



CIDO
Community Initiative
For Development
Organization

JOB ADVERTISEMENT.



CIDO/VACANCY NO. JUB/2022/03/INTERNS

Job Title: Interns (6 positions)

Location: Juba with 20% travel to field Locations

Duration: 3 months

Reports to: Respective Supervisor

Start date: ASAP

Eligibility: South Sudanese National Only

Community Initiative for Development Organization (CIDO) is a non-partisan, non-profit making organization conceived in 2013 and formally registered in South Sudan in 2016 to support local solutions on critical areas of social and economic development. The agency places emphasis on promotion of Peace and peaceful co-existence among communities as the benchmark for socio-economic prosperity. CIDO implements Protection, Women Rights and Empowerment, Education, Human Rights, Health and Nutrition Projects.

CIDO is looking for young vibrant and self-driven candidates to join the 6th cohort of Interns. The interns will support the following department

1. **Health & Nutrition Department**
2. **Human Resource Department**
3. **Finance Department**
4. **M&E Department**
5. **Procurement and Logistics**
6. **Business Development**

Job placement overview

The Interns will work closely with other departmental staff and will be required to support the implementation, management, coordination and achievement of expected outcomes of CIDO projects. They will abide by CIDOs policies and procedures while executing projects.



Main Duties and Responsibilities:

- Support the achievement of mission and vision of the organization
- Support respective department in Planning and implementation of activities.
- Support respective department to monitor progress of projects
- Contribute ideas which can add value to the organization
- Troubleshoot challenges and provide suggestions for mitigation .
- Participate in staff meetings
- Represent CIDO in external meetings
- Contribute to generation of reports to be submitted to the donor
- Perform any other duty assigned by the supervisor.



Required Professional and Technical Skills:

- **MUST** have a Bachelors degree in relevant field in line with the above specified departments
- **MUST** be below 25 years of age
- Demonstrated capacity to learn
- Ability to live and work in a very remote environment
- Ability to work under pressure and without daily supervision
- Analytical skills and report writing experience required
- Strong interpersonal, intercultural and communication skills
- Excellent oral and written skills and computer skills.
- Strong Advocacy skills
- Fluency in English and Arabic

HOW TO APPLY

Interested candidates should submit their by application clearly marked with the vacancy number above . Application should be clear and specify department of interest in the envelope . Applicants should provide cover letter, C.V written in English and Nationality ID as well as copies of academic certificates & other testimonials at latest by Tuesday 14/08/2026 to the Human Resource (HR) officer CIDO. Email to: recruitment@cidosouthsudan.org or hand deliver to CIDO office in Mangateen.

Note: Females are highly encouraged to apply and only short-listed candidates will be contacted. Application files once retained will not be returned as well as original academic documents so please submit photocopies.

