



## VACANCY ANNOUNCEMENT

Action Against Hunger is a non-governmental organization whose aims and mission is to save lives by eliminating hunger, under-nutrition, particularly during and after emergency situations like disasters. Action Against Hunger focuses on nutrition, health and healthcare practices; food security and livelihoods (FSL); water, sanitation and hygiene (WASH) and advocacy.

Action Against Hunger USA is currently looking for a qualified **South Sudanese Nationals** to fill in the position of **Project Manager-FSL (01)** position to be based in **Maluakon, Aweil East County, Northern Bahr El Ghazal**

Position open date: **February 23, 2023**

Closing date: **March 14, 2023**

Expected Start date: **April 2023**

Contract Duration: **12 Months with possibility of extension**

Location: **Maluakon**

Action Against Hunger-USA is part of the Action Against Hunger International network, which provides humanitarian relief in over 40 countries worldwide in the sectors of nutrition, health, water/sanitation, and food security. Action Against Hunger-USA, an independent NGO, currently manages operations in seven countries: Kenya, South Sudan, Tanzania, Uganda, Ethiopia, Haiti and Somalia. Action Against Hunger-USA has approximately 1,500 staff based in the various country offices, Head Quarter in New York City and Operational Centre in Nairobi. Additional growth is anticipated.

### I. SUMMARY OF POSITION

Under the supervision of the FSL Program Manager, the Infrastructure and Disaster Risk Reduction Officer will Under the supervision of the FSL Coordinator, the Food security and livelihood Project manager will directly work with beneficiaries of ACF-USA South Sudan Mission through supporting the implementation and management of the food security related projects through ensuring quality implementation of key deliverables, ensuring monitoring and follow up of activities implementation, project staffs management and in close coordination with the field staff of other ongoing ACF and consortium or other partners programs in the location. He/She will be flexible based on the assign food security and livelihood projects to manage.

#### PURPOSE

Provide direct leadership for the management and implementation of food security and livelihood project and ensure that Project priorities are implemented timely. Work together with FSL team in the area of operation to ensure that planned activities are executed timely

#### ENGAGEMENT

Project Manager will engage with Sub-FSL Cluster and Technical working groups at field level as well as relevant ministries as well as other partners.

#### DELIVERY

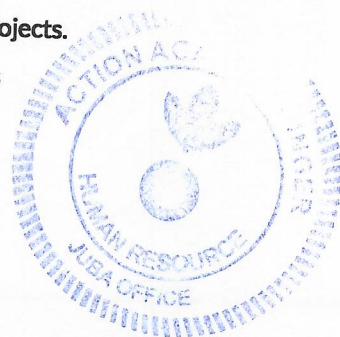
Support field level assessments.  
Support concept note/provide inputs during proposal design.  
Reporting (monthly, quarterly and end of project reports).  
FSL Project Activity Progress Report (APRs)

### II. ESSENTIAL JOB FUNCTIONS

1. **Take lead in implementation of all Food Security and Livelihoods projects.**

- Ensured the technical quality of the Project across all the locations

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- Manage food security and livelihood national team for Project implementation and achievement of the fixed results.
  - Take lead in Preparation of work plans and work activities.
  - Establish plan, supervise and maintain a regular monitoring and evaluation system (field visit, regular program monitoring, budget forecast, staff evaluation and planning, donors' reports, monthly reports, etc.) for all the activities according to the logical frame work of the projects in consultation with the head of FSL.
  - Archive all the project technical documents for an easy access to all the project team members;
  - Ensure timely submission of technical and activity reports in agreed format and frequency to the Field Coordinator and head of FSL.
  - Control and approve the requests from the project team before communicating them to the admin/log department (Procedure, budget and result to be achieved needs to be check.
  - Ensure the quality, quantity and timely delivery of supplies as per planned activities.
  - Budget forecast and ensuring adequate budget monitoring (bi-monthly, monthly and quarterly).
  - Forecast on a monthly basis the logistics operations needed for the next quarter (per week) to the logistics department.
  - Update Field Coordinator and head of FSL on a weekly basis the next week planning of the project team according to the ACF achievements and updated project priorities.
  - Update Field Coordinator and head of FSL on a monthly basis the annual work plans and monitoring system according to the achievement.
  - Assess and train the Food Security and Livelihoods teams and counterpart staff capacity so that all team members have the capacity to achieve the project objectives including performance evaluation;
  - Analyze and report the humanitarian needs and provide clear and detailed recommendations to Field Coordinator and head of FSL for intervention.
2. **Work with closely with the team members and other stakeholders to maximize the Project impact and effectiveness**
- Support the head of FSL in preparing concept notes in response to exiting needs and funding gaps.
  - Provide inputs in Proposal writing
  - Propose new directions for future activities and sustainability of the activities.
  - Update FSL Coordinator and Field Coordinator on all FSL ongoing activities..
  - Coordinate and collaborate with other project components, local partners and with other ACF departments (WASH, Nutrition, Admin & Finance and Logistics).
  - Participate in and support programme evaluation and capitalization.
3. **Represent ACF externally with local authorities, donors and partner agencies**
- Represent ACF externally and coordinate with government authorities, NGOs and UN agencies at local level; give regular updates to the main stakeholders as necessary.
  - Ensure that relevant stakeholders have a clear understanding of ACF charter, background, program objectives and activities in the field.
  - Collaborate with potential partners (local committees, farmers groups, etc.) in the field to improve the coverage and the efficiency of ACF programs.
  - Ensure active presence and participation in local FSL groups and cluster meetings.
  - Host donor visits as needed to ensure correct application of visibility rules on behalf of donors.

