



| Vacancy Announcement | |
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| Job Title: | County Health Coordinator (one Position.) |
| Band / Level / Grade: | 7B |
| Department: | Health |
| Location: | Ganyiel |
| Overtime Eligible: (per local law) | Exempt |
| Opening Date | December 30 th 2024 |
| Closing Date | January 12 th 2025 |

BACKGROUND:

- The International Rescue Committee (IRC) responds to the world's worst humanitarian crises and helps people to survive and rebuild their lives. Founded in 1933 at the request of Albert Einstein, the IRC offers lifesaving care and life-changing assistance to refugees forced to flee from war or disaster. At work today in over 40 countries and 22 U.S. cities, we restore safety, dignity and hope to millions who are uprooted and struggling to endure. The IRC leads the way from harm to home. IRC has operated in South Sudan for over 30 years now delivering humanitarian relief, post-conflict assistance, and development programs in both refugees, internally displaced and host community settings. IRC operates in 10 field offices including in Juba with program portfolio covering health, nutrition, Environmental Health (EH), child protection, economic recovery and development (ERD)/livelihoods, women's protection, and empowerment, Education, and general protection. IRC continues to provide life-saving assistance and humanitarian aid to vulnerable South Sudanese, trying to rebuild their lives and restore peace. The IRC's new strategy in South Sudan will prioritize improving health, safety, and economic well-being, targeting women, children, and other vulnerable.

JOB OVERVIEW/SUMMARY/ SCOPE:

JOB SUMMARY:

The primary objective of the position is to promote psychosocial wellbeing of clients and care givers. To closely work with the MHPSS Manager and health facility staff daily to ensure the health facilities are functional and provide quality Mental healthcare services and psychosocial support services, while consistently building and strengthening the capacity building of the health staff on mental health services.



Major Responsibilities

Project Implementation

- In close collaborations with the CHD, community leaders and other stake holders plan and organize the implementation of primary health care as guided by the basic package of health and nutrition services (BPHNS) delivery including health promotion and awareness activities in the county and in compliance to the IRC strategic priorities. In collaboration with CHD, provide management and technical support to health staff at the county level as appropriate.
- Take lead in coaching, technical advice and other capacity building methodologies or inputs for the national staff and county health department staff that are implementing the program. Support the CHD to organize weekly, monthly, quarterly county health coordination meetings.
- Establish and maintain effective project reporting, evaluation, and communication systems.
- Provide support to the CHD and health facilities supported by the HSTP project in establishing and maintaining a standard supply chain system at all levels based on regular consumption data from e-pharmaceutical report and supervision findings and ensuring that rational drug prescription is done according to the standard treatment guidelines.
- Advice and support the establishment and sustaining the structures at county, boma/payam, community and ensuring this respective health committee keep at least to their roles and responsibilities to maintain good standards of service delivery including initiation of community-based health activities.

- Support the CHD in human resource management in the county including the recruitment of key cadres, maintaining up-to date HRIS, reviewing of staff payrolls, ensuring timely payment of incentive, developing JDs for staff, and conducting appraisals based on guideline and procedures.
- Support the CHD in planning and budgeting for funds and other resources allocated to the county from HSTP and ensuring that expenditures and accountability is timely and properly tracked and reported.
- Represents in County coordination meetings and other cluster meetings as and when called upon by local authorities, partners, and other stakeholders.
- Support CHD in developing County Specific Quality improvement plan.
- Support trainings plans and coordinate approvals of budgets, Management and Liquidation of advances for trainings and attend assist training on a periodic basis, particularly early trainings in the county.
- Engage community leaders and facilitate regular meetings with the CHD, IPs, health care workers and BHWs to update on the progress of the HSTP project activities.
- Carries out other official duties as assigned by Senior Health Manager, Field coordinator. and programs manager.

Grant Planning & Implementation

- Prepare proposals and maintain/update detailed work plan(s) that support and achieve the project's activities and indicators within the grant timeline.
- Provide direction and monitor staff to ensure quality and timeliness of project implementation. Share relevant feedback to the team to improve quality and achieve timelines.
- Approve expenditures to the designated level; manage/monitor monthly expenditures and track budgets to ensure that all spending is in line with approved budgets and timelines, including developing procurement plans, monthly program spending plan and cash forecasts.
- Assure appropriate and timely spending of grants to achieve program goals, grant reporting contributions, use and distribution of supplies and resources.

Coordination & Representation

- Work closely and coordinate with IRC Global Supply Chain, finance, and grant departments to ensure timely implementation of program activities and expenditures, including active participation in grant opening/closing and review meetings as necessary.
- Undertake/participate in liaison, coordination, and information sharing activities with local committees, national NGOs, international organizations, donors, and government representatives.
- Ensure that information from coordination meetings is shared internally and with other sectors, as appropriate.

