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Approved by Labour
02 JAN 2024
Directorate Of Labour
Northern Bahr el Ghazal State
World Vision

Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so
Building Brighter Futures for Vulnerable Children

JOB OPPORTUNITY AT WORLD VISION INTERNATIONAL – SOUTH SUDAN

World Vision is a Christian Relief, Development and Advocacy Organization dedicated to working with Children, Families and Communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is condition upon successful completion of all applicable background checks, including criminal record checks where possible.

World Vision International - South Sudan is now seeking for a qualified and dynamic Individuals (**Man or Woman**) who are willing to share in our vision and promise to Children, to join us in the role below:

Job Title: Monitoring and Evaluation Officer
Reporting to: Project Coordinator
Location: Aweil East
Availability: As soon as possible

Purpose of the position:

The Monitoring & Evaluation Officer is responsible to ensure the program quality through providing technical guidance and support in line with Quality Assurance policy and framework (LEAP) for **strengthening community capacity to mitigate impact of recurrent disasters in East Africa through anticipatory action project** which is operational in Northern Bahr el Ghazal State. It is a one year from October 2023 to November 2024, so far, the project signed MOU with the donor and ready to roll out the implementation process. With its focus on promoting inclusive disaster management and make the community self-reliant and manage disasters within own capacity, the project anticipates to significantly enhance agriculture to contribute to sustainable and inclusive economic growth and food security.

ROLES AND RESPONSIBILITIES:

- Ensure quality and timeliness completion of programs'/projects' assessments, designs (excluding non-sponsorship designs), monitoring reports, baselines and evaluations according to LEAP and other donor requirements.
- Conduct feasibility studies in disaster prone areas and present the report to APM for further presentation to stakeholders
- Conduct on site monitoring of activities related to DRR and climate smart agriculture and adoption of techniques
- Conduct participatory risk, vulnerability and coping assessment of communities in selected locations
- Support Program Officers (POs) and programme staff in setting schedules and terms of references for all QA processes.
- Support the QA team in ensuring ministry framework requirements and program quality standards are reflected in programme/project DM&E processes. This includes alignment to national strategy, integration of Advocacy, Relief and Development in programming, contribution to Child Well Being Outcomes, inclusion of CVVB standard indicators design M&E plans, and integration of cross cutting themes.

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- Support the DM&E team in the design of DM&E tools, data collection methodologies and data analysis.
- Review and provide feedback to drafted assessments, designs (excluding non-sponsorship designs), monitoring, baselines and evaluation documents according to LEAP standards and other donor requirements.
- Ensure systematic monitoring of programs/projects
- Develop and establish monitoring systems and tools with DM&E and programme/project staff (including data collection methodology and tools, reporting forms, outlining responsibilities etc.)
- Ensure that WVSS monitoring system is being implemented according to the WVSS monitoring system guidelines.
- Liaise with and provide information to senior and operations management where monitoring and evaluation findings have implications for policy and program development and improvement.
- Assist the GAM & QA and sector teams in developing national programmatic strategy.
- Support Sector Specialists in the development of well-defined Monitoring and Evaluation plans for their national sectors strategic action plan with SMART key performance indicators.
- Assist the operations team in negotiating program development and support with World Vision partner offices Capacity building
- Conduct assessment of DM&E capacities and set capacity building plans in relation to DM&E.
- Build capacities of programme/project level staff and DM&E officers on DM&E tools and processes. This can be done through formal trainings and ongoing/on-the-job training.
- Ensure and provide space and opportunities for the DM&E team to attend and have access to capacity building events and opportunities for ongoing learning and development. Knowledge Management
- Participate in capturing and sharing knowledge, experience, lessons learned and best practices from DM&E processes with other relevant staff and community members
- Ensure systematic documentation of lessons learnt from the M&E processes, inform the management team of promising practices and challenges and monitor application of recommendations.
- Assist the DM&E team to capture and share programmatic documents by uploading them on the suggested Knowledge Management Systems.
- Liaise with the DM&E personnel in other parts of the partnership to collaborate and exchange
- Ensure that all DM&E processes within WV zonal programmes/projects are compliant to the relevant DM&E standards and frameworks.
- Be aware of and support implementation of new WVI programmatic initiatives.
- Ensure data is gathered for an effective knowledge management within WV Lebanon.
- Ensure effective coordination of LEAP 3.0 and Horizon 3.0 implementation.
- Assist programme project managers in the programme project design process, including needs assessments, establishment of goals and objectives, setting of indicators, development of implementation plans, M&E plans, evaluation and reporting.
- Participate in planning for compilation, and writing of the operational plans, annual report and other periodical program documentation.



Qualifications/Education/Knowledge/Technical Skills and Experience.

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

Minimum Qualification required:

- Minimum of a Bachelor's Degree in Statistics, Disaster Risk Reduction, Environmental Science, Economics and Social Science.
- **Experience:** Minimum of 2 years with similar experience as M&E Officer in Disaster Risk Reduction (DRR), Food Security and Livelihoods areas.
- **Technical Skills & Abilities:** Knowledge in Statistical software such as STRATA, SPSS or EXCEL is a MUST
- Experience in Monitoring & Evaluation.
- Track record of success in grant fundraising, including donor relations and proposal writing
- Effective in written and verbal communication in English (Arabic is an added advantage)
- Knowledge of Project Cycle Management (PCM)
- Knowledge in Statistical software such as STRATA, SPSS or EXCEL
- Comprehensive report writing skills for both internal and external use.

HOW TO APPLY

Interested candidates (**South Sudanese Nationals**) who meet the above criteria should submit their application, cover letter and an updated CV with at least three referees with their telephone and email contacts. Address your application to **The Human Resource Manager, World Vision South Sudan**

Indicate the position you're applying for in the subject line.

Duration	29 th December 2023 to 19 th January 2024
Click this link/copy this to the browser & apply	https://worldvision.wd1.myworkdayjobs.com/WorldVisionInternational/job/Awiel-East-South-Sudan/Monitoring-and-Evaluation-Officer_JR27381

The online open vacancy will automatically close on the date and time indicated. Any attempt to apply after the deadline won't go through.

Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.

World Vision is a child-focused organization that is committed to safeguarding all children as well as adult project participants and has zero tolerance for incidents of violence or abuse against children or adults, including sexual exploitation or abuse, committed either by employees or others affiliated with our work. Therefore, World Vision does not hire staff whose background is not suitable for working with children or vulnerable adults, even if their role does not interact directly with them.

Disclaimer: World Vision in South Sudan is a reputable organization that values transparency and fairness in its recruitment process and does not solicit any money for any job application. We encourage all job seekers to be cautious of any job ads that require payment or personal information upfront. If you have any questions or concerns about our job ads or recruitment process, please do not hesitate to contact us directly.

