

REQUEST FOR QUOTE NOTICE

Deadline for submission of bids August 9th, 2021 before 5:00pm

From: Samaritan's Purse.

South Sudan, Hai Cinema next to

Quality Hotel, Old Juba Town Road.

E-mail: SouthSudanSealedBid@samaritan.org

Date: July 26th, 2021

Subject: PR JBJB 21232 Office Renovation works for Juba SP Offices

Samaritan's Purse wishes to contract a legally recognized service provider (company) for Supply of TOR **JB**
21232 Office Renovation Works as specified below;

Item #	Qty	Unit	Item Description	Unit Cost (USD)	Total Cost (USD)
1	0	0	Renovation Works for Conversion of Office Block to Accommodation Block		
2	0	0	PRELIMINARIES		
3	1	Item	Mobilization of tools, equipment, personnel to site		
4	0	0	DEMOLITION WORKS		
5	16	Item	ROOMS: B14 to B29		
6	16	Item	Removal of all plumbing fixtures and keep the internal piping		
7	16	Item	Allow for careful removal of all existing plumbing fixtures (toilets, wash hand basin, shower tray) and internal piping. Rate shall include wall hacking, disposal of debris and storage of salvaged items.		
8	59	m ²	Demolition of the existing tiles and Re-tiling works		
9	196	m ²	Carefully remove the existing wall tiles from Rooms B14 to B29, and dispose demolished materials as directed.		
10	44	m ²	Ditto floor tiles in toilets		
11	0	0	TOILET TILING WORKS		
12	0	0	Note: Samaritan's Purse shall supply floor and wall tiles. Rate shall include supply of mortar and installation of new tiles		

13	0	0	Install provided floor tiles on 40mm thick cement-sand (1:3 mix) screed.		
14	0	0	Install provided ceramic wall tiles on cement based adhesive.		
15	0	0	Plumbing Installation Works		
16	0	0	Note: Samaritan's Purse shall supply all required plumbing fixtures, replacement internal piping and plumbing fittings. Contractor shall install all plumbing fixtures, internal piping and fittings. Rate shall include wall hacking, plumbing installation works and re-plastering of wall areas that were hacked.		
17	16	No	Install complete toilet seat with P - trap		
18	16	No	Install complete wash hand basin		
19	16	No	Install 80x80 shower tray complete with shower mixer		
20	0	Note	Install toilet accessories		
21	16	No	Mirror set		
22	16	No	Tissue holder		
23	16	No	Towel hanger		
24	16	No	Metallic bidet		
25	326	m ²	NEW PARTITION WALLS FOR ROOM AND TOILET		
26	0	0	Note: A new partition wall shall be built to separate the existing combined Room B22/B23, and walls to enclose the open toilet in Room B22. The works shall include removal of floor tiles along the new wall line, walling, wall finishes and wall skirting.		
27	14	m ²	Concrete block wall in cement and sand mortar (1:4)		
28	29	m ²	15mm thick cement/lime/sand (1:4) plaster finished smooth with lime putty or approved equivalent		
29	1	Item	NEW DOOR OPENING		
30	0	0	Note: Room B23 shall require an entrance door due to the partition of the combined Room B22/B23. Room B22 toilet shall also require an entrance door. The works shall require wall demolishing to create a door opening, installation of door frame and shutter and revealing around door frames. Door frame and shutter shall be provided by SP.		
31	2	No.	Installation of door frame and door.		

