



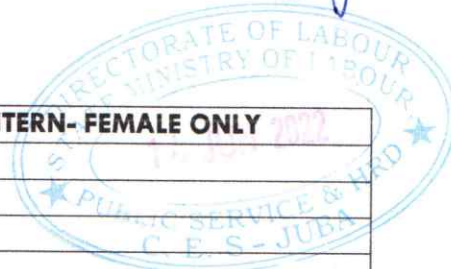
**THE RESCUE MISSION**  
for a suffering free society

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## Internship Opportunity

Approved  
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| Job Title           | <b>FINANCE, HUMAN RESOURCE &amp; ADMIN INTERN- FEMALE ONLY</b> |
| Organizational Unit | Operations   |
| Department          | Cross cutting  |
| Duty Station        | Juba   |
| Opening date        | June 14, 2022  |
| Closing date        | June 30, 2022  |
| Internship Period   | 3 months.  |



### Organizational Background.

**TERM** is a non-political, non-profit youth lead organization duly registered in 2017 by the Relief and Rehabilitation Commission as a NNGO with registration number 1051. It was formed on the background to respond to needs of Displaced persons, refugees and returnees to help and ensure such affected group of people get access to dignified basic services through provision of humanitarian support so as to alleviate further suffering, strengthening of local capacities and build stronger and resilient communities.

**TERM** Focuses on community development and programing to ensure empowered and viable generations that promote and works to build a suffering free society. TERM serves communities at the grass roots through provision of services in the sectors of WASH, EDUCATION, FSL, YOUTH and Women empowerment, Psychosocial support and trauma healing, Advocacy on Environmental protection and conservation to ensure "A suffering free society".

Since 2017 TERM has implemented projects in the areas of WASH, GBV, Peacebuilding, and Youth and women empowerment mainly to populations affected by conflict and natural disasters.

### Job Purpose

The purpose of the position is to expose the individual and provide a learning and development platform to fresh graduates to acquire skills that contribute to building and strengthening their career prospects.

This internship opportunity only targets females as part of TERM's policy to support the girl child.

### Main duties.

The successful candidate will be attached to work in the area of Human Resources, Finance and Administration, roles shall be assigned in coordinated manner by the respective heads of units



The internee shall be expected to perform roles in the above department and be supported to learn and gain practical skills on the job.

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| <b>Education</b>   |
| Diploma or Degree in Human Resources, Business Administration.   |
| <b>Skills and Experience</b>   |
| This position is for beginners and to offer an opportunity for learning, no experience is required, candidates must have finished their, Diploma or Degree not more than a year ago. |
| Very good computer skills preferably in word, excel, email accessing etc.  |
| Good command of English, knowledge of local laws and context is an added advantage.  |

**HOW TO APPLY**

If you are interested to apply for this position, please submit your CV at the earliest along with your cover letter outlining your qualifications, skills that suits this position. Submit your non-returnable CV and copies of all relevant recommendations/documents to **TERM office in Gudelle II, Jopa Residential Area 100 meters from Best Medical Center.**

Please indicate the position you are applying for in the subject line i.e. **"FINANCE, HUMAN RESOURCE & ADMIN INTERN"**

**NB: Candidates are advised to apply as soon as possible as shortlist may occur before the dateline.**

TERM practices a transparent recruitment process and provides equal opportunities to all without discrimination based on Gender, race, ethnicity etc neither do we accept lobby for a position through whatever means. All qualified candidates are encourage to apply, women are strongly encourage to apply.

This internship position is open to South Sudanese female citizens only.

