



REQUEST FOR EXPRESSION OF INTEREST (EOI) TO SUPPLY LAPTOPS AND MONITORS

1. Background:

Youth Empowerment and Development Aid (YEDA) is a non-partisan, non-governmental organization founded in 2008 and registered in South Sudan. YEDA is committed to transforming vulnerable communities through humanitarian assistance, sustainable development, and climate resilience. YEDA's work is rooted in the Locally Led Adaptation (LLA) approach, ensuring that all interventions are community-driven, contextually relevant, and sustainable.

YEDA has an active presence in Central Equatoria (Juba), Western Equatoria (Greater Mundri, Yambio, and Nagero), and the Greater Pibor Administrative Area (Pibor and Boma).

YEDA is currently working in consortium with CMMB to provide sustainable, critical health, nutrition, protection, shelter, and non-food item lifesaving services in Nagero County. Under this project, YEDA will provide Life-Saving Emergency Shelter and Non-Food Items Assistance to Conflict-Affected Communities in Nagero County.

To support the effective implementation of its programmes and strengthen its operational capacity, YEDA invites expressions of interest from legally registered, competent, and reliable suppliers to provide laptops and monitors in accordance with the technical specifications outlined below.



2. Description / Technical Specifications

Table A: Required Items

S/N	Description	Unity of Measure	Project Code:	Quantity	Currency in UDS
1.	HP Business Laptop with Intel® Core™ i5 processor (4 cores/8 threads), Windows 11 Pro, 16 GB RAM, and 512 GB SSD, featuring a Full HD anti-glare display, integrated graphics, and Wi-Fi 6 connectivity.	Pcs	41302	2	
2.	HP Series 3 Pro 23.8-inch FHD Monitor - 324fs G2	Pcs		2	

Note: Suppliers should clearly indicate the make, model, and exact technical specifications of the laptops and monitors being offered. Any proposed alternative must meet or exceed the specifications stated above.

3. Instructions to Prospective Suppliers

A. Form of Quotation

Suppliers are required to provide a clear quotation indicating the unit price, quantity, total price, delivery cost (if applicable), and applicable taxes, where relevant.

The quotation must specify and include confirmation of the following:

1. **Table A** – Required Items: Completed and submitted with the quotation.
2. **Adherence to Technical Specifications:** The bidder shall confirm in Table A whether the proposed items meet or exceed the required technical specifications.
3. **Quotation Validity:** The quotation must remain valid for no less than 60 calendar days from the closing date.



4. **Delivery Period:** The bidder must clearly indicate the expected delivery period and confirm availability of the items.
5. **Eligibility:** The bidder must be legally registered and eligible to participate in accordance with the requirements of this EOI.
6. **Price:** The bidder must provide a unit price and total price for each item.

B. Evaluation of Quotations

Quotations will be evaluated on a Lowest Price, Technically Acceptable (LPTA) basis.

YEDA shall first evaluate the non-price elements of each quotation to determine whether the submission is technically acceptable. In conducting its evaluation, YEDA may seek information from any source it deems appropriate to verify or validate the acceptability of the supplier's quotation.

Award will be made to the technically acceptable quotation offering the lowest evaluated price.

The evaluation criteria will include:

No.	Evaluation Criteria	Assessment
1	Adherence to the required technical specifications	Acceptable / Not Acceptable
2	Availability of the laptops and monitors	Acceptable / Not Acceptable
3	Quotation valid for no less than 60 calendar days	Acceptable / Not Acceptable
4	Supplier eligibility and required registration documents	Acceptable / Not Acceptable
5	Price	Acceptable / Not Acceptable

4. EOI Information

Title of the EOI: Supply of Laptops and Monitors (ICT Equipment)



Delivery Location: YEDA South Sudan Country Office, Plot 547, K-South Residential, Pope Fancies Road, close to TM Lion Hotel, Tong-ping, Juba, South Sudan.	
Target Organization: Youth Empowerment and Development Aid (YEDA)	
Activity Code: YEDA – JB – SSD – 2026 – 41302	
Reference Number: EOI/YEDA/LOG/2026/005	
Date of this EOI: 7 Oct 2026	Closing Date for Receipt of EOI: 23 Oct 2026
Commodity/Service category: Goods – ICT Equipment	
EOI Submission: Interested suppliers should submit their quotations by email to the attention of Logistics Assistant – YEDA South Sudan: procurement@yedaaid.org	
For queries on this EOI, please contact the Logistic Assistant, by writing an email to tabitha.andrea@yedaaid.org	

5. Submission Guidelines

Interested suppliers should submit their Expression of Interest/quotation package clearly marked:

“EOI – Supply of ICT Equipment (Laptops and Monitors) – Juba”



Qualified companies/firms that are legally registered and have a local presence or office in South Sudan are requested to submit their applications together with all required supporting documents through the dedicated email address:

procurement@yedaaid.org

Alternatively, submissions may be hand-delivered to:

YEDA South Sudan Country Office

Plot 547, K-South Residential

Pope Fancies Road, close to TM Lion Hotel

Tong-ping, Juba, South Sudan

Applications must be submitted **no later than 5:00 PM Juba time on Friday, 23 October 2026.**

NOTE: *Due to the urgency for this supply, EOI will be accessed on rolling base.*