32	0	0	REPAINTING OF WALLS AND CEILING		
33	16	N0	Internal walls		
34	882	0	Sand and skim the existing internal walls, apply one coat of premier, and two coats of vinyl silk (soft white).		
35	0	0	Ceiling		
36	322	0	Sand and skim the existing ceiling, apply one coat of premier, and two coats of matt (white).		
37	0	0	0		
38	0	0	Renovation Works for Conversion of Accommodation Block to Office Block		
39	0	0	PRELIMINARIES		
40	1	Item	Mobilization of tools, equipment, personnel to site		
41	0	0	DEMOLITION WORKS		
42	0	0	Toilets in Rooms B1, B2, B3, B6 and B7		
43	5	No	Allow for careful removal of existing plumbing fixtures and dispose or store as directed by client		
44	5	No	Careful removal of existing toilet doors and frames		
45	69	m²	Demolishing of the existing toilet wall to create more space for the office		
46	1	Ls	Load and dispose all demolished materials away from site or store as directed by client.		
47	0	0	TOILET RENOVATIONS		
48	0	0	Tile Works in the Toilets		
49	50	m²	Removal and disposal of the existing wall tiles and floor tiles		
50	58	m²	15mm thick cement/lime/sand (1:4) plaster finished smooth with lime putty or approved equivalent on wall areas where tiles were removed		
51	17	m²	Place 40mm thick cement-sand (1:3 mix) screed on floor and install tiles provided by SP		
52	0	0	Ceiling Works in Toilets		
53	0	0	Note: All ceiling materials shall be provided by SP. Contractor shall provide labor only.		
54	22	0	Provide labor to install 9mm plywood ceiling board		
55	0	0	Note: All ceiling materials shall be provided by SP. Contractor shall provide labor only.		

56	22	M2	Provide labor to install 9mm plywood ceiling board		
57	0	0	Relocation of Toilet Doors for Rooms B4 and B5		
58	4	m ²	Demolishing of wall for 2 new door locations		
59	2	No	Carefully remove the existing toilet doors and frames, and install them at new locations as shown in the drawings.		
60	4	m ²	Construct 200mm thick block wall in cement sand mortar (1:3) to close the existing door openings after removal of the doors, the rate shall include masonry and plastering		
61	8	m ²	15mm thick cement/lime/sand (1:4) plaster finished smooth with lime putty or approved equivalent on the new walls.		
62	0	0	REPAINTING OF WALLS AND CEILING		
63	0	0	Internal walls		
64	326	m ²	Sand and skim the existing ceiling, apply one coat of premier, and two coats of matt (white.)		
65	0	0	Ceiling		
66	111	m ²	Sand and skim the existing ceiling, apply one coat of premier, and two coats of matt (white)		
67	0	0	Construction of Wall Fence and Grilled Gates		
68	0	0	PRELIMINARIES		
69	1	IS	Mobilization of tools, equipment, personnel to site		
70	0	0	EXCAVATIONS		
71	7	m ²	Removal of existing inter-lock along the foundation line		
72	1	m ³	Excavate top soil 150 -200mm thick and cart away as directed on site		
73	4	m ³	Excavate strip foundation trenches 0.6m wide starting from the stripped level to a depth not less than 0.6m.		
74	4	m ³	Disposal of the excavated materials away from the site.		
75	0	0	CONCRETE WORKS		
76	0	0	Note: Unless otherwise specified, the rate shall include for provision of all materials necessary for making the concrete, mixing, reinforcements, formwork, handling, hoisting into position, vibrating, curing etc. and making good after removal of etc.		
77	0	0	Blinding		

78	0	0	Concrete class 20/20 (1:3:6 mix) in 50mm thick blinding under:		
79	0	m ³	Blinding		
80	1	m ³	Strip foundation		
81	0	0	Concrete class 20/25 (1:2:4 mix) in:		
82	1	m ³	Grade beam 300mm x 0.25mm		
83	2	m ³	Columns 400mm x 400mm (2.2 m high)		
84	0	m ³	Column bases 200mmX500mmx500mm		
85	0	0	MASONRY WORKS		
86	0	0	Plinth wall		
87	10	m ²	200mm masonry plinth walls on strip foundation ratio 1:5		
88	0	0	Damp proof		
89	3	m ²	225mm wide horizontal bituminous damp proof course laid on screeded 20 mm thick (1:3) beds 300mm laps ready to receive block wall.		
90	32	m ²	Concrete block work in cement and sand mortar (1:4), expansion joints to be located after every 2.2m.		
91	64	m ²	15mm thick cement/lime/sand (1:4) plaster finished smooth with lime putty or approved equivalent on external & internal wall		
92	0	0	PAINTING WORKS		
93	64	m2	Sand and apply two coat of primer, and two coat of weather guard into new walls both side		
94	0	0	STEEL GATE CONSTRUCTION		
95	0	Note	Rate shall include material cost, fabrication and installation		
96	1	No	Sliding grilled gate 1600X2000		
97	1	No	Double leaf grilled gate 3000X2000		
98	1	No	Double leaf grilled gate 2400X2000		
99	1	No	Pedestrian grilled gate (single leaf) 850X2000		

