



COMMUNITY NEEDS INITIATIVE

50-14-3
Approved by senior inspector,
MOL/BSST/
22/03/2023



Advert 01

Project type:	Education
Job title:	Education Project Manager
Number of positions	1
Location:	Juba with regular field travels
Report to:	Country Team Leader
Contract Duration:	Six (6) Months
Position open to:	South Sudanese National only
Application Closing Date:	20 th /April /2023
Salary Range and Benefits	To be discussed with successful candidate per CNI salary scale

Organizational Context:

Community Needs Initiative (CNI) is a national non-profit, non-political and non-governmental organization established and registered with the Relief Rehabilitation Commission (RRC) in 2015 under registration number 161. CNI is a full member of the South Sudan NGO Forum and LRPF. The NGO aims at contributing to the communities through humanitarian and developmental activities contributing to CNI's Vision: *Healthier, self-reliant and enlightened South Sudanese communities*. The organization was established to serve the deprived and vulnerable groups of people with community driven projects/activities such as increasing access to sustainable HealthCare, WASH, Education, FSL, Gender equality, conflict mitigation & peace building and environmental protection.

CNI has implemented several projects covering 3 states of Central Equatoria, Eastern Equatoria and Western Barh El Ghazal states with support from Donors like UNMISS, JAC TRUST, UNESCO, Australian Embassy (DAP), EU through NRC, DFID through ADRA, JAPAN Embassy, OXFAM Novib, German Embassy, USAID through Internews, UNICEF, USAID (PROPEL) etc.

CNI works closely with partners, government offices and other agencies in implementing all its programs and projects.



Project Background

CNI with funding from UNICEF (GPE Project) will be implementing a six months project entitled: '**Providing access to education through provision of learning spaces to increase enrollment in schools and improve quality of education in Eastern Equatoria State**'. The project aims to increase access to education and retention in two counties of Lafon and Budi through construction of Temporary Learning Spaces (TLS) in selected schools. The project will also support the distribution of Learning Materials, training of school PTAs and SMCs and extensive community mobilization to increase enrolment of children in schools (**Back-To-Learning** campaigns).

CNI is therefore looking for a suitably qualified South Sudanese national to fill the position of Education Project Manager based in Juba with regular field travels.

DUTIES AND RESPONSIBILITIES:

The Project Manager will play the following roles and responsibilities:

- Represent Community Needs Initiatives in the National Education Cluster. The incumbent will coordinate all the CNI education activities in the UNICEF funded project.
- He/she will spearhead the implementation of UNICEF project ('Providing access to education through provision of learning spaces to increase enrollment in schools and improve quality of education in Eastern Equatoria State') in the EES.
- He/she will work hand-in-hand with the Project officers and outreach officers to plan and coordinate Project Inception meetings in the selected Counties.
- He/She will be responsible for review, analysis or accurate interpretation of activity budget requisitions and expenditure reports from the field team before submission to finance department.
- He/she is responsible for the implementation of PSEA mandatory training to project team including key stakeholders to enhance compliance and safety of both the staff and beneficiaries in the respective locations
- He/she will participate in development of concept notes or proposals for other related projects within the organization ensuring compliance to all internal policies.
- He/she is responsible to review all field activity progress reports, success stories, including corresponding pictures/videoclips and ensure timely submission to the donor as may be required.
- Coordinate any field monitoring visits by donor team or other government stakeholders and ensure accurate recording of data by the field team using correct templates to facilitate M&E process.
- Demonstrate good team leadership and effective coordination with other departments within the organization.
- Any other duties as may be assigned to him/her by the office.

Specific Requirements.

