



Strengthening the education system to become more responsive and resilient to the impacts of crisis through improved data for decision-making, strengthened coordination, and meaningful engagement of local actors.

Call for Proposal.

Terms of Reference – National Implementation partner to support the rollout of National and subnational capacity development on crisis and risk-related/Education in Emergency data.

1. Background.

UNESCO, as the lead UN agency for SDG 4, has a mandate to ensure inclusive and quality education opportunities for all by 2030. In line with the Education 2030 Framework for Action, UNESCO commits to support education systems towards being “more resilient and responsive in the face of conflict, social unrest and natural hazards – and to ensure that education is maintained during emergency, conflict and post-conflict situations”.

UNESCO is a technical partner for Multi Years Resilience Programme (MYRP) under the consortium lead of Save the children, NRC and FCA. UNESCO under this consortium arrangement is to contribute technically by strengthening the Education in Emergency (EiE) data, by ensuring that “The education system becomes more responsive and resilient to the impacts of crisis through improved data for decision-making, strengthened coordination, and the meaningful engagement of local actors.

Since 2021, UNESCO has worked in close partnership with the Ministry of General Education and Instruction (MoGEI), to strengthen the education information systems with focus on education in emergencies (EiE) data, this momentum built through the ECW funded Accelerated Facility fund is now embedded into the MYRP phase 2 to build system-wide capacities on fundamental aspects of the crisis and risk-related data value chain . This capacity development will be tailored based, at National Level and Sub-national level.

2. UNESCO in South Sudan

UNESCO is taking a lead to support South Sudan for the promotion of the 2030 agenda (SDG4 -Education 2030 Framework for Action). In addition to the technical support provided for the development of the General Education Sector Plan 2017-2022, 2023-2027, UNESCO is a strong partner to the Ministry of General Education and Instruction (MoGEI) as well as the Ministry of Higher Education Science and Technology towards promoting access and retention to quality education for all children and youth in South Sudan.

UNESCO's focus relies on improving access and quality of education in remote areas, supporting out-of-school children and youth, while fostering skills for life and work through the provision of adapted TVET and non-formal education (NFE) opportunities. The UNESCO Country office also supports Ministry of Higher Education Science and Technology in strengthening Higher education Policy, planning, and monitoring, including the improvement of data management systems.

3. Scope of the assignment.

UNESCO in Collaboration with the Ministry of General Education and Instruction will conduct National level Capacity training of trainers ToT for 20 participants (10 MoGEI staff, and 10 from staffs from MYRP partners. This training aims to provide key MoGEI staff and Partners at the national level with the capacity to train MoGEI officials at state, county and payam level. These trained MoGEI government officials and MYRP partners will be equipped with the knowledge, skills, and materials to cascade a version of the training to 190 participants at state, county and payam levels.

As outlined, the selected implementation partner (IP) will be responsible for supporting the National level capacity building and cascading /rollout of the subnational component of the training. The training will take place in the following states, counties. The 4 Payams will be selected from each of the counties listed below.

States	Counties	Number
Lakes	Yirol East , Awerial	2
Abyei Administrative Area	Abyei	1
Warrap	Tonj North, Tonj East, Gogrial West	3
Easter Equatoria	Magwi and Kapoeta North	2
Upper Nile	Baliet	1
Unity	Guit and Panijyar	2
Jonglei	Duk, Nyirol	2
Pibor Administrative Area	Pibor	1

The IP will be expected to work closely with the project team based in the UNESCO Juba Office, MOGEI structures at state, county and payam levels, MYRP education partners and where necessary UNESCO's International Institute for Educational Planning (IIEP) who are responsible for technical leadership of the capacity development activities.

4. Roles and Responsibilities.

Under the overall direction of the Head of the Education Unit in the UNESCO Juba Office, the IP will work closely with the project team to conduct the following activities and responsibilities:

