

INVITATION TO BID

REFERENCE NUMBER: PR-2022-EDU-027

CONSTRUCTION OF FIVE (5) TEMPORARY LEARNING SPACE CLASSROOM BLOCKS IN NYAL AND GANYIEL

SCHEDIII E OF ITR ACTIVITIES.

SCHEDULE OF ITB	ACTIVITIES:	
Issue ITB	1 st September, 2022	
Questions from Supplier due date	09 th September, 2022	
Deadline for reply	13 th September, 2022	
Deadline for submitting the bid to JRS	16 th September, 2022	
Opening and Evaluation of ITB	17 th –19 th September, 2022	
References and Due Diligence	19 th September, 2022	
Award of Contracts and Review	19 th September, 2022	
Contracts start	19 th September, 2022	

1. INTRODUCTION

1.1. The Universal Intervention and development Organization.

Universal Intervention and Development organization (UNIDOR) is a South Sudanese based non-profit Christian relief, development, humanitarian and advocacy Non-Governmental Organization (NGO) dedicated to working with communities to overcome poverty and injustice.

Universal Intervention and Development Organization began operations in South Sudan in 2004 after being legally registered by Ministry of Justice under certificate number, Relief and Rehabilitation Commission (RRC) and a member of NGO forum South Sudan.

UNIDOR provide humanitarian interventions in Health, Nutrition, Education, Water and sanitation, food Security and livelihoods, peace building and conflict mitigation guided by Christian values and principles.

1.2. The Purpose of this Invitation to Bid (ITB)

Through this Invitation to Bid (ITB), UNIDOR seeks to secure competitive Bids for the selection of a Contractor for the construction of Five (5) Blocks of Temporary Learning Spaces, in Panyijar County NYAL and GANYIEL payams. Eligible and technically qualified companies competent to provide the Construction works are invited to submit their bids as follows:

Lot Reference Number	Category Description
LOT #1: PR-2022-EDU-027-A	CONSTRUCTION OF ONE (1) TEMPORARY BLOCK OF CLASSROOMS LEARNING SPACE IN GANYIEL PAYAM (REIKEY PRIMARY SCHOOL)
LOT #1: PR-2022-EDU-027-B	CONSTRUCTION OF ONE (1) TEMPORARY BLOCK OF CLASSROOMS LEARNING SPACE IN GANYIEL PAYAM (MAAR PRIMARY SCHOOL)
LOT #1: PR-2022-EDU-027-C	CONSTRUCTION OF ONE (1) TEMPORARY BLOCK OF CLASSROOMS LEARNING SPACE IN GANYIEL PAYAM (YAI PRIMARY SCHOOL)
LOT #2: PR-2022-EDU-027-A	CONSTRUCTION OF ONE (1) TEMPORARY BLOCK OF CLASSROOMS LEARNING SPACE IN NYAL PAYAM (DUONG PRIMARY SCHOOL)
LOT #2: PR-2022-EDU-027-B	CONSTRUCTION OF ONE (1) TEMPORARY BLOCK OF CLASSROOMS LEARNING SPACE IN NYAL PAYAM (JANGLOW PRIMARY SCHOOL)

Note: the table below has two (2) lots, lot:1 A-C, is for all schools Ganyiel and Lot:2 A-B is for all schools NYAL, therefore, eligible company should bid for all the lots according to the BoQ and the drawings

The winning bidder(s) will enter a fixed term contract for the duration of the works. Bidders shall be domiciled and <u>must</u> have complied with all Government legal Regulations to operate in South Sudan, Nyal and Ganyiel (Panyijiar county) and regular taxpayers. The Bidder shall not be under any declaration of ineligibility or exclusion for corrupt or fraudulent practices in South Sudan or any other country of operation.

1.3. Cost of Bidding

The Bidder shall be responsible for all costs associated with the preparation and submission of their bids, and JRS, "the Contracting Authority", will in no way be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

2. THE BIDDING DOCUMENTS:

2.1. The Bidding Documents

The Bidder shall inspect all documents and information, forms, terms, and conditions in this ITB. Failure to furnish all information and address all areas of the bidding documents will be considered as substantially unresponsive and may lead to rejection of the bid in its entirety.