The person specification is as follow:



- The person must be a highly motivated person in carrying out her/his duties with an aim of achieving high quality results.
- The candidate should portray certain degree of knowledge of working in an environment where there is limited network, internet and be able to seek alternative communication avenues.
- The incumbent should be able to beat datelines and willing to work under tight schedule.
- Has strong interpersonal, intercultural and communication skills
- Excellent analytical, and has good command of spoken and written English language plus knowledge of local language.
- Demonstrates high degree of professionalism and upholds the values and traditions of CNI by living to CNI standards.
- Must have knowledge of PSEA and its related principles and, be able to train other staff and communities about the importance of PSEA.
- Must have implemented, work with or has knowledge of UNICEF Education projects and able to live to the standard of UNICEF PSEA requirements.
- Ability to handle pressure well, to improvise, flexibility and adaptability to context when need arises.
- Good knowledge of gender and disability inclusion, cultural context and localized political environment.
- Demonstrate experience in capacity building preferably for SMCs/PTAs, Teachers and Community Leaders, specifically in Education, gender related issues, Child Protection and Awareness on PSEA

Qualifications and experience

- Master degree preferably in Education, Social Sciences, Development Studies and other related fields from a recognized Institution.
- Must have working experiences in Education fields for up to a period of 5-7 years in a similar context.

Required skills, attitude and competences

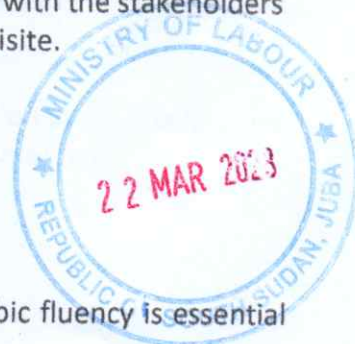
- Good knowledge and experience working in South Sudan
- Fluency in English, both written and verbal for proper communication with the stakeholders
- Proficiency in computer/IT applications including internet is a prerequisite.
- Excellent interpersonal skills
- Proactive, optimistic and problem-solving skills required
- Demonstrated self-control and professionalism
- Team works and leadership skills
- Excellent communication and representation skills

Language

Strong command over written and verbal communication in English. Arabic fluency is essential and any other indigenous languages of the County is an added value.

Required core values

- Good understanding of and compatibility with the values of CNI.



- Commitment to CNI's mission, vision and values; the ability to convey with enthusiasm CNI's role in accompanying and serving disadvantaged communities and to advocate for their right to protection, sustainable livelihoods and a life with dignity.
- High integrity, honesty and confidentiality; ability to deal tactfully and discreetly with people, situations and information.
- Acceptance of diversity and inclusion as a core value

Commitment to Child Safeguarding:

CNI is committed to the safeguarding of children (under 18 years) who encounter with CNI personnel and volunteers in all CNI South Sudan work. All CNI Staff are expected to comply with CNI Child Protection Policy and Procedures in this regard and to sign a declaration of commitment to this effect.

Commitment to Protection of Sexual Exploitation and Abuse (PSEA):

CNI takes the protection of sexual exploitation and abuse (PSEA) serious and all the CNI personnel and volunteers are expected to comply with the CNI-PSEA policy and to sign declaration of commitment.

Submission Requirements

PLEASE NOTE: Please send your CVs and a cover letter that indicates what skills and experience you have that meets the criteria and state your availability. The CV (maximum 3 pages) should include contacts (phone and email) for three professional referees. Note: This is a field-based position and therefore residents of the particular locations are highly encouraged to apply. Please note that only official email addresses for referees will be accepted. Send the applications to: cninnngossudan161@gmail.com CNI Offers employment based on relevance of qualification and experience and does not discriminate.

Due to urgent need to fill these positions, we will be reviewing the application as we receive. This position is open **ONLY to nationals**. Only short-listed candidates will be contacted.





