



Job Description for Social Worker

50-H-3
Approved by
Inspector MOL
04/05/2023



Job Title: Social Workers (3 Positions)
Reporting to: Project Officer
Location: Juba
Starting date: As soon as Possible based on the donor commitments
Period: 1 year with possibility of extension depending on availability of funds
Opening Date: 04th May 2023
Application deadline: 25th May 2023

BACKGROUND

IsraAID is an Israel-based non-governmental organization that was founded in 2001 and has since its inception worked in emergency and long-term development settings in over 55 countries. IsraAID's mission is to support people affected by humanitarian crises by partnering with local communities around the world to provide urgent aid, assist recovery, and reduce the risk of future disasters.

We are therefore seeking for experienced, self-motivated, a highly competent individual with exemplary ethical conduct to join our South Sudan Program as a Social Worker under UNICEF Project to be based in Juba.

JOB PURPOSE

The main responsibility of the Social Worker is to assist the community in needs to identify protection concerns and needs for services available and to work and cooperate with IsraAID staff (Project Officer, SEA Prevention Officer and Community Facilitators and other staff) communities and partners in ensuring that effective case management systems are in place and functioning. The post will also ensure IsraAID's accountability to all stakeholders by developing case management (CM) follow up plans, clear process in case management, respect for ethics of intervention and above all, documentation and insertion of all cases in the system.

KEY RESPONSIBILITIES:

- Conduct caseload assessment of the clients' situations to assess needs, filling and maintaining case history reports and with the client's consent, determining which services and assistance are necessary appropriate for;
- Serving as a liaison between the client and social, financial, health and legal services;
- Developing a plan of action to improve the client's well-being through recovery processes;
- Planning regular follow-ups to assess progress and additional needs;
- Reviewing and modifying plans as circumstances change for the individual;
- Work with the safe shelters identified to implement protection programs activities and support compliance of beneficiaries and facilitate access to quality services

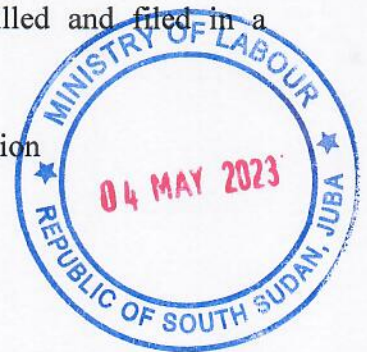




- Maintains case records and related statistic data, demonstrating knowledge of various clients' information and software programs adhere to confidentiality
- Submits accurate monthly and quarterly reports to the line Manager including data prepared for 5W and Kobo report system.
- Performs any other duties as assigned by the line manager or administrator

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- Serving as a liaison between the client and social, financial, health and legal services;
- Developing a plan of action to improve the client's well-being through recovery processes;
- Planning regular follow-ups to assess progress and additional needs;
- Reviewing and modifying plans as circumstances change for the individual;
- Work with the safe shelters identified to implement protection programs activities and support compliance of beneficiaries and facilitate access to quality services
- Assist parents/caregivers, women and adolescent girls with referrals options to the communities and service providers and resources
- Maintains case records and related statistic data, demonstrating knowledge of various clients' information and software programs adhere to confidentiality
- Submits accurate monthly and quarterly reports to the line Manager including data prepared for 5W and Kobo report system.
- Performs any other duties as assigned by the line manager or administrator
- Supports in the implementation of administrative methods that enable Case workers to provide effective services to clients;
- Making sure documentation takes place, Case Management forms are filled and filed in a professional and ethical manner;
- Follow up client care plans adherence to standards of confidentiality;
- Works hand in hand with the local communities and reside in the project location
- Perform any other duties as assigned by the supervisor.



REQUIRED EXPERIENCE AND COMPETENCIES:

- The position requires' a holder of BA degree in Social Studies or related field with at least 3 years working experience with community approach and community-based interventions
- Experience in community capacity building, prevention and response in humanitarian context.
- Child Protection Prevention and Response programming as an added value.
- Must be neutral enough to work with different communities





To apply for this position, please send your CV (Max 2 Pages) to ssdhr@israaid.org or hand drop to IsraAID office in Juba at Afex River Camp.

Please note that CVs longer than 2 pages will not be considered

Note: Please indicate the title of the position you are applying for

We regret to report that only shortlisted candidates will be notified