The Bidding documents comprise of the following documents:

- Bid Notice
- The Invitation to Bid document, this document.
- Bill of Quantities (BoQs)
- Drawings and Designs for the temporary block of Classrooms
- UNIDOR Code of Conduct.

2.2. Clarification of Bidding Documents

Any prospective Bidder wishing to seek for further clarification on the bidding documents may notify UNIDOR through the email address: <u>nyak@unidorss.org</u> and <u>okumuj@unidorss.org</u>. The request for clarification must reach UNIDOR not later than 2rd September **2022**. A representative of UNIDOR will respond by e-mail providing clarification by the **7th** of **September 2022**.

3. PREPARATION OF BIDS

3.1. Language of the Bid

The bid and all accompanying correspondence between the bidders and UNIDOR shall be written in English language only.

3.2. Documents Comprising the Bid

The submitted bid must include the following information. Failure to supply all requested information or comply with the specified formats may disqualify the bidder from further evaluation.

- Cover letter expressing interest to provide Construction Works services for the Temporary block of Classrooms.
- Technical proposal detailing the Company Profile (5 pages maximum) with a brief description of the firm's organization, Structure, Organogram, and summary of the senior personnel in the company.
- Provide a table of recent construction works carried out for any International Non-Governmental Organization in South Sudan on similar Works (indicate the Year of Construction, Contract Amount, the INGO which contracted you for the work and when it was started and completed.
- Provide a summary and profiles of the Key Staff proposed for the project(s). This includes the Engineer or Foreman to act as the Construction Project Managers and who will supervise the work(s) as well as any Technical and non-technical staff who will handle contractual issues (Note that the absence of an Engineer will be grounds for non-award).
- Gantt Chart or outline of key stages of construction in a Work Plan for all Categories of Works mentioned above. This workplan should indicate duration of each stage of the construction schedule and time in days stipulated.
- A Financial Proposal detailing the costs of carrying out the Construction work presented in the same format of the BoQ in own letterhead. Where bidders feel the UNIDOR BoQ is not sufficiently capturing some of the elements for the construction of the various structures, they may opt to propose this in a separate sheet.
- Certificate of Incorporation and or Registration in South Sudan.
- License for Operations from any City in South Sudan.
- Tax Registration Certificates.
- Tax Compliance Certificates/ Evidence of payment of tax to any relevant authority within South Sudan.
- Bank details and 3-Months Financial Statements from a reputable Bank in South Sudan.

- Provide details of Three Referees that UNIDOR may contact to give a testament of your previous completed works. Further, provide Three Reference Letters and or any record of similar previous relevant construction work with INGOs or UN Agencies
- Any other document the bidder might feel will increase chances of award.

3.3. Bid Prices & Price Changes

For the purpose of selecting a Contractor, the Bidder shall clearly indicate the unit price of each of the items in the Bill of Quantities. The Bidder must sign and officially stamp the price schedule on the Bill of Quantities.

During the validity period of the ensuing Contract, any price changes must be expressed in writing to UNIDOR, 15 days before implementing such change. UNIDOR will also respond to the request in writing within 15 days. Once the changes have been agreed upon, an addendum will be signed to form part of the original contract.

To ensure the quality of the workmanship, UNIDOR will **retain 10**% of the total amount of the contract arising therefrom, during the defects liability period as per the practice in the construction sector. Where the contractor is not responsive to any repairs during this period, an amount will be deducted to cover such repairs with another contractor, and these notes kept as non-performance.

3.4. Bid Currencies

All rates and amounts entered in the Bid Form and Price Schedule and used in any documents, correspondence or operations pertaining to this tender shall be expressed in **United States Dollar (USD)**.

3.5. Documents Establishing Works Eligibility and Conformity to Bidding Document

Pursuant to *Clause 3.2*, the bidder shall furnish, as part of their bid, documents establishing the eligibility and conformity to the Bidding Documents of all works to be provided under the contract.

The Documentary evidence of the Works' conformity to the Bidding Documents may be in the form of technical specifications, literature, drawings, data (tables, graphs etc.).