COMMUNITY NEEDS INITIATIVE

88-14-3
Approved by success minister
MOL (RSP/ST)
22/03/2023

COMMUNITY NEEDS INITIATIVE MULTIPLE JOB ADVERTS



Advert 02

Project type:	Education
Job title:	Education Project Officer
Number of positions	Two (2)
Location:	Lafon and Budi Counties, Eastern Equatoria State.
Report to:	Education Project Manager
Contract Duration:	Six (6) Months
Position open to:	South Sudanese Nationals only
Application Closing Date:	20 th /April /2023
Salary Range and Benefits	To be discussed with successful candidate per CNI salary scale

Organizational Context:

Community Needs Initiative (CNI) is a national non-profit, non-political and non-governmental organization established and registered with the Relief Rehabilitation Commission (RRC) in 2015 under registration number 161. CNI is a full member of the South Sudan NGO Forum and LRP. The NGO aims at contributing to the communities through humanitarian and developmental activities contributing to CNI's Vision: *Healthier, self-reliant and enlightened South Sudanese communities*. The organization was established to serve the deprived and vulnerable groups of people with community driven projects/activities such as increasing access to sustainable HealthCare, WASH, Education, FSL, Gender equality, conflict mitigation & peace building and environmental protection.

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CNI works closely with partners, government offices and other agencies in implementing all its programs and projects.

Project Background

CNI with funding from UNICEF (GPE Project) will be implementing a six months project entitled: '**Providing access to education through provision of learning spaces to increase enrollment in schools and improve quality of education in Eastern Equatoria State**' The project aims to increase access to education and retention in two counties of Lafon and Budi through construction of Temporary Learning Spaces (TLS) in selected schools. The project will also support the distribution of Learning Materials, training of school PTAs and SMCs and extensive community mobilization to increase enrolment of children in schools (**Back-To-Learning** campaigns).

CNI is therefore looking for two, suitably qualified South Sudanese nationals to fill the position of Education Project Officer based in the respective counties of Lafon and Budi.

DUTIES AND RESPONSIBILITIES

The Project Officer will play the following roles and responsibilities:

- Represent Community Needs Initiatives in the County. The incumbent will coordinate all the CNI activities in the County.
- He/she will spearhead the implementation of UNICEF project ('Providing access to education through provision of learning spaces to increase enrollment in schools and improve quality of education in Eastern Equatoria State') in the County.
- He/she will work hand-in-hand with the Project manager and the outreach officers to carry out Project Inception meetings in the County.
- He/She will be responsible for the management of project budget in the County making sure, he/she develops budget for the day-to-day activities aligning it to specific budget line, provides financial accountability of the fund spent with evidence to indicate the purpose for the expenditure.
- He/she is responsible for the implementation of PSEA in the County-making sure the Community has deeper understood on the concept and adhere to all PSEA principles including reporting.
- He/she will attend all coordination, meetings, Cluster meetings (if any) and any other stakeholder meetings in the County and provides all meetings updates to the Project Manager.
- He/she will be responsible to supervise the Community Outreach officer's activities and give guidance to him/her putting in mind the quality of performance is commendable.
- He/she is responsible to generate reports and updates including weekly project progress report compilation and submitted within time set to the Project Manager.
- The Incumbent is responsible to collect all success stories, taking quality photos and drafting of all success stories within the project.
- Responsible for the management of project assets, its safety and use in the project site.



Specific Requirements.

The person specification is as follow:

- The person must be a highly motivated person in carrying out her/his duties with an aim of achieving high quality results.
- The candidate should portray certain degree of knowledge of working in an environment where there is limited network, internet and be able to seek alternative communication avenues.
- The incumbent should able to beat datelines and willing to work under tight schedule.
- Has strong interpersonal, intercultural and communication skills
- Excellent analytical, and has good command of spoken and written English language plus knowledge of local language.
- Demonstrates high degree of professionalism and upholds the values and traditions of CNI by living to CNI standards.
- Must have knowledge of PSEA and its related principles and, be able to train other staff and communities about the importance of PSEA.
- Must have implemented, work with or has knowledge of UNICEF Education projects and able to live to the standard of UNICEF PSEA.
- Ability to handle pressure well, to improvise, flexibility and adaptability to context when need arises.
- Good knowledge of gender and disability inclusion, cultural context and localized political environment.
- Demonstrate experience in capacity building preferably for SMCs/PTAs, Teachers and Community Leaders, specifically in Education, gender related issues, Child Protection and Awareness on PSEA.