1. Work closely with the Ministry of General Education and Instruction, Directorate of Planning and Budgeting to conduct the national level ToT in Juba, including selection of participants, logistical and workshop support.
2. Support the project team in proposing a final selection of relevant Participants at State, Counties and payam level in collaboration with the state education authorities and submit the list of the participants.
3. In Consultation with UNESCO, provide guidance on appropriate Centralized training venue that suits specific context to ensure the delivery of the subnational training is well coordinated.
4. Facilitate the selection of the right individual participants from counties and payam in close collaboration with the County and payam education authorities.
5. Organize two training sessions per selected state which will be delivered by the trainers from MOGEI. Each training session will be facilitated for 5 days face to face manner.
6. Ensure information about the training is shared with state level authorities, including acquiring necessary security clearances and authorizations for conducting the training workshops where necessary.
7. Support the organization of travel for trainers, MOGEI national officials supporting the training sub-nationally.
8. Organize and facilitate all logistical arrangements for participants travelling from counties and payam to participate in the training, including paying expenses related to travel, accommodation, and allowances.
9. Ensure timely communication with the selected participants as soon as the workshop date and venue are confirmed.
10. Support the effective delivery of the training through robust logistical backstopping, including during the training sessions where needed.
11. Provide key monitoring and evaluation documentation including submitting activity reports, attendance sheets, and evidence confirming the completion of the training.
12. Submit a final narrative report on the delivery of the subnational training.

5. Deliverables.

1. Implementation plan and Inception Report submitted.
2. Complete logistical arrangements for National level, two rounds of training in Juba.
3. Complete all logistical arrangements for two training sessions per state, including making all bookings related to venue hire and accommodation and the paying of all expenses related to travel, accommodation, and allowances.
4. Produce an activity report for monitoring and evaluation purposes for each training session conducted.
5. Submit a final narrative report, produced in collaboration with the MOGEI trainers and the UNESCO project team, on the delivery of the subnational training.

6. Guidance to financial Proposal.

Deliverable	Description	Unit	Quantity
1	Proposal, in consultation with state education authorities, for selection of participants to be included in training. Costing should cover staff time needed as well as costs related to communication to produce the proposal.	Fee	1 proposal
2	Two Rounds of National Level Capacity building in Juba, including transport refund for 5 days at the UN transport refund rate.	fee	Include in the proposal, 20 participants , two rounds of training.
2	In total there will be 190 participants trained at states, Counties and payam level during the two sessions of the training. Consider the likelihood that participants may need to arrive a day before the training if they travel from far. UN daily DSA rates for the selected states will apply.	Fee	Note: where meals and accommodation has been provided, DSA rates will reduce accordingly
	2-way transport reimbursement for participants from counties and Payams.	Persons	IP to calculate the number of participants from counties and payam entitled for transport refund.
	Allowances for transport for participants from state education office. Daily transport rate will be provided on request.	Persons	IP to determine the participants for 8 states , each 2 participants

	Training costs – venue, catering (breakfast, lunch, and evening tea. For state+ county officials, this will be for 5 days per cycle.	Hotel services/	IP to determine the Participants per location/state/counties
	Stationery (note- books, pens, flip charts, marker pens (good quality), stick pads, masks printing service for training materials as needed.	material costs/services	190 participants
	Accommodation – for cost comparison purposes provide costing for county and payam participants to stay in pre-booked pre-paid accommodation. It is assumed that State based officials don't need accommodation as they are based in the state capital.	Hotel services	IP to determine the number of participants to be accommodated
3	Production of activity reports for each training for monitoring and evaluation purposes	Fee	16 activity reports
4	Production, in collaboration with the trainers and UNESCO project team, of final narrative report on the delivery of the all the training	Fee	1 narrative report

6. Eligibility.

This call for expression of interest is open to national non-governmental organizations (NNGOs) who are duly registered with Relief and Rehabilitation Commission and whose registration certificates are still valid at least up to the end of 2024. Must have a good rapport with the MOGEI and experience of working with either the South Sudan Education Cluster, the Girls Education South Sudan programme, the Education Cannot Wait (ECW) MYRP, or any of the UN system AFPs. Evidence of audited books of accounts in the last two years is required. Spot check reports from any of the UN AFPs is added advantage. Physical presence in states mentioned above is required. Must be a member of South Sudan Education Cluster with track records of working with the Ministry of General Education and Instruction.

6. Application Process.

Interested organizations are invited to submit their Narrative proposals and Financial proposal (in English) using the UNESCO Templates attached and referencing “Proposal to national and subnational capacity development on Education in Emergency data” by COB 15th March 2024. This should be accompanied by detailed organization profile, registration certificates, audit reports for the last two years.

A technical proposal and financial proposals detailing approach and costs to the assignment described above.

Proposals should be sent to the following email proposals.juba-ed@unesco.org, j.recruitment@unesco.org using the subject line “Proposal EiE data National and subnational training”.

Only Inquires can be directed to j.okodi@unesco.org