

## TERMS OF REFERENCE

<b>Position:</b>	Construction Supervisor (Shelter and Settlement)
<b>No of Positions:</b>	01
<b>Position grade:</b>	G3
<b>Duty station:</b>	Malakal - South Sudan
<b>Application start:</b>	05/02/2025
<b>Application end:</b>	24/02/2025
<b>Contract start:</b>	01/04/2025
<b>Length of the contract:</b>	6 Months with possibility of extension



## OVERVIEW OF CTG GLOBAL

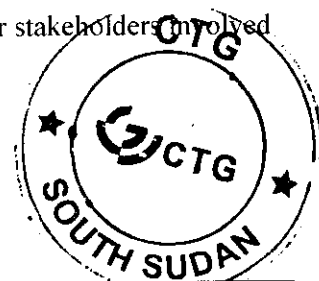
CTG support and manage humanitarian projects in fragile and conflict-affected countries around the world. With past performance in 15 countries – from the Middle East, Africa, Europe, Asia and Central and South America – we offer a holistic fabric of project management, implementation, and support. Skilled in emergency response to crises such as the Ebola outbreak in West Africa, we can act quickly (crisis response teams can be on the ground in 24 hours) and to establish structured operations in high-risk environments. CTG recruit and manage qualified, skilled teams with extensive experience operating in challenging conditions.

## OVERVIEW OF THE POSITION

The Shelter and Settlement Unit within IOM is responsible for providing technical support and guidance for shelter, infrastructure, and settlement activities. These activities are aimed at improving living conditions for displaced persons and other affected populations. The activities' locations will mostly be in remote field locations and the incumbent is expected to monitor multiple sites. The activity types for 2024 construction may include: community infrastructure projects such as construction and rehabilitation of marketplace, vocational training centres, schools, individual shelters using local materials.

## GENERAL FUNCTIONS

- The Shelter and Settlement Outreach Assistant will be responsible for providing field-based technical support to shelter and settlement projects. Specific duties include but are not limited to:
- Support the implementation of Shelter and Settlement activities in accordance with Sphere standards.
- Prepare construction inspection reports including measurement and quantity calculations, daily labour usage, photos, documentation of change variances, and progress reports.
- Provide technical input into the design and development of shelter solutions, including the preparation of technical drawings and bills of quantities.
- Collaborate with other IOM units and partners to ensure a coordinated and integrated approach to shelter and settlement interventions.
- Ensure that all shelter and settlement activities consider the protection needs and rights of the affected population, including gender, age, and disability considerations.
- Provide capacity-building support to local authorities, community groups, and other stakeholders involved in shelter and settlement activities.
- Perform other duties as assigned.



## REQUIRED QUALIFICATIONS

## Education

- University degree in Civil Engineering, Architecture, or a related field from an accredited academic institution, with at least two years of relevant professional experience; or
- Completed High School diploma with five years of relevant professional experience.
- Experience
- Experience in shelter and settlement programming, including the design and implementation of shelter solutions.
- Experience in conducting site assessments and managing construction activities.
- Familiarity with humanitarian principles and practices, including the Sphere Standards.
- Experience working with international organizations, NGOs, or government counterparts is an advantage.
- Skills
- Technical proficiency in shelter and settlement design and implementation.
- Strong organizational and coordination skills.
- Proficiency in the use of AutoCAD or other technical drawing software.
- Excellent communication and interpersonal skills.
- Ability to work effectively under pressure and meet deadlines.

## Languages

Fluency in English and Arabic is required. Knowledge of any other local language is an advantage.

**Qualified female candidates are encouraged to apply for this role.**

To apply for this role please deliver your CV, cover letter and copies of your academic documents, most preferably by email to the address: [southsudan@ctg.org](mailto:southsudan@ctg.org)

Please make sure the subject of your email states “Construction supervisor (Shelter and Settlement)”, or your application might be overlooked.

## IMPORTANT REQUEST

- Kindly avoid naming your CV as *CV*, *Updated CV*, or by Job title or organization name
- For hard copy deliveries kindly include the position applied for on the envelope.