Manner of Submission:

Please submit your tender in accordance with the requirements detailed below,

Either

By hand delivery to Samaritan's Purse Juba office, HAI CINEMA NEXT TO QUALITY HOTEL, JUBA TOWN ROAD in sealed enveloped clearly marked **PR 21232 Office Renovation Works**

OR

By Email to the following address (Tender committee email): SouthSudanSealedBid@samaritan.org with formal bid & additional supporting documentation indicated below. The subject line should be **PR 21232 Office Renovation Works**

Sealing and Marking of Bids

The Bidder shall enclose the bid in a plain envelope securely sealed, the envelope shall:

- Be addressed to the tender committee (see above e-mail address), Juba office

Bear the bid reference number **PR 21232 Office Renovation Works**

As subject of the bid

- No other markings should be on the envelope.
- The bidder will drop the envelope into a tender box located at the Samaritan's Purse office reception and shall register the company and name of the person dropping the envelope. If all envelopes are not sealed and marked as required, the tender committee will reject the bid during the review time.

Bidders with questions regarding this notice should send them in writing to the email address:

Copying SouthSudanSealedBid@samaritan.org Responses will be posted to the NGO Forum for all bidders.

Your bid should clearly indicate the following:

- Detailed specifications (if different from stipulated specifications):
- Limitations.
- Mode of payment, terms & conditions.

Disqualification Criteria:

- Any Supplier that fails to attach the following documentation with bid will be disqualified immediately;
 1. Copy of valid tax clearance certificate.
 2. Copy of company incorporation certificate (Renewed). **Make sure to submit both sides & stamped.**
 3. The bid should have at least 4 months' quote validity with clear delivery lead time.
 4. Currency of offer should be USD with clear terms of payment terms.
 5. Sign & Stamp Samaritan's Purse **tender code of conduct** and return it alongside quotations.
 6. Copy of minimum three purchase orders or contracts that reflect delivering the same category of **Construction services** to other organization since 2017 – 2021.

Conditions of bidding:

- Payment terms will be within 15-30 business days after receipt of goods and invoice, by Electronic bank transfer/checks.
- Business Contact details including President/Owners of the company.
- Samaritan's Purse is not subject to VAT; therefore, all offers should be exclusive of VAT costs.
- NB: **No tender documents are to be requested from the office.** You only need to submit your quotation as instructed above.
- Should be legally registered company.
- With a track record or experience of **Construction works in South Sudan.**
- Ability and capacity to supply the specified work to Samaritan's Purse Juba office SP field Office.
- If submitting in an EMAIL format, **only** bids submitted **solely** to SouthSudanSealedBid@samaritan.org will be accepted.
 - Emailed Bids will be REJECTED if:

- Another Samaritan's Purse email is in copy
- Submitted separately to any other party.
- Any coercive behaviour is suspected.
- Failure to meet selection criteria indicated below(Marked Red)

Terms & Conditions:

- SAMARITAN'S PURSE accepts no responsibility and is under no obligation to reimburse applicants for the costs associated with preparation of their applications;
- Time of delivery of service is very important; the service provider should therefore indicate a reasonable time for supply upon receiving of Purchase Order (PO) otherwise delay penalties will be strictly implemented and no time extension would be granted unless for reasons beyond the contractor's control.
- SAMARITAN'S PURSE reserves the right to award the most qualified service provider (contractor) regardless of the lowest price submitted;
- SAMARITAN'S PURSE reserves the right to award to more than one bidder or to reject all applicants and cancel the solicitation at any time.