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Approved by
Nol 3/12/2021
MHH

03 DEC 2021

JAM
HELPING AFRICA HELP ITSELF

Joint Aid Management (JAM) is a Humanitarian Relief Organization, operating in various African countries. Our projects include feeding and agricultural programs, an orphanage and training center in Rwanda, drilling of water wells in the Eastern Cape, as well as numerous community development programs in Sub-Saharan Africa.

In South Sudan, JAM is actively implementing Food for Education, Food for Asset, General Food Distribution, Food Security and Livelihood interventions and livestock vaccination and intervention in Twic East, Bor, Pibor, Boma, Bentiu, Aweil and Wunrok.

JAM is seeking a Qualified South Sudanese national for following position:

Job Title: Nursing Officer – Nutrition (1 position)
location: Pibor.

ROLE PURPOSE:

The role holder will provide technical support, guidance and capacity building to the project field staff (Nutrition Assistants, MIYCN Assistants and Community Nutrition Volunteers) for quality service delivery of nutrition specific and sensitivity interventions in **4 Payams** of Pibor County (**Pibor, Lekuangle, Gumuruk and Verthet**).

The holder will work closely with Nutrition Coordinator, MEAL officer, Area Manager; Health and Nutrition Manager, to ensure Nutrition Implementations is in line with International guidelines, South Sudan policies and donor requirements. This position demands adequate knowledge and skills in nutrition clinical management, staff management, attention to quality of care and timely documentation and reporting of all related data.

He/She will ensure:

- Nutrition systems are established in all CMAM sites and beneficiaries are receiving quality of care;
- Provide Clinical management to OTP children according to WHO/ SMOH guidelines; and ensure NA and CMAM Nurses provides the same.
- Capacity build staff to determine eligibility and comply to admission criteria for children, pregnant and lactating women in the program.
- Ensure relevant personnel conducts screening for children, pregnant and lactating women and refer when deemed necessary;
- Timely admission, registration of project beneficiaries and issuance of proper project identification documents;
- Capacity build staff on modality of Measurement and discharge criteria as per the stipulated guideline;
- Ensure exit criteria for is adhered too;
- Follow-up on admissions rounds to avoid defaulters.
- In collaboration with Nutrition coordinators identify gaps in CMAM sites implementation and plan gaps bridging to ensure CMAM integration with health and other sectors are streamlined.
- Identified and also ensure agreed preventive package is provided as recommended by the cluster or donors.
- Support the nutrition assistants, CMAM nurses to implement ECD, at protection related activities within the nutrition sites.

Infant and Young Child Feeding activities and Hygiene Promotion

- Practical demonstrations are conducted/ or beneficiaries are linked to access the demonstration sessions on how to prepare the food.



- Relevant personnel are carrying out IYCF preventive messages
- Messages, Job aide and protective supplies are available in the site.
- Baby Friendly Spaces are established within the distribution sites
- Documentation of any IYCF activities are done effectively both at sites.
- Community mobilization for CMAM with leaders is done and documented.
- Linkages with WASH, FSL partners to ensure WASH, FSL are in place and procedures adhered to.
- CNVs roles are divided equitably to accommodate nutrition screening, defaulters tracing, community mobilization.
- Family MUAC is conducted in line with the cluster guideline and evidence of the same documented.
- Support in the establishment of MTMSG and nutrition related interventions including demonstration and kitchen gardens.

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Personnel Management

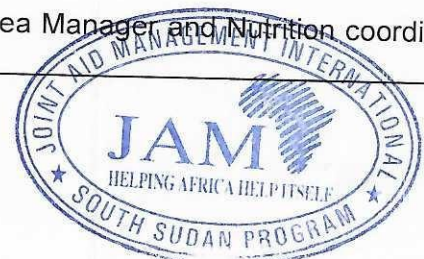
- As per the donor funding agreement participate in recruitment of Nutrition Assistant CMAM nurse's in collaboration with the Nutrition coordinator and area manager.
- In coordination with the nutrition coordinator, evidently, distribute nutrition staff to ensure optimal utilization of staff in a facility.
- Support the Nutrition coordinator in preparation of the staff data base per facility and update the health and nutrition manager as deemed necessary.
- Through support of the NA, ensure CNV are engaged as per the CNV guideline.
- Support in identification of training needs CMAM personnel with the Nutrition coordinator.
- Devise and develop weekly and monthly plans for CMAM personnel.
- Ensure completion of CMAM personnel attendance register/ time sheet and timely submission to the nutrition coordinator.
- Participate on personnel verification for payroll purpose.
- Ensure Bi annual appraisal is done to all personnel under your supervision (Nutrition Assistant/ CMAM Nurses) and objectives are set at the beginning of the year.
- Routinely follow-up staff attendance in the facilities and regular provide official communication regarding staff misconduct including absenteeism.

