



TENDER FOR SUPPLY OF FAMILY HYGIENE KITS (WASH NFIS) TO KAJO-KEJI, YEI AND WAU AREAS COUNTY,
REF. REF. NO. Aug 2021 PR# 2501

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BACKGROUND/INTRODUCTION

Islamic Relief is an independent humanitarian and development UK based organization, with an active presence in over 40 Countries across the globe, we strive to make the world a better and fairer place for people still living in poverty. Islamic relief began its humanitarian operation in South Sudan in 2004 focusing on providing lifesaving aid and implementing developmental Programmes to support people affected by flood, drought and Conflict establishing three sub offices in Narus (Kapoeta East), Wau, Warrap. A satellite office in Yei and Main office in Juba.

IRSS through Tonj North emergence response project, is responding to priority needs of the flood affected population in KAJO-KEJI, YEI AND WAU AREAS. The objective of this project is to save and improve lives of flood affected population. Through distribution of emergency food items and non-food items to support thousands of households affected by the flood in the areas of KAJO-KEJI, YEI AND WAU AREAS.

As well as responding to disasters and emergencies, Islamic Relief promotes sustainable economic and social development by working with local communities - regardless of race, religion or gender.

Our vision:

Inspired by our Islamic faith and guided by our values, we envisage a caring world where communities are empowered, social obligations are fulfilled and people respond as one to the suffering of others.

Our mission:

Exemplifying our Islamic values, we will mobilize resources, build partnerships, and develop local capacity, as we work to:

Enable communities to mitigate the effect of disasters, prepare for their occurrence and respond by providing relief, protection and recovery.

Promote integrated development and environmental custodianship with a focus on sustainable livelihoods.

Support the marginalized and vulnerable to voice their needs and address root causes of poverty.

We allocate these resources regardless of race, political affiliation, gender or belief, and without expecting anything in return.

INTRODUCTION

Through this project, Islamic Relief planned to distribute 557 H/Hs 557 H/Hs 557 H/Hs family hygiene kits in KAJO-KEJI, YEI AND WAU AREAS.

Furthermore, the intervention will give due attention to Protection and Inclusion related matters, based on its elaborated policy on Prevention of Sexual Exploitation and Abuse (PSEA) and Safeguarding, and initiate mass gender equality and GBV awareness sessions and trainings on peace promotion and conflict reduction for key stakeholders within the communities.

The Overall Goal: Enhance Emergency Response to the flood affected communities in KAJO-KEJI, YEI AND WAU AREAS.

TENDER FOR SUPPLY OF FAMILY HYGIENE KITS (WASH NFIS) TO KAJO-KEJI, YEI AND WAU AREAS COUNTY, REF. REF. NO. Aug 2021 PR# 2501 aid is part of Islamic Relief emergency's response programme to provide thousands of dollars' worth of assistance to the people of in KAJO-KEJI, YEI AND WAU AREAS.

DELIVERY DETAILS

Case	Delivery Destination
Supplier must have export permission or be able to supply locally from South Sudan.	Delivered Duty Paid (DDP) to defined destinations inside South Sudan (KAJO-KEJI, YEI AND WAU AREAS.) as a "just in time" exercise and as a matter of great urgency.

BILL OF QUANTITIES

Please also use our table when filling the prices. If you do not have the item just keep it empty. Your offer should be for the quantity that we request, not less and not more.

Please only use USD (\$) as the currency for your offers as per the guidelines.

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Description of items

1.0. Lot 1. Family Hygiene Kits (WASH NFIs)

S/No	Item Description	Quantity	Unit	Kajo Keji			Yei	Wau		
01	Family Hygiene Kits (WASH NFIs)	1,671	Kits	Mere	Lire	Kansuk	Yei Town	Gedi	Taban	Gaitan
				200	200	157	557	185	185	187
Total		1,671		557			557	557		

2.1 Description of a content of one Kit

S/N	Description of item	quantity	Unit	Specific description
01	Plastic Basin (15L)	1	Piece	15 Litres capacity Open basin (branded with IR & SIDA logo)
02	Plastic Jerry can (20L)	1	Piece	20 litres with cover lid (branded with IR & SIDA logo)
03	Laundry Soaps (800 gm)	4	bars	800 gm Mokuwano or any Laundry Soap
04	Bathing Soaps (250 gm)	04	Piece	250 gm Dettol Soap is preferable
05	Nail Cutters	06	Piece	Should be big size
06	Combes	06	Piece	
07	Flashlight	06	Piece	

