

Country Coordination Office
Plot No: 445 Kololo Road 3k South
Tong Ping, Juba Town
South Sudan

31 May 2021

**Request for Quotations
RFQ-WAU-2019-0249**

Supply of complete kits of greenhouses with full installation of kits of greenhouses equipped with drip irrigation systems in Wau under project 1323-JUB with delivery to Malteser International (MI) Office in Wau in South Sudan.

- A. Annex 1: Specification of Bidding
- B. Annex 2: Bill of Quantity
- C. Annex 3: Photo of a greenhouse

We look forward to receiving your tenders by or before the submission deadline on **9 Jun 2021 at or before 4:00pm** via E-mail to: mb.procurement-juba@malteser-international.org.

Thank you for your cooperation.

Yours faithfully,



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Executive Board: Karl Prinz zu Löwenstein, Dr. Elmar Pankau,
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A. SPECIFICATION OF THE TENDERS

Related to our RFQ-WAU-2019-0249 MI herewith calls for supply of complete kits of greenhouses with full installation of kits of greenhouses equipped with drip irrigation systems in Wau under project 1323-JUB with delivery to MI Office in Wau in South Sudan.

No.	Category	Specifications
1	Width	9 meters
2	Length	15 meters
3	Number of exit (doors)	2
4	Ventilation number of exit (window at both apex)	2
5	Height at apex	2.6-3 Meter
6	Frame spacing	1.8 Meter
7	Roof Cover	Clear min 6mm UVI treated polyethylene
8	End wall Cover	Clear min 6mm UVI treated polyethylene
9	Frame	Galvanized steel tubing
10	Terrace	Gravel from 30cm up to half a meter round the installation (determined on site)
11	Base (foundation)	A thin casted concrete of max 15cm round the base of the greenhouse

1. Description of the organization and its activities

Malteser International is a non-governmental organization operating in South Sudan under the South Sudan Catholic Bishop's Secretariat and is the worldwide humanitarian relief service of the Order of Malta and legally a division of Malteser Hilfsdienst e.V in Germany. It provides aid in all parts of the world without distinction of religion, race or political persuasion. Christian values and the humanitarian principles of impartiality and independence are the foundation of its work.

In South Sudan, Malteser International operates in Juba, Yei, Wau, Maridi and Rumbek. In these locations, it's activities include Health and Nutrition, Food Security and Livelihood and Water Sanitation & Hygiene

Objective of the RFQ: In accordance with the overall targets of the above-mentioned operations, MI plans to order complete kits of greenhouses with full installation of kits of greenhouses equipped with drip irrigation systems in Wau under project 1323-JUB with delivery to MI Office in Wau in South Sudan.

The technical specifications and conditions of the tender is fully described in Annex 2:

Competent and qualified companies are therefore invited to present bids complying with the requirements specified.

2. Tender Presentation

The tender shall be sent via E-mail to: mb.procurement-juba@malteser-international.org

The deadline for the submission of the tender is 9 Jun 2021 at or before 4:00pm

- The tender shall be written in English.
- The tender should be valid for **60 days after the deadline.**
- The formatted BOQ can be used or a clear separate one depending on supplier's choice.

3. General conditions

- The tender shall be typed or written and signed on each page by the legal representative of the supplier,
- The winning company might be requested to provide catalogues, pictures, technical descriptions and/or samples of items at the order stage when required,
- The prices of the tender will be expressed in United States Dollars. The prices must be on unit price and total basis.
- The prices will be considered fixed whereas MI will not process Tax exemption. No additional change of whatsoever nature and type will be accepted by MI,
- MI reserves the right to accept or reject all tenders depending on prevailing condition at the time,

4. Technical specification

Supply of complete kits of greenhouses with full installation of kits of greenhouses equipped with drip irrigation systems in Wau under project 1323-JUB with delivery to MI Office in Wau in South Sudan.

5. Timetable

Activities	Date	Time*
Deadline for submission of tenders	9 Jun 2021	04:00 p.m.
Opening of submitted tenders	11 Jun 2021	-
Notification of award to the successful tenderers	18 Jun 2021	-
Signature of Contract Agreement	21 Jun 2021	-

* All times are local time in Wau, South Sudan

6. Validity of tenders

Each company is bound to the tender submitted for a period of 60 days from the deadline for submission of bids.

7. Language of tender

All tenders, official correspondence between companies and MI, as well as all documents associated with the tender request will be in English.

8. Submission of tenders

All tenders must conform to the following conditions:

8.1. Each tender must be sent to mb.procurement-juba@malteser-international.org within the deadline on **9 Jun 2021 at or before 4:00 p.m.** (local time).

9. Content of tender

All submitted tenders must conform to the requirements mentioned in the RFQ. Furthermore, they must include the following documents:

Part 1 - Tender: A tender for supply of complete kits of greenhouses with full installation of kits of greenhouses equipped with drip irrigation systems in Wau under project 1323-JUB with delivery to MI Office in Wau in South Sudan. The formatted BoQ can be used or a separate one depending on supplier's choice. Additional sheets may be attached for further details.

Part 2 - Legal documents

- Copy of the company's certificate of incorporation,
- Copy of Chamber of Commerce registration,
- Copy Tax Identification Certificate,
- Copy of Certificate of Operation,
- Company's Bank Statement of last three months,
- Company's official address,
- Bank account details (where money would be paid)

10. Ownership of tenders

MI reserves/funds ownership of all tenders received. Consequently, tenderers will not be able to stipulate requirements that their bids are to be returned.

11. Opening of submitted tenders

The Evaluation Committee will open the tenders on 11 Jun 2021 in MI Office in Wau, South Sudan in the presence of tenderers who chose to attend. The Evaluation Committee will record the selection process in writing.

12. Tender evaluation

The criteria applied for the evaluation will be the legal conformity, the price, the technical experiences, the compliance with technical specifications and quality standards, and the capacity to deliver, delivery time and meet timeframes as specified. The supply will be awarded to the winning tenderer according to the timetable mentioned above.

13) Specific Technical and Financial Evaluation Criteria to standards:

- Comparative Bid Analysis and justification basing on responsiveness of the selected supplier by evaluation committee.
- Contract Agreement will be issued to the selected supplier upon approval.

14) Delivery



Delivery of complete kits of greenhouses with full installation of kits of greenhouses equipped with drip irrigation systems in Wau under project 1323-JUB with delivery to MI Office in Wau in South Sudan:

Malteser International
Wau Office
Hai Daraja West Residential Area
Next to Oxfam Office
Northeast of WFP Office
North of St. Joseph Church, Wau North
Wau, South Sudan

15) Terms of payment

The payment for the supply and installation of greenhouses delivered will be in United States Dollar by bank transfer or cheque as specified below:

Payment will be done after 15 working days upon delivery of two kits of greenhouses with full installation of them with drip irrigation systems in Wau and submitted invoices from the Supplier to MI Wau Office.

Annex 2: Bill of Quantity

No.	Category	Unit	Quantity	Unit price USD	Total price USD
1	Complete kit of greenhouse (green house, white colour, size 15 * 9 metres fitted with metallic galvanised frame) including drip irrigation accessories	Lump sum	2		
2	Full installation of greenhouse kits with drip irrigation system	Lump sum	2		
3	Transport to Wau	Lump sum	1		

Annex 3:



Sample of a greenhouse needed:

- length: 15m
 - width: 9m
 - height at the middle of the door: 2.60 m
 - Height at the extremities of the width: 2.5m
- (Note: the drip irrigation system is part of the GH Kit)

On behalf of Malteser International

Date: 31 May 2021

Yours faithfully,





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