3.6. Bid Security

For the Purpose of this ITB process, Bid Security or Bond shall not be applicable.

3.7. Validity of Bids

Given the length of the contract, its UNIDOR wish that the Bids remain **valid for a minimum period of Ninety (90)** days after submission.

3.8. Format and Signing

All pages of the original bid shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. Financial proposal pages of the bid shall be initialed by the person or persons signing the bid and stamped with the company seal.

Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

The bidder shall include a cover letter in their financial proposal. The content of the cover letter shall include the following information:

- A table containing bid offer and item(s) description.
- Outline or specification of the Works to be offered per Lot. Each Lot shall be submitted separately. Bidders who wish to bid for several of the Lots, they will need to submit individual offers separately for each.
- State the Delivery time from the Gantt Chart and Workplan for completion of each lot and works.
- State the Total Revenue and or Turnover of your Construction Business for the last 6-12 Months period.
- Price validity date (for this purpose and as stated on the advertisement, quote given shall remain unchanged for 90 days).

4. SUBMISSION OF BIDS

4.1. Submission and Marking of Bids:

The Marking on the Sealed Envelope containing the Technical and Financial Proposals shall be as follows:

<u>Ref #: PR-2022-EDU-027: LOT No. (INSERT LOT NUMBER HERE): CONSTRUCTION OF (INSERT THE NAME OF THE LOT HERE) IN NYAL OR GANYIEL</u>

To:

The procurement & Tender Committee UNIDOR-Juba, Tong Ping Juba, South Sudan

And delivered before 9th of September 2022 at 1700hrs EAT. Evaluations will be done starting the 12th of September 2022 in UNIDOR Office in Juba.

Bids submitted after the deadline will not be accepted.

Bidders must sign the bid register form at the reception of the office indicating their company name, telephone number, and date of submission.

4.2. Format

The Bidder's offer shall comprise of all the documents requested by UNIDOR, price and cost Schedules and any other supporting documents in a sealed envelope. Please, indicate the **reference #** (Number) as indicated above.

4.3. Modification and Withdrawal of Bids

No modification or withdrawal of any bid shall be allowed after submission and deadline date.

5. BID OPENING AND EVALUATION

5.1. Preliminary Examination

UNIDOR will examine the bids to determine whether they are complete, free of any computational errors, and that all required licenses have been provided and requisite documents properly signed and stamped and whether bids are generally in order:

ADMINISTRATIVE REQUIREMENT	YES	NO
APART FROM THE NORMAL PROCESS, CONTRACTORS WILL SHOW EVIDENCE OF HAVING PPEs FOR PREVENTION AGAINST COVID-19 FOR THEIR STAFF WORKING IN THE PROJECT		
Is Profile of the Contractor or company with a table showing recent relevant construction experience provided?	2	
Is Certificate of Incorporation and or Registration provided?		
Is Operational License in the name of the Company provided?		
Is Construction License for 2022 for this category of works provided?		
Is Tax Clearance with any recognized regional or national authority provided?		
Is there evidence for Current Tax Submission and deductions by the bidder?		
Has the bidder provided Bank Statements and details in the name of the Contractor company		
Is there a Profile of Supervising Engineer of the Works in the bid document?		
Has the Detailed Bill of Quantities aligned to these specific works fully populated with prices		
Has the bidder provided a Gantt Chart/ or Construction Work Plan with clear completion timelines for each phase of the construction work for the Classrooms, Kitchen & Dining hall?		
Has the Bidder provided Financial Bid in the Bid Document?		
PROCEEDS TO THE NEXT EVALUATION (YES OR NO)	1	I

PROCEEDS TO THE NEXT EVALUATION (YES OR NO)

Those not providing over 80% of the requirements will not be progressed to the next stage of technical evaluation.