### III. SUPERVISORY RESPONSIBILITIES

Will be required to supervise FSL officers, Assistants and Intern whenever the need aris.

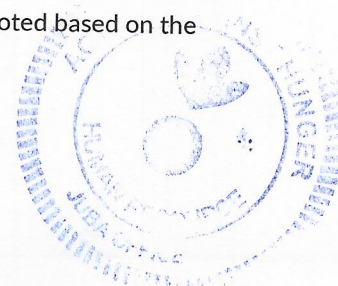
#### Other Responsibilities

- Support the organization and review of the job descriptions of the project team according to the project needs.
- Any other task required to achieve the results and objectives of ACF.

#### GENDER EQUALITY COMMITMENTS

- Fostering environment that supports values of women and men's equal access to information.
- Provides an environment where women and men must be promoted based on the performance objectives.

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- Respect for beneficiaries, women, men, children (boys & girls) regardless of gender, sex, disability, religion, etc.
- Value and respect for all cultures.
- Promote and uphold the PSEA policy and procedures.

#### IV. FISCAL RESPONSIBILITY

N/A

#### V. PHYSICAL DEMANDS

To travel to the field, the employee must attest to a level of physical fitness, capable of enduring physically difficult, highly stressful situations, which may include the necessity to walk long distances, to eat a limited diet and/or to reside in potentially uncomfortable/challenging housing or tents while offering emergency response. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### VI. WORKING CONDITIONS, TRAVEL AND ENVIRONMENT

The duties of the job require regular job attendance at least five days per week. Must be available to work outside normal office hours or on the weekends as necessary.

Must be able to travel as required in any part of the Country where the team will be deployed.

All Action Against Hunger-USA employees are required to engage with and follow the performance management program in place.

#### VII. REQUIRED QUALIFICATION

- Bachelor/ Master's degree in agronomy, agriculture-economic, agriculture education and extension, socio-economic, rural development, anthropology, geography, international development etc.
- Knowledge on food security & livelihood, cash and voucher programming is an added advantage.
- Minimum 2 years work experience in similar setting and responsibility.

#### VIII. REQUIRED SKILLS & EXPERIENCE

- Excellent communication, writing and analytical, representation and negotiation skills
- Experience in humanitarian settings delivering agriculture, livestock, cash and other livelihoods based programming, required in complex emergency and post conflict settings
- Experience of working with migratory and/or agro-pastoral and IDP populations
- Experience of working on DRM projects, agricultural and non- agricultural value chains.
- Experience of analyzing FSL frameworks and development of context specific livelihoods graduation model.
- Experience with major institutional and UN donors and donor procedures (ECHO/EC, OFDA/USAID, CIDA, SDC, etc.)
- Willingness to travel in the field and live in uncomfortable conditions when necessary
- Familiarity with AAH and acceptance of AAH's principles
- High level of fluency in both written and spoken English

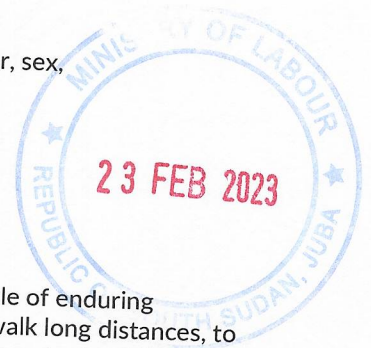
#### IX. COMMITMENT ANTI-DISCRIMINATION AND PSEA

We provide equal employment opportunities (EEO) to all employees & qualified applicants for employment without regard to race, color, religion, gender, ancestry, national origin, age, handicap, disability, marital status, or status as a veteran. The incumbent is required to carry out the duties in accordance with the Action Against Hunger Safeguarding policies (PSEA, Child safeguarding and Code of Conduct). Action Against Hunger-USA complies with all applicable laws governing nondiscrimination in employment.

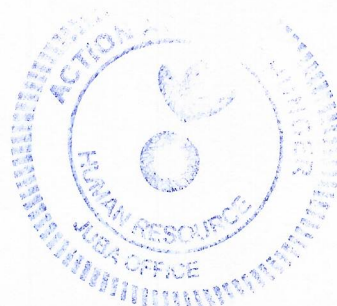
#### X. SAFE GURADING COMMITMENT

Action against Hunger has zero tolerance towards all forms of harm and abuse.

We take concerns and complaints relating to safeguarding issues involving our staff, partners and suppliers very seriously. **We will take action to vigorously investigate and manage any violations or alleged violations of this policy**



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To apply, please! Send your **Cover letter, CV, & ID card as one Document** with three professional References to [recruitment@ssd-actionagainsthunger.org](mailto:recruitment@ssd-actionagainsthunger.org) specifying **Project Manager - FSL** - as the title of your email, or hard copy Applications delivered to ACF Office in Hai Cinema

The deadline for applications is **March 14, 2023 at 5:00pm.**

**We will only receive, accept and consider all applications submitted through referred channels above, any applications submitted other than channels stated here in will not be accepted & considered.**

Apply"

