



South Sudan

## VACANCY ANNOUNCEMENT- (External)

**NO.JBA-VST/2020/29/08-NC**

<b>Job Title:</b>	Vocational skills trainer (Tailoring & Catering) –Consultant. <b>1 Post only</b>
<b>Location:</b>	Maban county, Upper Nile state South Sudan
<b>Duration:</b>	3 Months only.
<b>Reports to:</b>	FSL Coordinator
<b>Start Date:</b>	1 <sup>st</sup> July 2020
<b>Eligibility:</b>	South Sudanese National only.

**About RI:** Relief International is a leading nonprofit organization working in 20 countries to relieve poverty, ensure well-being and advance dignity. We specialize in fragile settings, responding to natural disasters, humanitarian crises and chronic poverty. Relief International combines humanitarian and development approaches to provide immediate services while laying the groundwork for long-term impact. Our signature approach — which we call the RI Way—emphasizes local participation, an integration of services, strategic partnerships, and a focus on civic skills. In this way, we empower communities to find, design and implement the solutions that work best for them.

### Job overview

The main objective of this intervention is to enhance the occupational and life skills of the existent entrepreneurs in the different enterprises that they are operating, through on-job training and coaching in the areas of; catering, bakery and tailoring to be able to meet the dynamic demands of the market they operate in.

### 1.0. SPECIFIC OBJECTIVES

- Assess the technical/vocational skills of bakery and catering entrepreneurs in line with the output of their businesses (financial and non-financial outputs).
- To continue to provide technical vocational support to the existing 2019 tailoring class of entrepreneurs so that they can fully complete the syllabus and acquire required competencies in line with the outputs of their businesses

- Identify the training gaps (TNA) of the tailoring and baker entrepreneurs to be trained
- Prepare relevant skills training materials/content for the entrepreneurs
- Train/equip the entrepreneurs with improved vocational skills that seek to increase the demand for their products and services while widening the targeted market segment.
- Facilitate knowledge and skills transfer mechanism with one entrepreneur able to transfer skills to at least three employees within the business.
- Create sustainable skills learning opportunities that will nurture youth empowerment and socio-economic inclusion.

## **2.0. KEY DELIVERABLES:**

- Brief assessment report of the skills levels of the targeted entrepreneurs
- A training design/programme developed in form of an inception report detailing the best approach to providing the skills to the targeted youths responding to the gaps identified
- Customized training materials to be used during the training that also encompass transferable skills (soft skills) such as; communication skills, problem solving skills among others in the management of the business
- At least 40 entrepreneurs trained and supported directly with the relevant improved vocational/occupational skills in catering, bakery and tailoring.
- At least 80 additional youths employed in several enterprises trained by the entrepreneurs to assess knowledge and skill adoption and transfer
- Facilitate the key staff with the right skills to support the entrepreneurs during monitoring of interventions
- Weekly reports of activities implemented with photos capturing the entire capacity building process of the entrepreneurs.
- Draft report of activities implemented with photos capturing the entire capacity building process of the entrepreneurs. A strong recommendation should be included on accessing different primary and secondary inputs for the production processes.
- Final report capturing areas of feedback provided by RI technical staff

## **3.0. PROPOSED METHODOLOGY**

The assignment will be conducted in Maban providing demonstrated skills with the entrepreneurs being allowed to practice along with the trainer, as way of facilitating knowledge retention.

The training sessions will be conducted in Batil and Doro camps including the host community areas around Doro camp in Maban County. The consultant is expected to come up with a clear timetable (structure) of how she will execute the assignment. All methods chosen should be highly learner centred and participatory.

The methodology should be able to link to the objective with an anticipated impact of;

- Increased opportunities for gainful employment directly and indirectly created with improved standard of life and self-reliance built.
- Youth and community empowerment thus reducing youth redundancy and vulnerability to social exploitation.
- A vocational skills base created that is transferable through peer to peer support or apprenticeship.

#### **4.0. SUPERVISION, REPORTING AND DOCUMENTATION**

The assignment will be directly supervised by the FSL Coordinator in Maban. The following is proposed as a sequence of reporting that will be expected out of this assignment;

- The inception report presented before the training is commenced;
- Periodic updates to be covered/provided weekly and monthly
- Draft report of activities implemented with photos capturing the entire capacity building process of the entrepreneurs.
- Copies of training materials/content used to be shared with RI
- Final report capturing areas of feedback provided by RI technical staff

#### **CONFIDENTIALITY STATEMENT:**

- All data and information received from agencies and any other stakeholder for the purpose of this assignment is to be treated with utmost confidentiality and should only be used in the execution of the Terms of Reference.
- Contents of written materials obtained and used in this assignment may not be disclosed to any 3rd parties without advance written authorization of Relief International.

#### **Policy compliance – Mandatory Reporting Policy (MRP):**

- Ensure any violations of the RI Sexual Abuse and Exploitation Code of Conduct are reported to the Program Manager. The reporting of violations is an obligation on the part of all staff members.
- Assist where necessary in undertaking activities that aim to prevent the occurrence of sexual abuse and exploitation of beneficiaries by RI and other humanitarian workers

#### **Qualification and Minimum Requirements:**

The assessment will be conducted by a consultant and the key expertise required for this assignment include;

- Academic qualification in TVET ( degree or diploma)
- Experience in TVET interventions and transferring skills to informal sectors through informal vocational skills trainings
- Have an experience or strength in two or a combination of the following; catering, bakery and tailoring/garment making.
- At least two (02) years executing similar assignments in South Sudan
- Demonstrate integrity and commitment to UN principles, values and ethical standards
- Experience working with various humanitarian agencies with a demonstrated understanding of refugee protection

- Excellent verbal and written skills in English.
- Understanding of Arabic language (priority is spoken) is a pre-requisite
- Proven track record in producing clear high quality structured and technically sound reports is very relevant

**General Condition:**

- Applicant must not be person who has bad record or has been convicted of Sexual Exploitation and Abuse (PSEA), Sexual Harassment and Child abuse cases.

**We would like to share Relief International's values with you:**

We uphold the Humanitarian Principles: humanity, neutrality, impartiality, and operational independence. We affirmatively engage the most vulnerable communities. We value:

- Inclusiveness
- Transparency and Accountability
- Agility and Innovation
- Collaboration
- Sustainability

**HOW TO APPLY:**

Due to Covid 19, all applicants are advise to apply online only to the below email address;

[recruitments@ri.org](mailto:recruitments@ri.org) indicating the vacancy number **NO.JBA-VST/2020/29/08-NC**

as the subject of your application submission

**Note:**

- 1) Hard copy applications submitted at the office gate will be disregarded.
- 2) Because these position is urgently needed to be fill, short listing shall be conducted before the deadline/as applications are being receive

**Deadline: [June 7th 2019 at 5 pm.](#)**

- Female are highly encourage to apply
- And only shortlisted applicants will be contacted