5.2. Technical Evaluation.

Bids determined to be substantially responsive as per section 5 above will be considered for the evaluation stage with the below scoring criteria:

EVALUATION (RITERIA	
Tech Eval:	Description	Score (%)

	The Capacity of the Contractor:	
	 General Organization structure and or profile of the Construction Bidding Company and the owners - [5] 	
	2. A table showing 5-10 recent and previous assignments and or completed works with their value - [10]	
	 The Capacity in terms of the Technical Qualifications (Project Managers, Engineer/Masons) and Number of Employees in the company - [10%]. 	70%
Technical Capacity and	 Number of Years' Experience of the Lead Engineer, Foreman or Construction project Manager (Minimum 3 Years) - [10] 	
Structure of the bidding Company	5. Number of Years (minimum 3) experience of the company in the sector and in similar works – [10%]	
	 Suitable equipment for transporting materials and performance of the construction work – [5%]. 	
	7. Detailed and itemized Price schedule, preferably in the Bill of Quantities aligned to these specific works [5%]	
	8. Financial Capacity: Amount of Turnover of the Company: Provide Bank Statements of the Company for the past 1 year. State your turnover [15%]	
Work Completion	Completion Timeline: bidder to provide a Gantt Chart/ or Construction Work Plan with clear completion timelines for each phase of the construction work for the Classrooms, Kitchen & distance ball	
Time/ Delivery Time (from the work plan/Gantt	dining hall. 9. Bidder's Offered Works completion Time (<i>from the work plan/Gantt Chart)</i> as compared to	20%
Chart.	other bidders – [20%]. (Score on Lead Time = (Shortest Lead Time Offered/Bidder Lead Time) *20%)	
References, Letters, Copies of Contracts	This refers to the bidder providing: Provide details of Three Referees that UNIDOR may contact to give a testament of your previous completed works. Further, provide Three Reference Letters and or any record of similar previous relevant construction work with INGOs or UN Agencies	10%
	 Any documents, letters, contract copies, purchase orders or relevant information demonstrating experience and capacity to deliver – [10%]. 	
	TECHNICAL EVALUATION SCORE OUT OF 100%	100%
Financial Proposal	FINANCIAL PROPOSAL SCORE. SCORE= (LOWEST BID OFFER PRICE/OFFERED BID PRICE) *100%	100%
TECHNICAL EVALUATION (60 Points)	<u>WEIGHTED SCORES:</u> TECHNICAL EVALUATION=[SCORE/100) *60 POINTS]	60 Points
+ FINANCIAL (40 Points)	FINANCIAL EVALUATION SCORE= (LOWEST BID PRICE/OFFERED BID PRICE) *40 Points	+ 40 Points
	TOTAL WEIGHT (TECHNICAL EVALUATION + FINANCIAL EVALUATION)	100 Points

5.3. Contacting UNIDOR

Subject to *Clause 5*, no Bidder shall contact UNIDOR on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded or selected authorized supplier or vendor is announced save as provided for in the bidding clarifications section.

5.4. Notification of Award

A representative of UNIDOR will notify successful and unsuccessful bidders in writing about bid acceptance/unacceptance. For Successful bidders, UNIDOR will share draft Contract for review before signature of the final contract. At this time, UNIDOR may choose to negotiate with the selected bidder to finalize the offer.

6. CONTRACTING

6.1. Contract award and notification

UNIDOR will award and notify the Contractor(s) whose Bid have been determined to be substantially responsive and considering rates, price, and performance factors.

6.2. Evaluation

UNIDOR, where applicable, will have the right to assess and evaluate Contractor's works and this will be done by UNIDOR Construction Consultant and or Programme staff.

Should the works not conform to the generally accepted building standards expected, UNIDOR may discontinue the works without extension of time except at UNIDOR's sole discretion. Upon discontinuation, the Contractor shall refund UNIDOR prorated amounts up to and including the last day of notice.

6.3. Commissions, Rates, Price Schedules, and Location

Bidders interested in the Construction works, should provide the information requested above and, in the *Annexes*, below.

Disclaimer

UNIDOR reserves the right to alter the dates of the timetable.

UNIDOR does not bind itself to accept the lowest or any Bid thereof.

7. ANNEXES: CONSTRUCTION OF FIVE (5) BLOCK OF CLASSROOMS

ANNEX I: BOQ FOR LOT #1-5: PR-2022-EDU-027

Table 1: CONSTRUCTION OF FIVE (5) BLOCK OF CLASSROOMS IN NYAL AND GANYIEL.