Qualifications and experience

- University degree preferably in Education, Social Sciences, Development Studies and other related fields from a recognized Institution.
- Must have working experiences in Education fields for up to a period of 2-3 years

Required skills, attitude and competences

- Good knowledge and experience working in South Sudan
- Fluency in English, both written and verbal for effective communication with the stakeholders
- Proficiency in computer/IT applications including internet is a prerequisite.
- Excellent interpersonal skills
- Proactive, optimistic and problem-solving skills required
- Demonstrated self-control and professionalism
- Team works and leadership skills
- Excellent communication and representation skills

Language

Strong command over written and verbal communication in English. Arabic language fluency is essential and any other indigenous languages of the county is an added advantage.



Required core values

- Good understanding of and compatibility with the values of CNI.
- Commitment to CNI's mission, vision and values; the ability to convey with enthusiasm CNI's role in accompanying and serving disadvantaged communities and to advocate for their right to protection, sustainable livelihoods and a life with dignity.
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Due to urgent need to fill these positions, we will be reviewing the application as we receive. This position is open ONLY to nationals





COMMUNITY NEEDS INITIATIVE

Sb-H-3
Approved by senior Inepac
MOL/RS/UJ

22/03/2023



Advert 03

Project type:	Education
Job title:	Community Outreach Officer
Number of positions	Two (2)
Location:	Lafon and Budi Eastern Equatoria
Report to:	Education Project Officer
Contract Duration:	Six (6) Months
Position open to:	South Sudanese National only
Application Closing Date:	20 th /April /2023
Salary Range and Benefits	To be discussed with successful candidate per CNI salary scale

Organizational Context:

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CNI is therefore looking for two suitably qualified South Sudanese nationals to fill the position of **Community outreach officers** to be based in the selected counties.

DUTIES AND RESPONSIBILITIES

- Carry out mobilization of local resources through local authority for the construction of Temporary Learning Space in the selected schools.
- Carry out massive awareness and mobilization on BACK-TO-LEARNING campaigns in collaboration with the local Education authority (Payams and Boma level). Ensure that during mobilization, both girls and boys are given equal representation
- Make sure the enrolment of children to schools is encouraged through advocating using available communication sources such as public announcement, Churches and other gatherings to parents to register all school going children to join school.
- Should advocate for Inclusive Education for All including girls, boys, disadvantaged children and children living with disability. The Outreach officer must ensure that both female teachers and male teachers are equally represented.
- Support the Project officer during the implementation of PSEA through reporting any PSEA related issue to Project officer. Taking into consideration that PSEA is strongly promoted in the schools and within the community.
- Support the Project officer in distribution of other Learning materials to school children within the project area.
- Support the project officer during PTAs and/or SMCs training in the area through mobilizations of participants and recording all the attendance as well as taking action photos or videos with consent.
- Provide weekly project activities progress update reports to the Project Officer including action photos as evidence.
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Requirements for the post of Community Outreach Officer:

- Must be somebody from the area and knows the geographical setting of the area very well.
- Must have some degree of community mobilization knowledge and ready to work with general Community groups.
- Must have strong command of communication skills both in English and local language.
- Must have good knowledge of gender and education issues and ready to follow PSEA principles.
- Must have good report writing skills and be able to use computer if needs arise to do so.



- Should be highly self-motivated and can be driven by results.

Qualifications and experience

- Diploma in Education, Social Sciences, Development studies or any other related disciplines from a recognized Institution of Learning.
- Minimum of 2-3 years of experience in a progressive related activity/position

Required skills, attitude and competences

- Good knowledge and experience working in South Sudan
- Fluency in English, both written and verbal for proper communication with state
- Excellent interpersonal skills
- Competence in key computer/IT applications and internet is a necessity.
- Proactive, optimistic and problem-solving skills required
- Demonstrated self-control and professionalism
- Team works and leadership skills
- Excellent communication and representation skills



Language

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Required core values

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