Partner Management

- Serve as the main focal point in the field for IRC's implementing partners; maintain respectful and constructive relations and ensure regular meetings and ongoing coordination.
- Regularly monitor performance of the partners to achieve the project's set objectives; provide technical support and guidance; share relevant information and direction to improve quality and achieve timelines.
- Review partner's financial and narrative submissions, including M&E data; provide advice and guidance to improve accuracy and quality as required.

Monitoring responsibilities

- In collaboration with CHD team plan and carry out support supervision visits to health facilities aimed at identifying opportunities and challenges in application of MoH-BPHNS policies and guidelines.
- Under guidance of the Deputy health coordinator, collaborate with the project team and IRC M&E, health and Nutrition Managers to design and implement plans for monitoring and evaluating the impact of community case management interventions.

- Ensure all monitoring activities are fully documented, including systematic and timely data collection as required under the grant and for IRC M&E purposes.
- • Produce/contribute to IRC and donor reports as per set schedules (weekly, monthly, quarterly, and annually) (including grant activities, indicators, and achievements).

Qualifications and Work Experience:

- Bachelor's degree in nursing, Midwifery or Clinical medicine with advanced knowledge in Reproductive Health.
- At least 3 years' experience of managing health services at county level in South Sudan
- Demonstrated leadership capacity and experience in county coordination in South Sudan.
- Proven ability to work across multi-health technical areas simultaneously, supporting and mentoring multiple staff at health care facilities
- Experience in analytical and conceptual skills in report writing, organizational, interpersonal and communication
- Professional fluency in written and spoken English
- Experience with data collection, monitoring and utilization at county level with experience in South Sudan DHIS2, IDRS system and national ministry of health facility M & E registers
- Proven experience of cooperating and working with others in the team environment
- Good computer skills (Microsoft word, Excel, PowerPoint Presentation)

Skills and Abilities:

- Strong interpersonal skills, self-motivated and result-driven, with the ability to effectively build and manage networks and relationships for program promotion.
- Excellent time management and communication skills (both verbal and written), with the ability to engage a range of diverse audiences, stakeholders, and partners.
- Previous experience in training and capacity building
- Ability to synthesize and analyses information, and make clear, informed decision.
- Ability to work independently, under own initiative with a proactive approach to problem-solving.
- Ability to work as a team member independently and proactively with minimum day-to-day external support
- Foster good relationships and team spirit with program and operation staff in Juba.
- Good analytical skills and ability to support a cross section of frontline health and community workers.



Key Working Relationships:

Internal

- Direct supervisor: Health Manager
- Support: Country Pharmacist, Health Coordinator
- Other: Supply chain, logistics, finance, administration.
- Supervisee: CHD incentive staffs, pharmacy assistants and dispensers

External

- State Ministry of Health & County Health Department
- Other: UNICEF, UN agencies, and INGOs working in the project region

Language Skills:

Fluency in English is required. Good working knowledge in Arabic would be an added advantage

Standards of Professional Conduct:

The IRC and IRC workers must adhere to the values and principles outlined in IRC Way - Standards of Professional Conduct. These are Integrity, Service, and Accountability. In accordance with these values, the IRC

operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.

Safeguarding Policy:

The IRC has a zero-tolerance policy for safeguarding violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors and implementing partners. Safeguarding at the IRC is an integral of the organization values and ethics, and staff and associates are expected to take all reasonable steps to prevent the sexual exploitation of, abuse, and harassment of any person linked to the program by both its employees and any downstream partner. The successful candidate will be subject to a thorough background check and satisfactory references.

Gender Equality:

IRC is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including parental leave, gender-sensitive security protocols and other supportive benefits and allowances

Equal Opportunity Employer:

IRC is an Equal Opportunity Employer. IRC considers all applicants based on merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable law.

The position is strictly for **SOUTH SUDANESE NATIONAL WITH ALL REQUIRED NATIONAL DOCUMENTS.**

How to Apply: Interested applicants should submit a **CV with 3 references** (please indicate referee telephone number and email address) and a copy of academic and training certificate, a copy of **national ID** and **daytime telephone contact** address it to the **Human Resources Department**, IRC South Sudan and you can deliver your application to **IRC Head office in Juba Goshen House**, or you can e-mail your applications to SS-HR@rescue.org.

Deadline for submission --- ~~12~~ **04/2025**

Note: Only short-listed candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC. Any candidate who may wish to do job solicitation to win favor whether directly or indirectly will automatically lead to disqualification of one's application once detected at any stage of the process.

PLEASE REMEMBER TO CLEARLY INDICATE THE POSITION YOU ARE APPLYING FOR ON THE ENVELOPE (Hand Delivery)/SUBJECT Email)

'WOMEN, MINORITIES AND PEOPLE LIVING WITH DISABILITIES ARE ENCOURAGED TO APPLY'.

Approved by
RRC Deputy
Director

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