NOTE:

- 1. A BIDDING COMPANY CAN PREPARE A STANDARD BOQ BASED ON THE TECHNICAL DRAWINGS ATTACHED.
- 2. THE SUB-TOTAL GOTTEN SHOULD BE MULTIPLIED BY FIVE (5) TO GIVE A GRANT TOTAL FOR THE CONSTRUCTION OF FIVE SCHOOLS

DESCRIPTION	QTY	UNIT	RATE (USD)	AMOUNT (USD)
ELEMENT NO. 1				
SUBSTRUCTURES				
The work in this element includes all works up to and including the ground floor slab				
Allow for maintaining and upholding sides of excavation: clear off all fallen material, rubbish	1	ITEM		
Allow for keeping the whole of the excavation free from general water	1	ITEM		
Excavate top vegetable soil average 150mm deep and cart to spoil	242	SM		
Allow for buiding site grading flat with 5% slope away from structure, extending a minimum 2.5m from the perimeter. Drainage necessary away from structure which may require substancial fill material.	1	ITEM		

Excavate for column bases n/e 1.5m from reduced level	7	СМ	
Excavate for foundation trench not exceeding 1.5 meters deep from reduced level.	54	СМ	
Extra over for excavation in rocks	20	СМ	
Return fill and ram selected excavated material around foundations.	48	СМ	
Load and cart away surplus excavated material from site.	32	СМ	
Approved murram fill : well compacted in 150mm thick layers.	158	СМ	
200mm Thick bed of hand packed stone base, well rolled and compacted under floor bed	104	SM	
Dito: Under ramps and steps	5	SM	
50mm thick stone dust blinding over surfaces of hardcore	104	SM	
Insecticide treatment to surfaces of hardcore, top of foundation walling, sides and bottom of excavation.	122	SM	
CONCRETE WORK			

PLAIN CONCRETE CLASS 10 MIX 1:4:8 (20MM AGGREGATE)			
50mm Thick blinding layer under column bases	5	SM	
MASS CONCRETE CLASS 20; 20mm AGGREGATE : in			
	0		
Strip foundations	9	СМ	
VIDDATED DEINEODCED CONCDETE CLASS 25. 20mm ACCDECATE .			
VIBRATED REINFORCED CONCRETE CLASS 25; 20mm AGGREGATE : in			
Ditto; but in Ramp size 3400 x 1500 x 75mm Thick (average)	4	СМ	
75mm thick ground floor slab	104	SM	
STEEL FABRIC REINFORCEMENT TO BS 4483 as described			
No. A142 Fabric Mesh reinforcement weighing 2.20 kg. per square meter fixed in	109	SM	
floor bed: including tying wire and spacer blocks			
FORMWORK TO			

Sides of the column bases	39	SM	
Sides of Ground Beam	11	SM	
Edges of bed : 75 - 150mm width	46	LM	
Vertical sides of ramp: average 250mm wide cut to profile of ramp	12	LM	
DAMP PROOF MEMBRANE			
1000 Gauge polythene sheet damp proof membrane : in one layer with 300mm end laps: laid on blinded hardcore (m/s)	104	SM	
WALLING			
Solid concrete blockwork jointed and pointed in cement sand (1:3) mortar : with and including hoop iron wall ties every alternative course : in			
200mm Thick walls	73	SM	
TWO COATS EXTERNAL CEMENT RENDER (1:4) finished with wood float to plinth walls			
12mm to walls.	52	SM	

TWO COATS BLACK BITUMASTIC paint on:			
Rendered walls to plinth walls	52	SM	
Eucalyptus poles			
(100mm dia. Eucalyptus poles) FINISHED with bamboos / iron sheet / bricksmm thick steel hollow wall section reinforced with · Concrete to be 1:2:4 cement:sand:aggregate, for wall column Build half wall with brick walls,	27	NO	
WALLING / USE IRON SHEETS IN THE HEIGHT OF 1800mm FROM 400mm HEIGHT OF BRICK WORK			
- Allow for bamboo planting	27	item	
SPACE ENCLOSING			
NOTE: for locations without clay burnt bricks, use of local materials like Bamboos, Timbers boards, and iron sheets can be			
used for the wallsincluding all the necessary items and fittings			
· 400mm high from foundation use brick work to prevent flooding,	21	SM	
· 1800mm Bamboo walling on front and rear face of the building	93	SM	

