

05 May 2023



Save the Children

Job Advertisement

Save the Children is an international non-governmental organization that works for a future of children, their families and communities realize social equity and dignity; have access to their basic physical, emotional and development needs.

SCI is seeking to recruit: -

Job Title: Monitoring, Evaluation, Accountability and Learning (MEAL) Lead

Location: Juba

Reports to: COP

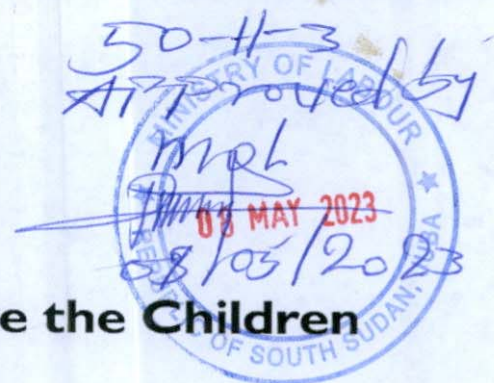
Contract Period: 6 Months

ROLE PURPOSE:

The MEAL Lead develops, implements, and continuously improves monitoring, evaluation and learning systems for all project activities, while making sure that the project has a child-friendly and accessible Accountability to Children and Communities (ACC) system. They will be responsible for ensuring development and operationalization of high-quality MEAL systems and reporting on a large-scale USAID education project. They will incorporate best practices to ensure information collected is accurate, timely and disseminated appropriately in high-quality reports. The MEAL Lead will use these findings to improve the program and achieve the objectives. They will also be actively involved in promoting learning through documentation of lessons learned and developing approaches for community analysis and using data for decision making.

KEY AREAS OF ACCOUNTABILITY

- Develop, revise and implement the M&E Plan on an annual basis.
- Provide leadership, training and mentoring to develop M&E Plans, M&E tools, survey design, methodology, and data analysis to assess program impact.
- Develop systems for capturing and documenting data and relevant information on project activities, beneficiaries, outputs, outcomes, and impact.
- Design methodology and coordinate research activities for project operations and assessments.
- Effectively roll out M&E collection and reporting systems to all staff and partners through training, site visits, manuals, and other technical support as needed.



- Capture appropriate cost and financial information to track money indicators, including benchmarking information to analyze program effectiveness and cost-effective inputs.
- Ensure programming is aligned to targets and indicators contained in the project proposal, and use the information from the M&E systems and tools to improve program effectiveness and assure the program is conflict-sensitive and gender-responsive.
- Manage and support rigorous evaluations of project performance, impact, and cost effectiveness, including coordinating mid-term and final evaluations and supporting donor and external reviews.
- Design and implement a child-friendly and accessible ACC system. The MEAL lead will need to ensure that information about the project, SCI and its policies, among other things, is shared in a timely and accessible manner to children and communities. They will also need to ensure that the project has multiple feedback and reporting channels so children and communities can share feedback or concerns. Finally, they will also need to ensure that children's voices are consistently heard throughout the project.
- With support of other senior staff, provide oversight of MEAL budget and ensure effective and timely use of appropriate MEAL activities. Provide on-going support to maintain MEAL systems, identify skill gaps and build capacity among project team members.
- The MEAL lead will ensure that data coming through data collection, learning activities, the feedback and reporting channels as well as other MEAL activities are timely shared with key project management staff to promote evidence-based adaptive management.
- Prepare high-quality, accurate and timely reports for Save the Children, project partners and USAID as required.

BEHAVIOURS (Values in Practice)

Accountability:

- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values.
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

Ambition:

- Sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same.
- Widely shares their personal vision for Save the Children, engages and motivates others. Future orientated, thinks strategically and on a global scale.

Collaboration:

- Builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters.
- Values diversity, sees it as a source of competitive strength.
- Approachable, good listener, easy to talk to.

Creativity:

Develops and encourages new and innovative solutions. Willing to take disciplined risks.

Integrity:



Honest, encourages openness and transparency; demonstrates highest levels of integrity

QUALIFICATIONS

- Bachelor's degree in statistics, mathematics or related field is required.
- Advanced training in quantitative methodologies, including database management.
- Minimum of five years of experience in monitoring and evaluation related to education, literacy or other related fields.
- Experience with qualitative research approaches and methodologies.
- Knowledge of gender equity and transformative concepts.
- Prior experience overseeing and ensuring the success of M&E systems in USAID education projects including ensuring approval of the M&E plan, reporting on approved education projects, and successfully completing annual data quality assessments.
- Strong analytical skills and an understanding of monitoring, evaluation and assessment tools to promote evidence-based learning.
- Ability to analyze complex data and summarize it for a range of audiences.
- Ability to gain support from staff across teams and to build the capacity of others.
- Sound strategic thinking and planning skills, including ability to think creatively, innovate, set manageable priorities and work plans, and evaluate progress.
- Excellent interpersonal skills and demonstrated ability to lead and work effectively in team situations.
- Excellent oral and written communication skills in English required.
- Familiarity with the political, social, and cultural context of South Sudan.
- Personal commitment to gender equality, child rights and social inclusion.

EXPERIENCE AND SKILLS

- Prior work experience in the monitoring and evaluation of non-formal education programs and assessing student learning outcomes.
- Experience in systems thinking and application of complex adaptive systems methodologies would be advantageous.
- Strong experience working within a complex national program in the context of an emergency intervention or in conflict/fragile state contexts.
- Research experience with communities and youth.
- Ability and willingness to be very flexible and accommodating in difficult and sometimes dangerous working circumstances

Additional job responsibilities

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within the reasonableness of their level of skills and experience as assigned his line manager.

Equal Opportunities

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.

Child Safeguarding:

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

Health and Safety



The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.



Application Information:

Please attach a copy of your CV and cover letter with your application, and include details of your current remuneration and salary expectations. A copy of the full role profile can be found at ([SCI Career Site Careers \(oraclecloud.com\)](https://www.oraclecloud.com))

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

All employees are expected to carry out their duties in accordance with our global anti-harassment policy.

In case you face any difficulty to access the link, please come to Save the Children International head office Juba Hai Malakal or SCI Field Offices for HR support

Deadline for submitting applications: **25th May 2023.**

Cc: MoIjobadvert@gmail.com;(National Ministry of Labour email Address Juba)

