

## JOB VACANCY

### FUEL DISCHARGER

Action Africa Help International (AAH-I), an African-led non-governmental organization that supports livelihood-challenged communities in East and Southern Africa to sustainably improve their well-being and standard of living. With Country Programmes in South Sudan, Kenya, Somalia, Uganda, Zambia and Ethiopia, AAH-I has over 30 years' experience working with communities in conflict and post-conflict situations, including refugees, internally displaced people and host communities. AAH-I also works with other marginalized communities, including pastoralists and people living in informal urban settlements.

In South Sudan, AAH-I works in Greater Equatoria, Greater Jonglei, Greater Upper Nile and Greater Unity State, with field offices in Juba, Yei, Maridi, Yambio, Mundri, Bor, Wau, Ajong Thok, Maban and Malakal.

AAH-I South Sudan Country Programme is looking to recruit a suitably qualified candidates to fill the vacant position of  
Country Programme is looking to recruit a suitably qualified candidates to fill the vacant position of **Fuel Discharger** to be based in **Juba**.

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**Position:** Fuel Discharger  
**Numb of Posts:** 01  
**Reports to:** Fuel Station Officer  
**Liases with:** FMS Operator / Operations Officer  
**Duty Station:** Juba

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### JOB SUMMARY & PURPOSE:

#### Job Summary

Under the supervision of Fuel Station Officer, Fuel Discharger fulfils daily practical responsibility of fuel reception, Storage and Issuing according to the fuel management SOPs. Fuel Discharger will work closely with Fuel Station Officer to ensure that Fuel Station activities are implemented in line with AAH-I policies and standards.

#### Duties & Responsibilities

- Fuel reception, storage and issuing as per the existing rules and regulations
- Verify the quality of fuel and accuracy of the pumps.
- Ensure the accuracy and correctness of fuel vouchers from different partners
- Contribute to rigorous management of fuel stocks to avoid discrepancies.
- Handle with care all fuel equipment and adhere to security and safety measures
- Verify the authenticity of authorized documents and inform supervisor in case of abnormality.
- Collaborate with Fuel Station Assistant in fuel consumption monitoring
- Check and transmit to the Fuel Station Assistant the daily fuel transactions vouchers
- Support in improving global project performance in terms of logistic operations.
- Effect daily dipping of the tanks and verify figures before transmission
- Any other duties as may be assigned by the line manager from time to time.