\cdot 2800mm high from the foundation and finished with iron sheets	145	SM	
STRUCTURAL STEELWORK			
Pressure impregnated sawn soft wood structural timber including all bolting, metal traps and connections			
Note: All joints to secured using bolts and nuts (16mm x8" bolts, 50mm dia Washers)			
The following in 12No. Truss : 6400mm clear span x 1610mm			
rise : nailed together, hoisted and fixed 3.0m above ground			
100 x 50mm Rafter	111	Lm	
100 x 50mm Struts/Ties	98	Lm	
150 x 50mm Tie beam to be fixed double	162	Lm	
100 x 50mm Purlins	318	Lm	
100 x 75mm Wall plate	35	Lm	
SUNDRIES			

75 x 75 x 6mm Cleat; 200mm Long: welded to top chord	27	NO		
ROOF COVERING				
28 Gauge pre-painted IT4 roofing sheets : fixed to purlins including all the necessesary fittings; rubber washers, roofing nails and all other requirements				
Sheet laid sloping not exceeding 45 degrees from horizontal.	175	SM		
Ridge cap to match	17	LM		
MILD STEEL, GRADE GJ				
225 x 25mm thick fascia and barge board;	54	LM		
ALL DOORS ARE MADE OF IRON SHEETS				
28G iron sheet 900mm wide higed single panesl complete with all necessary accessories and approved door hardware set, ALL IRON MONGERY AND ACCESSORIES to "ASSA ABLOY Manufacture or approved equal"; as per Architect's drawings MH/SCH./07				
Folding Door overall Size 900mm x 2100mm high	2	NO		

ELEMENT NO.2	-	_	-
-	-	-	-
FLOOR FINISHES	-	-	-
-	-	-	-
MECHANICALLY POWER FLOATED FLOOR FINISH; MECHANICALLY TROWELLED; with and including approved floor <u>hardener; to freshly laid concrete; including 25 x 3mm pvc dividing strips at</u> <u>1200mm centres : to</u>			
-			
<u>Cement and sand (1:3) screeds laid on concrete slab: One coat: steel</u> trowel finish: laid on prepared monolithic concrete floor			
Cement slurry finish	104	SM	
<u>SPLASH APRON</u>			
- 100mm thick concrete class 20/20mm aggregate splash reinforced with and including fabric mesh reinforcement ref A98 as before described; including Gauge 1000 DPM and 200mm Thick Hardcore Blinded with Stone dust and all necessary formwork.	14	SM	

200mm thick walling to sides of splash Apron with and including 450 x 150mm foundation concrete; finished with steel float to exposed surfaces; necessary excavation and disposal of surplus soil.	52	LM	
ELEMENT NO.3			
-			
JOINERY FITTINGS			
-			
RATES FOR ALL JOINERY WORKS MUST INCLUDE ALL ACCESSORIES			
AND FITTINGS; PAINTING AND DECORATIONS; IRONMONGERY; AS			
PER ARCHITECT'S DETAILED DRAWINGS; THE CONTRACTOR MUST			
STUDY THE DRAWINGS AND ENSURE THAT HIS PRICE INCLUDES ALL ITEMS REQUIRED ON THE FITTINGS			
SOFTWOOD PIN BOARD			
Softwood pin boards comprising of approved soft board fabric mounted onto face of walling with and including 50 x 38mm wrot softwood timber frame all round, chamfered edges on and including 20x 20mm hardwood bead; to Architect's detailed drawing MH/PB/08			
The following in 1NO. Chalkboards : size 1200mm x 4200mm			
20mm thick internal lime plaster to walls internally	5	SM	
Prepare and apply three coats of black bitumastic paint to blackboard surfaces	5	SM	

SUB-TOTAL (PER BLOCK OF CLASSROOM)		
TOTAL COST FOR THE CONSTRUCTION OF FIVE (5) BLOCK OF CLASSROOMS (NYAL AND GANYIEL)		