders are sensitized on program accountability and have information on beneficiary feedback mechanism.

4. General (5%)

- High problem solving and conflict resolution skills.
- Able to prioritize, work under pressure and in difficult settings.
- Positive and professional attitude
- Meet deadlines and high flexibility of working hours.
- Maintain strong communication among team and supervisor.
- Coordinate multiple tasks and maintain attention to details.
- Other responsibilities as needed.



Qualifications: Education/Knowledge/Technical Skills and Experience

The following may be acquired through a combination of formal or self-education, prior experience, or on-the-job training:

- At least Minimum of 3 years working experience in WASH sector with INGOs/NGOs within South Sudan.
- A minimum of a bachelor's degree in civil and structural Engineering, Water Resource Engineering, public health, or Diploma in Public Health, Environmental Health Science or equivalent professional qualification required.
- Training in gender issues and experience in cross-cultural settings would be an asset.
- Strong administrative skills to enable the holder to manage and grow an experienced and ambitious team.
- Ability to lead a team and develop relevant and practical solutions in changing environments.



- Strong understanding of basic training in WASH programming, participatory training methods, community mobilizations and networking
- Effective and timely implementation of all interventions outlined under output and any other related and cross cutting program activities related to WASH.
- Should be able to work independently with minimal close support from the supervisor.
- Should have good communication skills both oral and written.
- Computer skills in Microsoft Office, excel and power points.
- Language skills: English and South Sudanese Arabic

HOW TO APPLY

The position will be based in **Ikwotos County**. This position is ONLY open to South Sudanese Nationals. Opening Date **5th July 2024** and Closing date CARE South Sudan receiving application will be **25th July 2024**.

Applications and CVs should be delivered to: jobs.southsudan@care.org Or Hand delivery to CARE Office NPA Building 3rd floor, Martyrs Street Juba South Sudan, or Torit CARE field Office

Attention!!!

CARE South Sudan has a ZERO TOLERANCE approach to any abuse to, sexual harassment of or exploitation of a vulnerable adult or child by any of our staff, representatives, or partners. CARESS expects all staff to share this commitment through our Safeguarding Policy and our Code of Conduct. They are responsible for ensuring they understand and work within the remit of these policies throughout their time while at CARE.

CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and women candidates are strongly encouraged to apply.

