

Essential requirements & qualifications

MINIMUM QUALIFICATIONS AND PROFESSIONAL EXPERIENCE

Education:

- Masters in International Relations / Development Studies / Social Sciences or related field

Experience:

- At least 6 years of experience with international NGO work, programming, monitoring & evaluation, networking, acquisition

Language:

- Fluency in both spoken and written English

QUALIFICATIONS AND COMPETENCIES:

- Excellent writing skills in English;
- Excellent verbal communication and professional representation skills;
- Computer literacy in word processing, Excel, Power Point, database, spreadsheet;
- Knowledge of the donor landscape for South Sudan;
- Demonstrated ability in the use of quantitative and qualitative monitoring methods including questionnaire design, (digital) survey techniques (proficiency in the use of Kobo Toolbox), analyzation of data, and participatory approaches.
- Demonstrated ability in Project Cycle Management and its tools (ProDoc, LogFrame, Monitoring Matrix, etc.)
- Demonstrated ability to transfer knowledge through informal and formal training;
- Ability to work independently with minimum supervision is a must;
- Strong interpersonal skills and the ability to work in a team;
- Good organizational and time management skills.

Female candidates are highly encouraged to apply.

Interested candidates should submit the following documents:

- Motivation Letter
- Curriculum Vitae (CV) with contact details of three reference persons, preferably former supervisors.
- Copy of certificate(s)

Applications per Email need to be sent until **November 29th 2021** to jadokorach@caritas.ch and cc jjekel@caritas.ch; clearly stating reference: Networking and MEAL Officer Caritas Switzerland

Website

www.caritas.ch