Below Table to filled with the prices

S/N	Description of items	Unit	Total
1	Plastic Basin (15 Ltrs)	Pieces	1,671
2	Plastic Jerry can 20Ltrs	Pieces	1,671
3	Laundry Soap 600 gm	Cartons	270
4	Bathing Soap 250 gm	Cartons	279
5	Nail Cutters	Pieces	10,026
6	Combes	Pieces	10,026
7	Flashlights	Pieces	10,026

Delivery location (Details) for Family Hygiene Kits (WASH NFIs)

WAU				
SN	Delivery Location		Quantity	Estimate distance from Wau Center in Kilometers
	Payam	Village/Boma		
1	Bazia	Gedi	185	43
2	Bazia	Taban	185	40
3	Bazia	Gaitan	187	43
Total			557	

YEI				
SN	Delivery Location		Quantity	Estimate distance from Yei center in Kilometers
	Payam	Village/Boma		
1	Yei	Yei Town	557	2
Total			557	

KAJO KEJI				
SN	Delivery Location		Quantity	Estimate distance from Kajo keji Center in Kilometers
	Payam	Village/Boma		
1	Nyepo	Kansuk	157	43
2	Lire	Mondikolok	200	7
3	Lire	Mere	200	Within the center

Total	542	
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All tenders are required to be submitted before Tuesday **Thursday 2nd Sept 2021 4.00pm (Local time)** pursuant to the attached guidelines for submitting a quotation and be returned to; **IRSS TENDER BOX hand delivery is preferable** upon registration on the bid receipt form.

For any issues relating to the tender or its contents please email directly to; IRSS.Tender@islamic-relief.or.ke

All quotation providers are requested to fill in Appendix 1 and 2 below when submitting their proposal to IRW.

APPENDIX 1

Summary of Bid Prices

No.	Description	Total Price in USD (\$)
1	Grand Total Bid Price	
2	Discount Ratio (if any) ... % and the amount	
3	Grand Total after Discount	
4	Delivery time scales (in days)	

We have carefully checked and examined all bid documents and we are offering the costs above on a fixed basis and they are not subject to any changes or alterations including those due to currency fluctuations.

Total Price **USD (\$)**

In words [_____]

Bidder's Signature

Stamp

Date

Bidder is required to stamp this document with their legal company stamp no bid will be accepted without a genuine company stamp

APPENDIX 2

EVALUATION OF QUOTATIONS

1. The proposal of the quotation provider must meet the required quality standards as detailed in this documentation.
2. The proposal of the quotation provider will be assessed using a weighted evaluation criterion of which is subject to change at any time but the following criteria used in previous similar tenders maybe useful

Please ensure documentation trail below is followed the below sequence;

- a. Updated Company Profile with all registration certificates i.e. registration certificate, operation license, tax clearance/TIN, membership certificate (Chamber of commerce, Industry and agriculture Import and export License)
- b. Experience (similar)
- c. Value of contracts completed in similar trade (last two year)
- d. Being sole distributor of mentioned items will be added value
- e. Delivery location
- f. Duration of validity of quotation preferably - 90 days
- g. Company Bank statement for the last 03 months i.e. May, June and July 2021 with sufficient balance to accomplish the task
- h. Delivery timelines – 15 calendar days preferably

NB. All above documents should be in the same sequence and divided by separators.

Supplier Code of Conduct

1 Islamic Relief's Supplier Code of Conduct

2 Islamic Relief Worldwide requires all suppliers to adhere to:

The Modern Slavery Act 2015

The International Labour Standards as defined by the ILO (International Labour Organisation).

The United Nations Global Compact's 10 principles as stated below:

Human Rights

Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights;

and

Principle 2: Make sure that they are not complicit in human rights abuses.

Labour

Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;

Principle 4: The elimination of all forms of forced and compulsory labour;

Principle 5: The effective abolition of child labour;

and

Principle 6: The elimination of discrimination in respect of employment and occupation.

Environment

Principle 7: Businesses should support a precautionary approach to environmental challenges;

Principle 8: Undertake initiatives to promote greater environmental responsibility;

and

Principle 9: Encourage the development and diffusion of environmentally friendly technologies.

Anti-Corruption

Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.