Nutrition Commodities and supplies

- Timely request of all required nutrition commodities on a monthly basis or as advised to ensure timely dispatch and distribution to avoid stock-outs in the facilities.
- Support in monitoring and tracking all nutrition commodities issued to JAM nutrition sites to ensure they reaches the intended final distribution points and that the same reaches the intended beneficiaries.
- Follow-up for weekly/monthly distribution reports to ensure they are compile and submitted to the relevant field coordinators and program manager.
- Ensure Schools' sensitization for Adolescent in schools through school clubs for healthy eating habits.

Monitoring, Supervisions and Reports

- Participate in all humanitarian assessments IRNA and surveys where necessary to ensure quality results are achieved.
- Routine coordination activities with fellow officers, M&E, Area Manager and Nutrition coordinator in the OTP sites.





- Provide routine OTP sites monitoring on schedule and be able to conduct on the job coaching where gaps are identified.
- Establish CMAM data Base and Compile weekly and monthly nutrition activities reports and share in a timely manner.
- Provide weekly/monthly & quarterly activity reports and statistics of all nutrition activities to the line Manager and liaise regularly with the MEAL officer and Nutrition Coordinator for management and donor's reports.
- Analyze the monthly nutrition OTP, integrate it and compare to the indicators report with MEAL officer and Nutrition Coordinator for the purposes of NIS.
- Ensure proper documentation and filing of the program's activities including success stories.
- Prepare Monthly projection and Consumption report for compilation and submission to the donors and other relevant stakeholders.

Meetings and Coordination's

- In coordination with the Nutrition Coordinator, work with CHD at County levels including CMAM implementers for continuum of care; adhere to standardized CMAM performance indicators.
- In absence of Nutrition coordinator participate the sub-national level health and nutrition coordination meeting or County coordination meeting.
- Attend all nutrition related coordination meetings within Pibor County and be able to represent all JAM activities achievement.

General

- Cooperate with other members of the JAM Pibor team and develop a good working relationship with the fellow colleagues.
- To maintain confidentiality and enhance JAM's reputation by acting in a professional and responsible manner.
- Observe PSEA policy (protection of sexual exploitation and Abuse) to ensure JAM's reputation is safeguarded.
- To carry out any other duties as assigned by the line Manager

Mandatory Qualification and Skills

- Qualified Registered Nurse with more than 2 years' experience of the same position in CMAM/ IMAM Program.
- CMAM TOT or CMAM Certification.
- Computer skills Mandatory Microsoft Packages.
- Experience working for an INGO preferred and any Other Institution.
- Fluency in English and Arabic required.
- Excellent communication, analytical skills and demonstrated ability to communicate effectively to large groups of people.
- Ability to think critically and creatively and answer unexpected or difficult questions
- Ability to work in a hostile environment with only basic necessities
- Ability to work effectively in a team environment
- Ability to work under little or no supervision
- Must be culturally sensitive.
- Commitment to JAM Core Values, Vision and Mission Statement

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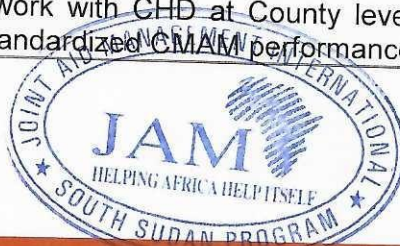
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application procedure: all suitably qualified and interested applicants should send their (1) application letters detailing how you qualify for this position.(2) CV indicating three referees via email to: jamss.recruitment@jamint.com or by Hand delivery to JAM South Sudan Country Office 4th Floor UAP Equatoria Tower Hai Neem or to Pibor Sub office .address your application to the human resource and administration manager. deadline: December 23, 2021 by 5.00pm.

JAM is an Equal Opportunity Employer JAM considers all applicants on the basis of merit without regard to race, sex, color,

NB: FEMALE APPLICANTS ARE STRONGLY ENCOURAGED TO APPLY.

